

**Neighborhood Council Funding Program**  
**APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Westlake North Neighborhood Council

**SECTION I - APPLICANT INFORMATION**

1a) CULTIVALA INC. CA 02/14/20  
*Organization Name* *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 1723 James M. Wood Blvd. Los Angeles CA 90015  
*Organization Mailing Address* *City* *State* *Zip Code*

1c) \_\_\_\_\_  
*Business Address (if different)* *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**  
Jose Miguel Ruiz 213-925-3145 cultivala19@gmail.com  
*Name* *Phone* *Email*

2) **Type of Organization- Please select one:**  
 Public School *(not to include private schools)* or  501(c)(3) Non-Profit *(other than religious institutions)*  
**Attach Signed letter on School Letterhead** **Attach IRS Determination Letter**

3) \_\_\_\_\_  
*Name / Address of Affiliated Organization (if applicable)* *City* *State* *Zip Code*

**SECTION II - PROJECT DESCRIPTION**

4) Please describe the purpose and intent of the grant.

Covid-19 Food Insecurity: CultivaLA Emergency Grab & Go Produce Distribution

Due to financial impact brought on by COVID-19, to provide free produce bags, health and safety resources to the Westlake Neighborhood through a weekly Grab and Go event at 599 Columbia Avenue., Los Angeles, CA 90017 (corner of 6th street and Columbia Ave). The emergency Grab and Go has grown to now provide 350-400 families with fresh and healthy +

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

Since March 2020, CultivaLA has supplied fresh herbs and vegetables to seniors, individuals and families within the Westlake Neighborhood through our weekly Emergency Grab and Go food bags. Every Thursday, 30 volunteers donate their time to set up tables, canopies and assembly stations at the Westlake Community Garden to safely distribute food bags to the community.

Adhering to social distancing and other safety recommendations provided by the Los Angeles Department of Public Health, CultivaLA volunteers carefully pack food bags with swiss chard, celery, parsley and cilantro, grown locally by our community gardens. Grab and Go bags are also supplied with a healthy variety of fruits and vegetables from a local food distributor +

**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	<b>Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
	N/A	\$	\$
		\$	\$
		\$	\$
6b)	<b>Non-Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
	Fruits and Vegetables Produce	\$2,500	\$2500
	PPE & Volunteer Snacks	\$265.00	\$265.00
	Tables, Canopies and Truck Rentals	\$235.00	\$235.00

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No  Yes If Yes, please list names of NCs: Westlake South Neighborhood Council

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 3,000

10a) Start date: 05 / 29 / 20 10b) Date Funds Required: 06 / 11 / 20 10c) Expected Completion Date: 06 / 18 / 20  
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?  
 No  Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  
 Yes  No \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

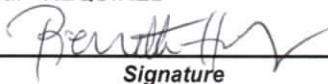
**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

Jose Miguel Ruiz                      President                      \_\_\_\_\_                      06/01/20  
 PRINT Name                                      Title                                      Signature                                      Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

Pierrette Hondagnev-Sotelo                      Secretary Bd.                                            6/1/20  
 PRINT Name                                      Title                                      Signature                                      Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form