



**CITY OF LOS ANGELES, CALIFORNIA  
WESTLAKE NORTH NEIGHBORHOOD COUNCIL**

WNNC Website: [Westlakenorthnc.org](http://Westlakenorthnc.org)

WNNC EmpowerLA website: [Empowerla.org/WNNC](http://Empowerla.org/WNNC)

Facebook: [Facebook.com/WestlakeNorthNC](https://Facebook.com/WestlakeNorthNC)

Email: [WestlakeNorthNC@gmail.com](mailto:WestlakeNorthNC@gmail.com)

Phone: [\(213\)444-6169](tel:(213)444-6169)

**Regular Meetings:** 2<sup>nd</sup> Thursday of the Month

**Location:** Central City Neighborhood Partners CCNP  
501 South Bixel St. Los Angeles CA 90017

Westlake North Neighborhood Council WNNC

Regular Board Meeting

**Thursday November 9, 2017 at 6:00pm at CCNP**

*Bi-Lingual Meeting Spanish Translation Provided*

<b>PRESIDENT</b>	Sandra Villalobos	<i>Business REP</i>
<b>VICE PRESIDENT</b>	Jennifer Virgen	<i>Business REP</i>
<b>SECRETARY</b>	Randy Waller	<i>Residential REP</i>
<b>TREASURER</b>	Rocky Valenzuela	<i>CBO</i>
	Harold R, McCarthy	<i>At Large</i>
	Ivonne Machado	<i>At Large</i>
	Aurora Pineda	<i>CBO</i>
	Margarita Alvarez	<i>CBO</i>
	Karina Rodriguez	<i>Residential REP</i>
	Consuelo Morales	<i>Senior REP</i>
	Alicia Lopez	<i>Youth REP</i>
	Ventura Mendez Florencia	<i>Youth REP</i>
	VACANT	<i>At Large</i>
	VACANT	<i>At Large</i>

*The Neighborhood Council systems enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.*

**Public Comment:** The Public is welcomed to speak. The meeting may be audio-taped for purposes of backing up the minutes. We request that any person wishing to speak fill out a Speaker Card with or without your contact information and submit it to the presiding officer of the council PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the Board's subject matter jurisdiction, will be heard during the public comment on Non- Agenda items period. Public Comment is limited to 3 minutes per speaker unless waived by presiding officer.

**Note:** This is a timed agenda and we will make every effort to cover all; however, it is at the discretion of the executive committee to prioritize items, and those items not able to be covered will be carried to the following meeting. Those not present at the start of the meeting representing an item may have their item deferred.

**1. WELCOMING REMARKS:**

- a. Call to order and opening remarks by WNNC President Sandra Villalobos  
(Sign-In/Agendas available on table)
- b. Secretary conducts Board roll call
- c. Self-Introduction of guests (Please sign in. It is voluntary and will help us stay in touch with you).

**2. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS:**

(Representatives from government offices, Police Department and community-based organizations)

- a. AD53: Lizeth Zardeneta, Field Representative for State Assemblymember Miguel Santiago; [Lizeth.Zardeneta@asm.ca.gov](mailto:Lizeth.Zardeneta@asm.ca.gov)
- b. CD1: Hugo Ortiz, Field Deputy for City Councilmember Gil Cedillo;  
[Hugo.Ortiz@lacity.org](mailto:Hugo.Ortiz@lacity.org)
- c. CD13: Juan Fregoso, Field Deputy for City Councilmember Mitch O'Farrell;

[Juan.Fregoso@lacity.org](mailto:Juan.Fregoso@lacity.org)

- d. City Attorney Office: Andrew Said, Prosecuting Attorney
- e. LAPD: Senior Lead Officer, Rampart Station,
- f. LA Fire Department
- g. EmpowerLA: Mario Hernandez, Field Representative; [Mario.Hernandez@lacity.org](mailto:Mario.Hernandez@lacity.org)

**3. COMMUNITY PRESENTATIONS:**

- a. EnrichLA returns to Westlake North Neighborhood Council to follow up with the information asked by board members. They are to present pictures and a more detail outline of the project. Board to Revisit the NPG for Enrich LA

**4. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS**

- a. Comments from the public on non-agenda items within the Board's jurisdiction
  - i. Please Fill Out A Speaker Card & Hand to Secretary.
  - ii. Please Limit Comments to 3 minutes

**5. Agenized for Discussion & Vote**

- a. Discuss and possible motion to approve Community Outreach event with Westlake South. (*Sandra Villalobos*)
- b. Discuss and possible motion to approve an Neighborhood Purpose Grant (NPG) for up to \$1,000 for Enrich LA that will go to the expenditures for the tools and upkeep of the community gardens.
- c. Discuss and possible motion to approve up to 3,000 for the Clean Streets challenge event on November 18, 2017. This money will be used to buy water and food to all the volunteers that participate in the event.
- d. Discussion and possible motion of Westlake North Neighborhood Council participation in the Winter Wonderland Festival at MacArthur Park on Saturday December 16, 2017. The event will be bringing in an ice skating rink, a tree lighting ceremony, a community parade, and toy give away to the Park.
- e. Discussion and possible motion to approve monetary value that Westlake North will contribute to the Winter Wonderland Festival at MacArthur Park.

**6. BOARD ITEMS**

- a. Discussion and Report on the Board Retreat held on Saturday November 4<sup>th</sup>, 2017 at CCNP

- b. Discussion and possible motion to reinstate the expense card to see who will be in possession of the card and who will oversee the payments.
- c. Discussion and possible motion to approve Regular Board Meeting Minutes for Thursday October of 2017. (*H. "Mac" McCarthy*)
- d. Discussion and possible motion to approve Monthly Expenditure Report (MER) for October of 2017- (*Rocky Valenzuela*)
- e. Discussion and possible motion to amend the FY 2017-2018 Annual Budget (*Rocky Valenzuela*)
- f. Discussion and possible action to fill Board Vacancies: 2-At Large Rep., and 1 Residential Rep. (All Board members shall serve a 2-year term commencing after being seated)
  - i. -New Board Candidates to present and discuss which position they are running for.:
    - 1. Alejandra Cooper
    - 2. Katherine Ugalde
- g. Discussion and report of the upkeep of the Westlake North Neighborhood Council webpage. Make sure that agendas and minutes are being updated on a regular.
- h. Discussion and possible motion to remove Ventura Florencia from the board on the accounts of missing 4 consecutive board meetings.
- i. Discuss and Possible motion to revise and set standing rules.
- j. Discussion and Possible motion to adapt the code of civility to all board members.

## **7. COMMITTEE REPORTS:**

- a. Executive Board Regular Meetings 1<sup>ST</sup> Thursday of the Month at 5pm (Sandra Villalobos)
- b. Bylaws (Margarita Alvarez Gomez & H. "Mac" McCarthy)
- c. Beautification/Planning & Land Use (Sandra Villalobos and H. "Mac" McCarthy)
- d. Outreach Committee (Karina Rodriguez)
  - Discuss and Report back on the EPA event and information that was received from the community.
  - Discussion of possible adding Westlake North Neighborhood council to social Media and for Outreach Committee to be in charge.
- e. Budget & Finance Committee (Rocky Valenzuela)

- f. Crime Prevention/ Public Safety Committee (Rocky Valenzuela)
- g. Youth/Education Committee (Ventura Mendez Florencio)

**8. NC ALLIANCES & LIAISON REPORTS:**

(Any Reports or Updates)

- a. DWP Liaison (H. "Mac" McCarthy)
- b. Film Liaison: (Rocky Valenzuela)
- c. Purposeful Aging Liaison (Margarita Alvarez Gomez)
- d. Animal Services Liaison (Jennifer Virgen)
- e. Homeless Liaison (Invonnenanette Machado)
- f. Neighborhood Council Sustainability (H. "Mac" McCarthy and Karina Rodriguez)

**9. BOARD MEMBER COMMENTS/ANNOUNCEMENTS**

- a. Announcement of the Clean Streets Challenge coming up on Saturday November 18, 2017. Those that wish to participate and take flyers.

**10. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS**

- a.

**11. ADJOURNMENT**

- a. Next Meeting to be held on Thursday December 14, 2017 at 6:00 p.m. at CCNP.

**Regular General Board Meeting Times:** The Westlake North Neighborhood Council will hold its regular General Board meetings on the second Thursday of every month; its Executive Committee meetings to be announced and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.

**Agenda Posting Sites:** In addition to posting the agenda at our website <http://westlakenorthnc.org/> the Westlake North Neighborhood Council Agenda is posted for public review at the following location(s):

-24-Hour Laundromat- 1818 West Third Street, LA 90057

- Central City Neighborhood Partners (CCNP) - 501 S. Bixel St. Los Angeles CA 90017. You may also sign up to receive the agenda via email from the City of Los Angeles Early Notification System (ENS) by going to link: <http://www.lacity.org/your-government/council-votes/subscribe-meeting-agendas/neighborhoodcouncils>

**The ADA** – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. The Westlake North Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate based on any disability. Upon request, the Westlake North Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the President Sandra Villalobos, at [S.VillalobosWNNC@Gmail.com](mailto:S.VillalobosWNNC@Gmail.com) or 213-923-7873.

**Reconsideration Process** – Reconsideration of a vote by the Board may be called as a motion by Board member(s) that voted on the prevailing side of the decision.

**Grievance Process** – A stakeholder, or a group of stakeholders, may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board, and the decisions may be appealed to the Department of Neighborhood Empowerment.

**Public Access of Records** – In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all the Board in advance of a meeting, may be reviewed at a scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the President Sandra Villalobos, at [S.VillalobosWNNC@gmail.com](mailto:S.VillalobosWNNC@gmail.com) or 213-923-7873.

**WNNC Bylaws** – Please be advised that the Bylaws of the Westlake North Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the WNNC Bylaws are available during every meeting and are posted at the website @ <http://westlakenorthnc.org/>

**Servicios de Traducción** – Si require servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Sandra Villalobos, al [S.VillalobosWNNC@gmail.com](mailto:S.VillalobosWNNC@gmail.com) o 213-923-7873 para avisar al Concejo Vecinal.