

**Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Westlake North

SECTION I - APPLICANT INFORMATION

1a) EnrichLA 27-2797687 CA 08/13/11
Organization Name **Federal I.D. # (EIN#)** **State of Incorporation** **Date of 501(c)(3) Status (if applicable)**

1b) 2173 Cedarhurst Dr. Los Angeles CA 90027
Organization Mailing Address **City** **State** **Zip Code**

1c) _____ _____ _____ _____
Business Address (If different) **City** **State** **Zip Code**

1d) **PRIMARY CONTACT INFORMATION:**
Tomas O'Grady (323) 387-3866 tomasogrady@enrichla.org
Name **Phone** **Email**

2) **Type of Organization- Please select one:**
 Public School (not to include private schools) **or** 501(c)(3) Non-Profit (other than religious institutions)
Attach Grant Request on School Letterhead **Attach IRS Determination Letter**

3) _____ _____ _____ _____
Name / Address of Affiliated Organization **City** **State** **Zip Code**
(If applicable)

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

EnrichLA is offering our Garden Ranger Program at the Academic Leadership Center at Miguel Contreras School . The Garden Ranger Program offers weekly, interdisciplinary garden-based lessons. These lessons correspond to the California Common Core standards and provide participants with hands-on opportunities to learn about nutrition, science, and environmental stewardship. By years end, hundreds of students at Academic Leadership Center at Miguel Contreras School will have engaged in the Garden Ranger Program. Our goal is to reach all students within the school. Generally, each school contributes around \$5,175 for the Garden Ranger Program. The full cost of the Garden Ranger Program is \$6,900 per year, including all overhead. We understand that \$6,900 is a large cost for many schools, though we also believe that once a school offers our program, it should never be taken away due to lack of funding. EnrichLA has received various public, private, and foundation grants, as well corporate sponsorships and anonymous donations. These funds go into the EnrichLA General Fund and supplement what the schools cannot pay. We are asking for \$1500 from the Neighborhood Council to offset the amount that EnrichLA contributes to support the non-personnel related expenses within the Garden Ranger Program. Though the program will not be canceled without the NC support, this NPG will allow EnrichLA to redirect outside funds that would've gone to support the Garden Ranger Programs, to be saved for program/ site developments and (inevitable) emergency garden repairs. (\$5175 from the school + \$1500 from NC + \$225 from EnrichLA General Funds = \$6900)

**5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.
(Grants cannot be used as rewards or prizes for individuals)**

The Garden Ranger Program offered by EnrichLA positively impacts hundreds of people in the community served by this Neighborhood Council. Additionally, these gardens provide the surrounding community with access to open, green space. Community members—youths and adults alike—are routinely invited to participate in garden events. These garden events or garden workdays provide community members with a fun, active, fulfilling day spent enriching their own neighborhood. Garden workdays also offer the opportunity for neighbors to take home a bag of locally grown produce! While 68% of students in all of Los Angeles County are socioeconomically disadvantaged/ eligible for free or reduced fee lunches, on average, 85.9% of the students attending schools with EnrichLA's garden Ranger Programs are socioeconomically disadvantaged (figures from the 2016-2017 School Accountability Report Card). According to the CDC, 1 in 3 people will develop diabetes in their lifetime; whereas persons identifying as Latino or Black are 50% more likely to be diagnosed with diabetes than those white. With this program, our Garden Rangers plant seedlings with students and provide regular maintenance to the garden. Once these fresh fruits and vegetables are ready to be harvested, students prepare healthy snacks in their outdoor kitchen. Throughout this process, students are learning about science, life-cycles, composting, the importance of recycling, and are developing a hands-on relationship to the source of their food alongside classroom curriculum. We believe that all children, regardless of race or economic status, deserve to have access to green, outdoor spaces and healthy, natural foods.

SECTION III - PROJECT BUDGET OUTLINE

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
Academic Leadership Center at Miguel Contreras School Garden Ranger	\$ 0.00	\$ 5,400.00

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Academic Leadership Center at Miguel Contreras School Garden Supplies	\$ 1,500.00	\$ 1,500.00

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Academic Leadership Center at Miguel Contreras School	\$ 5,175.00	\$ 6,900.00
EnrichLA General Funds	\$ 225.00	

9) What is the TOTAL amount of the grant funding requested with this application: _____ \$ 1,500.00

10a) Start date: 07/17/17 10b) Date Funds Required: 07/17/17

10c) Expected completion date: 06/15/18 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

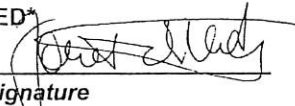
11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?
 No Yes - Please describe below:

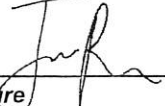
Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
 Tomas O'Grady Executive Director  8/1/2017
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*
 Johanna Recalde Secretary  8/1/2017
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

Date: AUG 13 2011

ENRICH LA A NONPROFIT CORPORATION
C/O TOMAS O GRADY
2173 CEDARHURST DR
LOS ANGELES, CA 90027

Employer Identification Number:
27-2797687
DLN:
17053091329041
Contact Person:
JACOB A MCDONALD ID# 31649
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
May 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
June 10, 2010
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)



Westlake North Neighborhood Council

October 17, 2017

We are requesting funds to support the Garden Ranger Program at the Academic Leadership Center at Miguel Contreras School, which has a population of 472 students. This year ACL has semester rotations with four classes of 30-35 students in each class. Both semesters will have a full class of special needs students. We anticipate the program will serve at least 240 students, which is about half of the entire high school population.

We have provided a breakdown of our entire program costs as well as our budgeted materials costs for the 2017-2018 school year. Each Garden Ranger submits an invoice each month including all material costs that are used specifically for the educational program. This allows us to track exactly how much the educational program at one schools costs and varies from our other programs. In the past two years, the materials purchased by Garden Rangers has consistently averaged to be \$500 for the year. These costs include anything that Garden Rangers choose to use for their lessons and can include any teaching materials (poster boards, markers, notebooks, science equipment), cooking/snack materials (utensils cooking/prep materials, supplemental cooking ingredients), as well as any games or specific educational materials not supplied by EnrichLA.

In addition to the materials purchased by the Garden Ranger, EnrichLA supplies materials to be utilized by all schools/ Garden Rangers. This includes any supplies to grow from seeds (seeds, trays, seedlings, starter soil) any tools (shovels, trowels, hand forks, clippers, gloves, etc.), any general soil amendments (compost, fertilizer, mulch, organic bug sprays), any garden structures (trellises, etc.) and any outreach/ printing materials used at or by the school throughout the year. Some of these materials EnrichLA recycles, while others are bought in bulk to lower the cost, which is why we are able to keep the cost around \$500/school for the entire year.

Lastly, EnrichLA allocates a minimum of \$500 for each school to cover the cost of emergency repairs and any garden amendments. Gardens constantly need attention, whether they are affected by weather, need an irrigation adjustment, or demand a garden amendment to increase the function and success of each Garden Ranger Program (often includes building a compost bin, kitchen sink, picnic tables, signage, etc.). Typically repairs occur during the summer as all schools are being maintained while not session. The majority of schools demand volunteer work days to fix irrigation or add garden amendments, often totalling to more than \$500.

We recently had to replace pipes in the irrigation at ALC which totalled to \$250, which was paid by Enrich LA. This leaves us with only \$250 for the remaining full year. Below, you will find a breakdown of the total cost of the Garden Ranger Program, followed by the breakdown of materials budget for ALC Miguel Contreras.

Garden Ranger Program - Budget Breakdown



Budget Items

- Our Garden Rangers are paid, on average, \$90 per week for at least 4 hours of teaching/garden maintenance, per school. Total per school = \$4,140 (includes summer maintenance)
- Materials are \$40 per week per school throughout the school year*. Includes repair materials for irrigation system and beds, amendments, etc. Total per school = \$1,520
- Operation Director, Program Director and Executive Director salary per school = \$600.00
- Administrative overhead and contingency funds per school, including insurance and workers compensation = \$640.00

**38 average weeks in the LAUSD yearly calendar. This includes the cost of additional grocery items required for tastings, intermittent gardening supplies, and art supplies required for class activities.*

Project Totals

\$ 4,140.00 (Contracted Garden Rangers)
\$ 1,520.00 (Materials)
\$ 600.00 (OD, PD & ED Salary)
\$ 640.00 (Insurance/Admin Overhead)
\$ 6,900.00 per school

Materials Breakdown	Amount
Class Materials from Ranger: teaching materials, cooking/snack materials, games, any supplemental materials not provided by Enrich LA.	\$500
Materials from EnrichLA: seeds, tools, soil amendments, garden structures, outreach materials, printed materials	\$500
Materials for Maintenance/Repairs/ Amendments: irrigation, garden amendments, transportation of equipment, materials for volunteer garden days	\$500
	Total: \$1,500