



City of Los Angeles  
**WESTLAKE NORTH  
NEIGHBORHOOD COUNCIL**

**BOARD OFFICERS**

Elaine Alaniz  
**PRESIDENT**

Jonathan Rivera  
**VICE PRESIDENT**

Vacant  
**SECRETARY**

Rebecca M. Alvarado  
**TREASURER**

**AGENDA**

Special Board Meeting  
6:00 PM  
August 18, 2022

**WEBINAR LINK:**  
**WEBINAR ID: 853 1057 9186**

**WEBSITE:**  
<https://us02web.zoom.us/j/85310579186>

MAILING ADDRESS: TBD, INTERIM VIA ZOOM MEETINGS

**BOARD MEMBERS**

ELAINE ALANIZ  
REBECCA M ALVARADO  
ERNESTO CASTRO  
JACKIE CASTRO  
JONATHAN RIVERA  
CYNTHIA WONG VASQUEZ

The City's Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Don Lee, Secretaria por correo electrónico al [dlee@westlakenorthnc.org](mailto:dlee@westlakenorthnc.org) para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE SEPTEMBER 16, 2021, ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Every person wishing to address the Board must dial **888 475 4499** and enter **Meeting ID: 853 1057 9186** and then press #9 to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to minutes per speaker, unless adjusted by the presiding officer of the Board.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

**1. WELCOMING REMARKS**

- a. Call to Order & Roll Call

**2. COMMUNITY AND GOVERNMENT REPORTS AND ANNOUNCEMENTS**

- a. LA Police Department Senior Leads
- b. LA Fire Department Representative
- c. LA City Council District Representative
  - 1. Council District 1 – Robert Carrillo
  - 2. Council District 13 - Juan Fregoso
- d. Government Departments/Agencies, including Department of Neighborhood Empowerment
- e. Community Organizations

**3. GENERAL PUBLIC COMMENT** - Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. Each speaker will be allowed 2 minutes.

**4. PRESENTATION:** by Cynthia Saffir, Lead Organizer, Re: 4th Annual L.A. Safety and Preparedness Fair, followed by Q&A.

**5. PRESENTATION:** by Rafael Oscar, from CROs Marketing LLC, to discuss the MAYA LA FERIA CULTURAL TOGETHER WITH FESTIVAL CARIBENO Fair held on Oct. 21, 2022, followed by Q&A.

**6. COMMITTEE ITEMS**

- a. Discussion and possible motion to appoint interested candidates to vacant or alternate seats on the WNNC Board.
- b. Discussion and possible motion to appoint WNNC Board member to the Vice President seat.
- c. Discussion and possible motion to appoint WNNC Board member to the Secretary seat.

**7. MONTHLY EXPENDITURE REPORTS & FINANCIALS**

- a. Discussion and possible motion to approve the 2022-2023 Funding Program Fiscal Year Administrative Packet and the Board Action Certification (BAC) Forms.
- b. Discussion and possible motion to approve up to \$500 for volunteers and WNNC Board members to purchase water, snack and incidental items for events.

- c. Discussion and possible motion to approve the 2022-2023 1<sup>st</sup> and 2nd cardholder, as allowed by the Office of the City Clerk Funding Program, to provide Neighborhood Councils greater access to funds
- d. Discussion /Action MOTION to approve the Monthly Expenditure Report (MER) for the month of March, April, May, June, July 2022
- e. Discussion /Action MOTION to approve May & June Adobe Invoices in the amount of \$33.98 each.
- f. Discussion /Action MOTION to approve Go Daddy outstanding invoice in the amount of \$21.12.
- g. Discussion /Action MOTION to approve Grocery Outlet expense in the amount of \$201.53
- h. Discussion /Action MOTION to approve \$101.94 Adobe outstanding invoices for the months of May, June and July 2022 in the amount of \$33.98 each invoice.
- i. Discussion /Action MOTION to approve \$282 Los Angeles Self Storage outstanding invoices for July and August 2022 in the amount of \$121.00 each invoice plus a late fee of \$20.00 each invoice.
- j. Discussion /Action MOTION to approve \$96.00 Google Suite outstand invoice for June and July 2022 in the amount of \$48 each invoice.

## **8. COMMITTEE UPDATES**

- 1. Outreach Committee
- 2. Budget and Finance Committee
- 3. Youth/Education Committee
- 4. Beautification and Land Use and Planning Committee
- 5. Crime prevention/Public safety committee
- 6. Rules and Selections Committee
- 7. Government Liaison Committee
- 8. Online Platforms Updates

## **9. BOARD MEMBER COMMENTS**

- a. Introduce new or agenda items for consideration by the Board at its next meeting and request for items on future agenda.

## **10. ADJOURNMENT**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**Public Posting of Agendas -:** Neighborhood Council agendas are posted for public review as follows:

- Department of Neighborhood Empowerment – EmpowerLA & Westlake North Neighborhood Council Website
- <https://www.westlakenorthnc.org/>, LAPD Rampart Police Station, 1401 W 6th St, Los Angeles, CA 90017
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

**Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Access of Records -**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all the board in advance of a meeting may be viewed at Neighborhood Council Office Space Address (via Zoom), at our website: [www.westlakenorthnc.org](http://www.westlakenorthnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Don Lee, Secretary, at [dlee@westlakenorthnc.org](mailto:dlee@westlakenorthnc.org) or [WestlakeNorthNC@gmail.com](mailto:WestlakeNorthNC@gmail.com) or or telephone NC Support at 213-978-1551 or via e-mail at: [NCsupport@lacity.org](mailto:NCsupport@lacity.org).

**Reconsideration and Grievance Process -**

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.NeighborhoodCouncilWebsite.org](http://www.NeighborhoodCouncilWebsite.org)

**RECORDING MEETINGS:** *Note that Board meetings may be sound and/or video recorded for backup to M*

