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City of Los Angeles
**WESTLAKE NORTH
NEIGHBORHOOD COUNCIL**

AGENDA

Special Board Meeting
7 PM
Thursday, November 9, 2023

WNNC Board Meeting
**LAPD Rampart Police Station -
Community Room**
**1401 W 6th St, Los Angeles, CA
90017**



BOARD MEMBERS

ELAINE ALANIZ
REBECCA M. ALVARADO
JOSE M CALDERON
ERNESTO CASTRO
DAVID DEFRENZA
CEDRIC J. NELMS
ANA PALACIOS (ALT)
MARIA SANTIAGO

The City's Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte e TBD, Secretaria, al [TBD](#) para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

1. WELCOMING REMARKS

a. Call to Order & Roll Call

2. COMMUNITY AND GOVERNMENT REPORTS AND ANNOUNCEMENTS

- a. LA Police Department Senior Lead Representatives
- b. LA City Fire Department Representatives
- c. LA City Council District Representatives

SPECIAL WNNC MEETING AGENDA

1. Council District 1 – Wendy Castro
2. Council District 13 - Councilmember: Hugo Soto- Martinez, Rep: Laila Molina
- d. Government Departments/Agencies, including:
 - Department of Neighborhood Empowerment - Jose Galdamez
- e. Community Organizations

3. GENERAL PUBLIC COMMENT

Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Each speaker will be allowed on the floor for 2 minutes.

4. MONTHLY EXPENDITURE REPORTS & FINANCIALS

- a. Discussion/Action MOTION to approve up to \$1,000 from WNNC Outreach funds to NPG funds.
- b. Discussion /Action MOTION to approve the Monthly Expenditure Report (MER) for the month of September 2023.
- c. Discussion /Action MOTION to approve the Monthly Expenditure Report (MER) for the month of October 2023.

5. PRESENTATIONS

- A. PRESENTATION:** by Omar Amador & Jacqueline Garay, Prevention Specialists from Koreatown Youth and Community Center (KYCC), to present the organizations Youth Opioid Response resources, followed by Q&A.

About the organization: Nonprofit organization established in 1975 to support a growing population of at-risk youth in Los Angeles. Today, KYCC is the leading multiservice organization in Koreatown, supporting children and their families in the areas of education, health, housing, and finances.

6. NEIGHBORHOOD PURPOSE GRANT REQUESTS

- a. Discussion /Action MOTION to approve up to \$1,000.00 for the Los Angeles Fire Department Foundation for a Thermal Imaging Camera for LAFD Fire Station 13.

7. COMMITTEE ITEMS

- a. Discussion and possible action to remove Maria Casarrubias Silva, Resident Representative from Westlake North Neighborhood Council (WNNC), due to being absent for four (4) consecutive regular board meetings (June, July, Aug., Sept, Oct. Nov. 2023), per WNNC Bylaws Article V Governing Board, Section 7: Absences.
- b. Discussion and possible action to approve up to \$5,000 to sponsor a December Holiday event with Angel Tree and a local non-profit organization.

About the organization: Angel Tree mobilizes local churches and organizations to minister to hundreds of thousands of children by delivering a gift with a personal message of love on behalf of their incarcerated mother or father (<https://www.prisonfellowship.org/>).

- c. Discussion and possible action for board and committee members to participate and table at the following events: Saturday, November 11th, KYCC's Dia De Los Muertos & 5K Run at MacArthur Park (times TBD).
- d. Discussion and possible action to review the approved CIS for CF 23-0792 Acquisition of the Mayfair Hotel to provide interim housing and support services for persons experiencing homelessness.

8. COMMITTEE REPORTS & UPDATES

- a. Outreach Committee
- b. Budget and Finance Committee
- c. Youth/Education Committee
- d. Beautification and Land Use and Planning Committee
- e. Crime Prevention/Public Safety Committee
- f. Rules and Selections Committee
- g. Government Liaison Committee

9. BOARD MEMBER COMMENTS

1. Introduce new or agenda items for consideration by the Board at its next meeting and request for items on future agenda.

10. ADJOURNMENT

SPECIAL WNNC MEETING AGENDA

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- 1401 W 6th St, Los Angeles, CA 90017
- www.westlakenorthnc.org
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Neighborhood Council Office Space Address (if applicable), at our website: www.westlakenorthnc.org or at the scheduled meeting at 1401 W 6th St, Los Angeles, CA 90017. In addition, if you would like a copy of any record related to an item on the agenda, please contact Heather Stokes, Secretary, at: hstokes@westlakenorthnc.org

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.westlakenorthnc.org.

**Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Westlake North NC

SECTION I - APPLICANT INFORMATION

1a)	Los Angeles Fire Dept Foundation	27-2007326	CA	2/25/2010
	<i>Organization Name</i>	<i>Federal I.D. # (EIN#)</i>	<i>State of Incorporation</i>	<i>Date of 501(c)(3) Status (if applicable)</i>
1b)	1700 Stadium Way	Los Angeles	CA	90012
	<i>Organization Mailing Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1c)	2401 W Pico Blvd	Los Angeles	CA	90006
	<i>Business Address (If different)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1d)	PRIMARY CONTACT INFORMATION:			
	Robin Blau	310-552-4139	robin@supportlafd.org	
	<i>Name</i>	<i>Phone</i>	<i>Email</i>	
2)	Type of Organization- Please select one:			
	<input type="checkbox"/> Public School (not to include private schools) Attach Signed letter on School Letterhead		or <input checked="" type="checkbox"/> 501(c)(3) Non-Profit (other than religious institutions) Attach IRS Determination Letter	
3)	2401 W Pico Blvd	Los Angeles	CA	90272
	<i>Name / Address of Affiliated Organization (if applicable)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

This grant would provide LAFD Fire Station #13 with a Thermal Imaging Camera. This camera is a critical firefighting tool that would increase firefighter safety, reduce extinguish time, enhance search techniques for victims/survivors and minimize damage to property.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

A thermal imaging camera will allow the firefighters to better serve its community and enhance public safety while fighting fires. This tool will be added to Engine 13's on-board Inventory and will be utilized by the company officer on all fire related incidents having a positive impact on public safety.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	0	\$ 0	\$ 0
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	FLIR E6 PRO Infrared Camera	\$ 1,000	\$ 2,399.00
	FLIR T199362ACC Spare Battery	\$	\$ 256.47
	Tax	\$	\$ 232.35

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: Pico-Union Neighborhood Council

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
FS13 Fire Foundation Funds	\$ 887.82	\$ 2,887.82
Pico-Union Neighborhood Council	\$ 1,000	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 1,000

10a) Start date: 11 / 30 / 23 10b) Date Funds Required: 11 / 30 / 23 10c) Expected Completion Date: 11 / 30 / 23
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Liz Lin President *Liz Lin* 11/3/23
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Merlin Costales Finance Manager *Merlin Costales* 11/3/23
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAY 16 2010**

LOS ANGELES FIRE DEPARTMENT
FOUNDATION
C/O CECILIA GLASSMAN
1875 CENTURY PARK E STE 200
LOS ANGELES, CA 90067

Employer Identification Number:
27-2007326
DLN:
17053098320000
Contact Person:
LISA M VAN DER SLUYS ID# 95264
Contact Telephone Number:
(877) 829-5500

Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
February 25, 2010
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

LOS ANGELES FIRE DEPARTMENT

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Choi", with a stylized flourish at the end.

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)