

#### **BOARD OFFICERS**

Elaine Alaniz

**PRESIDENT** 

Ernesto Castro

**VICE PRESIDENT** 

Cedric I. Nelms

**SECRETARY** 

Rebecca M. Alvarado
TREASURER

City of Los Angeles

### WESTLAKE NORTH NEIGHBORHOOD COUNCIL

### **AGENDA**

Special Board Meeting 7 PM Thursday, March 14, 2023

**WNNC Board Meeting** 

LAPD Rampart Police Station - Community Room

1401 W 6th St, Los Angeles, CA 90017



#### **BOARD MEMBERS**

**ELAINE ALANIZ** 

REBECCA M. ALVARADO

JOSE M CALDERON

**ERNESTO CASTRO** 

DAVID DEFRENZA

CEDRIC J. NELMS

ANA PALACIOS (ALT)

MARIA SANTIAGO

The City's Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte e TBD, Secretaria, al TBD para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

#### 1. WELCOMING REMARKS

a. Call to Order & Roll Call

#### 2. COMMUNITY AND GOVERNMENT REPORTS AND ANNOUNCEMENTS

- a. LA Police Department Senior Lead Representatives
- b. LA City Fire Department Representatives
- c. LA City Council District Representatives

- 1. Council District 1 Ben Cassorla
- 2. Council District 13 Rep: Laila Molina
- d. Government Departments/Agencies, including: Department of Neighborhood Empowerment - Jose Galdamez
- e. Community Organizations

### 3. GENERAL PUBLIC COMMENT

Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Each speaker will be allowed on the floor for 2 minutes.

### 4. MONTHLY EXPENDITURE REPORTS & FINANCIALS

- a. Discussion /Action MOTION to approve the Monthly Expenditure Report (MER) for the month of September 2023.
- b. Discussion /Action MOTION to approve the Monthly Expenditure Report (MER) for the month of October 2023.
- c. Discussion /Action MOTION to approve the Monthly Expenditure Report (MER) for the month of November 2023.
- d. Discussion /Action MOTION to approve the Monthly Expenditure Report (MER) for the month of December 2023.
- e. Discussion /Action MOTION to approve the Monthly Expenditure Report (MER) for the month of January 2024.
- f. Discussion /Action MOTION to approve the Monthly Expenditure Report (MER) for the month of February 2024.
- g. Discussion /Action MOTION to approve the Monthly Expenditure Report (MER) for the month of March 2024.
- h. Discussion /Action MOTION to approve and amend the 2023- 2024 Administrative Packet to include Translation Services.
- Discussion /Action MOTION to approve up to \$200 for one (1) Zoom license with the Department of Neighborhood Empowerment. The Zoom license will be used for possible virtual meetings.

#### 5. PRESENTATIONS

- **A. PRESENTATION:** by presenter Ben Cassorla, City Certificates for El Grupo Bixel Unidos En Acción and active Westlake Community Volunteers.
- **B. PRESENTATION:** by presenter TBD, DOT presentation about the Safe Streets Intervention in the pipeline at 4th and Loma.

About the organization: <a href="https://ladot.lacity.gov/">https://ladot.lacity.gov/</a>.

### 6. NEIGHBORHOOD PURPOSE GRANT REQUESTS

a. Discussion /Action MOTION to approve up to \$600.00 for the Miguel Contreras Learning Complex Los Angeles Unified School District to restore two gardens on the school campus.

### 7. COMMITTEE ITEMS

a. Discussion and possible action to review the approved CIS for CF 23-0792 Acquisition of the Mayfair Hotel to provide interim housing and support services for persons experiencing homelessness.

### 8. COMMITTEE REPORTS & UPDATES

- a. Outreach Committee
- b. Budget and Finance Committee
- c. Youth/Education Committee
- d. Beautification and Land Use and Planning Committee
- e. Crime Prevention/Public Safety Committee
- f. Rules and Selections Committee
- g. Government Liaison Committee

### 9. BOARD MEMBER COMMENTS

1. Introduce new or agenda items for consideration by the Board at its next meeting and request for items on future agenda.

### 10. ADJOURNMENT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

#### **Public Posting of Agendas -**

Neighborhood Council agendas are posted for public review as follows:

- 1401 W 6th St, Los Angeles, CA 90017
- www.westlakenorthnc.org
- You can also receive our agendas via email by subscribing to L.A. City's <u>Early Notification System</u> (ENS)

### Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

#### **Public Access of Records -**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Neighborhood Council Office Space Address (if applicable), at our website: www.westlakenorthnc.org or at the scheduled meeting at 1401 W 6th St, Los Angeles, CA 90017. In addition, if you would like a copy of any record related to an item on the agenda, please contact Heather Stokes, Secretary, at: <a href="mailto:hstokes@westlakenorthncl.org">hstokes@westlakenorthncl.org</a>.

### **Reconsideration and Grievance Process -**

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website<a href="https://www.westlakenorthnc.org">www.westlakenorthnc.org</a>.



Invoice number: 4922370769

Google LLC 1600 Amphitheatre Pkwy Mountain View, CA 94043 **United States** Federal Tax ID: 77-0493581

### Bill to

Westlake North Neighborhood Council 200 N SPRING ST #2005, LOS ANGELES CA 90012 Los Angeles, CA 90017 **United States** 

#### **Details**

Invoice number	4922370769
Invoice date	Feb 29, 2024
Billing ID	9503-5459-3112
Domain name	westlakenorthnc.org

### **Google Workspace**

Total in USD	\$42.00
Summary for Feb 1, 2024 - Feb 29, 2024	
Subtotal in USD	\$42.00
Tax (0%)	\$0.00
Total in USD	\$42.00

You will be automatically charged for any amount due.





Subscription	Description	Interval	Quantity	Amount(\$)
Google Workspace Business Starter	Usage	Feb 1 - Feb 29	7	42.00
	Su	btotal in USD		\$42.00
	Та	x (0%)		\$0.00
	То	tal in USD		\$42.00

Need help understanding the charges on your invoice? Click here for detailed explanations

https://support.google.com/a?p=gsuite-bills-and-charges





### **Eco Promotional Products, Inc.**

1286 Oak Trail Drive Libertyville, IL 60048 (847) 520-1771 / (877) ECO WINS accounting@ecopromotionsonline.com www.ecopromotionsonline.com

02.13.2024 MasterCard

### **INVOICE**

**Payment Details** 

Invoice# INV-30094
Invoice Date 02.29.2024
Terms PAID
EPP S.O.# SO-00253
EPP Contact Grace Sawyer

-1.

**Ship Date** 02.14.2024

#### Bill To

### **Westlake North Neighborhood Council**

Elaine Alaniz 1725 W 6th Street #402 Los Angeles California 90017 U.S.A

Ship To

Westlake North Neighborhood Council Elaine Alaniz 1725 W 6th Street #402 Los Angeles California 90017

Customer PO# / Notes:

PRIORITY OVERNIGHT

Item		Description	EPP SKU	Qty	Rate	Amount
USA Made Seed	l Paper Wristband	Full-color, 1-location imprint	TPWB	300	1.18	354.00
Discount (Non-F	Profit)		DISC-NP	300	-0.16	-48.00
Set Up		Custom Imprint		1	35.00	35.00
Rush				1	93.75	93.75

Balance Due	\$0.00
Payment Made	(-) 579.13
Total	\$579.13
Shipping charge	115.31
CA: Los Angeles, LA (9.5%)	29.07
Sub Total	434.75

ACH PAYMENTS: Chase Bank. Routing: 071000013 Account: 751794736

#### **Terms & Conditions**

No returns will be accepted on printed, washed or decorated merchandise. All items must be inspected immediately and claims must be made within three days of receipt of goods. All returns must have prior authorization and may be subject to a 10% restocking fee. Credit card payments of \$2,000.00 or higher, or payments beyond established terms, will incur an additional 3% transaction fee. All returned checks will be subject to a \$25.00 service charge. A finance charge of 1.5% per month (18% APR) will be assessed on unpaid balances beyond established terms. Quoted charges are in US Dollars.



Los Angeles Self Storage 1000 West 6th Street Los Angeles, CA 90017 213-481-1010

### **Payment Receipt**

**Tenant** . CITY OF LOS ANGELES - WESTLAKE NORTH NC

Company

Address 200 N SPRING ST #2005 City, State, Zip LOS ANGELES CA 90012 **Date Printed** March 1, 2024

Payment Date March 1, 2024 2:35 PM

Unit 7624 Current Balance \$0.00

**Paid Thru** March 31, 2024 **Receipt Number 149722 By** AE

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method	
03/01/24	7624	Rent 3/1-3/31	133.00	0.00	0.00	133.00	133.00	Master	Card
				Taxes			0.00		
				Payment (less	s tax)		133.00		
				Payment Subto	otal		133.00		
				Credits Appl:	ied		0.00		
				Refunds Appl:	ied		0.00		
				Total Applied	d to Accou	ınt	133.00		
				Current Accou	nt Balance		\$0.00		
				Paid By			Master Card	*****50	07
				Paid Thru Date	<b>:</b>		March 31. 2		

Transaction Type Sale

Authorization 064050 Reference p1\_txn\_65e2584751cebde718be5f4

I agree to pay the above amount according to the card issuer statement.

X

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Los Angeles Self Storage

You have the option of making an online payment by (clicking link) below.

https://www.smartselfstorage.com/self-storage/ca/los-angeles/los-angeles-self-storage/

Having problems logging in? Please call us at 213-481-1010

Thank you for your business!

### **Monthly Expenditure Report**



Reporting Month: November 2023 Budget Fiscal Year: 2023-2024

NC Name: Westlake North Neighborhood Council

		Monthly Cash Re	conciliation		
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$26272.29	\$4464.38	\$21807.91	\$4097.00	\$0.00	\$17710.91

		Monthly Cash Fl	ow Analysis			
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available	
Office		\$618.47		\$597.00		
Outreach	\$14000.00	\$3845.91	\$6952.02	\$0.00	\$6355.02	
Elections		\$0.00		\$0.00		
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Neighborhood Purpose Grants	\$18000.00	\$0.00	\$5000.00	\$3500.00	\$1500.00	
Funding Requests Under Review: \$0.00		Encumbrar	nces: \$0.00	Previous Expendi	tures: \$15583.60	

			Expenditures			
#	Vendor	Date	Description	<b>Budget Category</b>	Sub-category	Total
1	SWANK MOTION PICTURES	11/07/2023	Approved by Board motion to approve \$5000.00 for WNNC November holiday event and to pay for Swank movie rental of \$514.75.	General Operations Expenditure	Outreach	\$514.75
2	SQ CALIFORNIA CHICKEN	11/08/2023	Approved by Board action to approve FY2023/2024 Administrative Packet for Outreach - November general meeting 2023 expenditures	General Operations Expenditure	Office	\$222.50
3	CHATSWORTH GROCERY O	11/12/2023	Approved by Board motion action for discussion and possible action to approve up to \$5,000.00 for WNNC November holiday event.	General Operations Expenditure	Outreach	\$69.95
4	THE HOME DEPOT #1048	11/12/2023	Approved by Board motion action for discussion and possible action to approve up to \$5,000.00 for WNNC November holiday event.	General Operations Expenditure	Outreach	\$18.58
5	WAL-MART #2526	11/12/2023	Approved by Board action to discuss and action to approve up to \$5,000.00 for WNNC event.	General Operations Expenditure	Outreach	\$36.60
6	PY LOS ANGELES SELFST	11/13/2023	Approved by FY23/24 Admin. Packet - Office/Operational expenditures to pay the monthly fee to the Los Angeles Self Storage - November 2023.	General Operations Expenditure	Office	\$148.00

7	IN-N-OUT BURGERS-COOKO	11/17/2023	Approved by Board motion action for discussion and possible action to approve up to \$5,000.00 for WNNC November holiday event.	General Operations Expenditure	Outreach	\$1000.00
8	ADOBE ACROPRO SUBS	11/21/2023	Approved by Board action to approve FY2023/2024 Administrative Packet office/operational expenditures - Adobe November 2024.	General Operations Expenditure	Office	\$47.98
9	IN-N-OUT BURGERS-COOKO	11/24/2023	Approved by Board motion action for discussion and possible action to approve up to \$5,000.00 for WNNC November holiday event.	General Operations Expenditure	Outreach	\$1000.00
10	IN-N-OUT BURGERS-COOKO	11/27/2023	Approved by Board motion action for discussion and possible action to approve up to \$5,000.00 for WNNC November holiday event.	General Operations Expenditure	Outreach	\$1000.00
11	IN-N-OUT BURGERS-COOKO	11/28/2023	Approved by Board motion action for discussion and possible action to approve up to \$5,000.00 for WNNC November holiday event.	General Operations Expenditure	Outreach	\$206.03
12	THE WEB CORNER, INC.	11/03/2023	Approved by FY 23/24 Admin Packet - Office/Operational expenditures to pay the monthly fee to the Web Corner for November 2023.	General Operations Expenditure	Office	\$199.99
	Subtotal:				\$4464.38	

	Outstanding Expenditures					
#	Vendor	Date	Description	<b>Budget Category</b>	Sub-category	Total
1	Los Angeles Fire Department Foundation	11/28/2023	Approved by Board motion to approve an NPG for \$1,000.00 for the Los Angeles Fire Department Foundation for a thermal imaging camera.	Neighborhood Purpose Grants		\$1000.00
2	Los Angeles Pregnancy Services	12/20/2023	Approved by Board Motion to approve an NPG for \$2,500.00 to the LA Pregnancy Services for community resources.	Neighborhood Purpose Grants		\$2500.00
3	THE WEB CORNER, INC.	01/29/2024	Approved by Board action to approve FY2023/2024 Administrative Packet office/operational expenditures - Web Corner December 2023	General Operations Expenditure	Office	\$199.00
4	THE WEB CORNER, INC.	01/29/2024	Approved by board action to approved FY23/24 admin packet office/operational expenditure Web Corner January 2024	General Operations Expenditure	Office	\$199.00
5	THE WEB CORNER, INC.	02/05/2024	Approved by Board action to approve FY2023/2024 Administrative Packet office/operational expenditures - Web Corner February 2024	General Operations Expenditure	Office	\$199.00
	Subtotal: Outstanding					\$4097.00

WAL*MART WAL*MART
PORTER RANCH, CA
ST# 2526 OP# 9027 TE# 27 TR# 787
SWT & SALTY 081878001208 F 5.38
SWT & SALTY 081878001208 F 5.38
SWT & SALTY 081878001208 F 5.38
10CT SMTF00 002840067909 F 6.82
10CT SMTF00 002840067909 F 6.82
10CT SMTF00 002840067909 F 6.82
SUBTOTAL 36.60
TAX 12 0 % 0.00
TOTAL 36.60
MASTERCARD CREDIT TEND 36.60
MASTERCARD **** **** 5007
CHANGE DUE 0.00
# ITEMS SOLD 6
11/12/23 10:49:31



#### Rebecca M Alvarado <ralvarado@westlakenorthnc.org>

### **Swank Motion Pictures, Inc. Order Confirmation**

MotionP@swank.com < MotionP@swank.com >

Wed, Nov 8, 2023 at 6:53 AM

To: RALVARADO@westlakenorthnc.org, KELDRIDGE@swank.com

Cc: MotionP@swank.com

We have you scheduled for the following movies. Call 1-800-876-5577 with any questions.

NOTE: DVDs ship early to allow testing on the specific equipment used for showing. Some DVD players cannot access all features or may be in- compatible. Call your contact above if you are unable to play the DVD.

NOTE: Notice only; invoice will follow.

Check carefully and notify us at once if any questions.

Title: ENCANTO

Swank Order No.: 2125984-2

Title Reference: 0065331 WSBVD

Ship Date: 11/07/23 Ship via: UPS Second Day Show Dates: 11/15/23 - 11/15/23

Price: \$480.00

Shipping: \$34.75

Total: \$514.75

Sales Tax: \$0.00

Final Total: \$514.75

Will be Shipped To:

Your customer number is: 0000000-000

Elaine Alaniz Residence 1725 West 6th St Apt 402 Los Angeles, CA 90017

Will be Billed To:

Customer number: 0394470-001

Rebecca Alvarado

Treasureer

Westlake North Neighborhood

1401 W 6th St

Los Angeles, CA 90017

Please print this document for your records.

Any movie may be cancelled without obligation provided that Swank Motion Pictures, Inc. receives written notification fourteen (14) days before the movie is shipped or the full rental and handling charges must be paid.

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 11/22/2023

Print/Type Name: REBECCA M ALVARADO





Board Action Certification (BAC) Form						Chy Chi	ON OF THE
NC Name: WESTLAKE NORT	H		Meeting Date: C	October 12, 2023	3		
Budget Fiscal Year: 2023/2024			Agenda Item No	o: D6			
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by Boholiday event.	oard motio	on to appro	ve \$5,000	.00 for WN	NC Nover	nber
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimbu	rsement
Recused Board Members	s must leave the room pric		e Count sion and may not	return to the ro	om until after th	ne vote is comple	te.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
ELAINE ALANIZ	PRESIDENT	X		7.0000	7.000		
REBECCA M ALVARADO		X					
JOSE M CALDERON	MEMBER	X					
ERNESTO CASTRO	VICE PRES.	X					
DAVID DEFRENZA	MEMBER	X					
CEDRIC J NELMS	SECRETARY	X					
ANA PALACIOS	MEMBER	^				X	
MARIA SANTIAGO	MEMBER		 			X	
MARIA SANTIAGO	IVIEIVIDER					^	
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Roard Quorum: 5	Tatal	C					
Board Quorum: 5 We, the authorized signers of the above r	Total:   named Neighborhood Cou	6 ncil. declare tha	I It the information	n presented on the	nis form is accur	2   rate and complete	e, and that a public
meeting was held in accordance with all I	_			•		•	· · · · · · · · · · · · · · · · · · ·
meeting where a quorum of the Board was	present.						

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Date: 11/22/2023



#### Rebecca M Alvarado <ralvarado@westlakenorthnc.org>

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Cc: MotionP@swank.com

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Swank Order No.: 2125984-2

Title Reference: 0065331 WSBVD

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Will be Shipped To:

Your customer number is: 0000000-000

Elaine Alaniz Residence 1725 West 6th St Apt 402 Los Angeles, CA 90017

Will be Billed To:

Customer number: 0394470-001

Rebecca Alvarado

Treasureer

Westlake North Neighborhood

1401 W 6th St

Los Angeles, CA 90017

Please print this document for your records.

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### Catering

From: DTLA Catering

Sent: Wednesday, November 8, 2023 10:14 AM

**To:** Catering

**Subject:** FW: New order from Elaine Alaniz on Wednesday, November 8 2023, 10:13 AM

From: admin@goparrot.ai <admin@goparrot.ai>

Sent: Wednesday, November 8, 2023 10:13:35 AM (UTC-08:00) Pacific Time (US & Canada)

**To:** DTLA Catering <dtlacatering@califchickencafe.com>

Subject: New order from Elaine Alaniz on Wednesday, November 8 2023, 10:13 AM

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



### New Order for Elaine Alaniz at Downtown LA Catering

Recipient Name: Elaine Alaniz

Order Number: 6NVYABDining option: PickupPhone: +18187959597

Email: elaine.alaniz@gmail.com

• Fulfillment date: Thursday, November 9 2023 at 04:45 PM

Paid With:

\*\*\*\*5007 by Credit Card

Created at: Wednesday, November 8 2023, 10:13 AM

Item	Quanti	ty Price
So Many Wraps (Whole Wheat Pita, Caesar Wrap, Melrose Wrap, Ranch Wrap, Chinese Chicken Salad PP, California Chicken Salad PP, Cafe Caesar Salad PP, Add Utensils and Napkins, Add Servingware) Special Requests: Extra napkins and plates.	15	\$13.50
Chewy Coco-Nut	10	\$2.00

**Subtotal:** \$222.50

**Tax:** \$0.00

**Total:** \$222.50

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 1/31/2024

Print/Type Name: REBECCA M ALVARADO







Board Action Certification (BAC) Form						Cay	ADED	
NC Name: WESTLAKE NORTH	Н		Meeting Date: A	AUGUST 22, 202	23			
Budget Fiscal Year: 2023/2024			Agenda Item No					
Board Motion and/or Public Benefit Statement (CIP and NPG):		Approved by Board action to approve FY2023/2024 Administrative Packet for Outreach - November general meeting 2023 expenditures.						
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimbu	ursement	
			Count					
ı	s must leave the room pric	or to any discuss	ion and may not	return to the ro	om until after th	1	ete.	
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
ELAINE ALANIZ	PRESIDENT	Х			  -			
JOSE M CALDERON	MEMBER	Х			<b> </b>  -			
ERNESTO CASTRO	Vice President	Х			<b> </b> !	!		
CEDRIC J. NELMS	SECRETARY	Х				'		
MARIA SANTIAGO	MEMBER	 			Х	'	1	
REBECCA M ALVARADO	TREASURER	Х		1		'		
ANA PALACIOS	MEMBER	! 		Х		'		
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Board Quorum: 5 We, the authorized signers of the above n	Total:	5 ncil declare that	+ +ho information	1 1	his form is accur	rate and comple	to and that a nublic	
meeting was held in accordance with all la	=			-		-	-	
meeting where a quorum of the Board was	present.							

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Date: 1/31/2024

W371 Chatoworth G.O.

# GROCERYOUTLET Bargain market

NEW E-mail sign ups get a \$3 Coupon! visit groceryoutlet.com

### 1112037170010132

Grocery
PIRATES BOOTY 139.90 F
10 # 13.99

Voided Item
PIRATES BOOTY -69.95 F
-5 # 13.99

DALANCE DUE 69.95

SUB TOTAL 69.95 TOTAL TAX 0.00 TOTAL 69.95

Gredit Type :Master Car \$69.95

Ref# 017971

11/12/2023 11:44:41

PURCHASE - APPROVED

AUTH CODE:094676

Mode: Issuer

AID: A0000000041010 TVR: 0000008000

IAD: 0110A040012200000000000000000000

000FF

TSI: E800

ARU: 00 TC: 8DD6661515D0F150

MID: 655248 IID: 001 SEQ: 017971

Total: USD\$ 69.95

CHANGE 0.00

Cashier Name: Fernando Donis Cashier:5005 Store: 0371 POS:001 Transaction:0132 Sunday, 12 November, 2023 11:43 AM

THANK YOU FOR SHOPPING WITH US!

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 1/30/2024

Print/Type Name: REBECCA M ALVARADO





Board Action Certification (BAC) Form						The Cles	DIADED IN
NC Name: WESTLAKE NORT	Н		Meeting Date:	October 12, 2023	3		
Budget Fiscal Year: 2023/2024			Agenda Item No				
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by Board action to discuss and possible action to approve up to \$5,000.00 for the November holiday event.						
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimbu	ırsement
Recused Board Members	must leave the room price		e Count sion and may not	return to the ro	om until after th	ne vote is comple	te.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
ELAINE ALANIZ	PRESIDENT	Χ					
JOSE M CALDERON	MEMBER			Х			
ERNESTO CASTRO	Vice President	Χ					
CEDRIC J. NELMS	SECRETARY	Χ					
MARIA SANTIAGO	MEMBER			Х			
REBECCA M ALVARADO		X					
ANA PALACIOS	MEMBER			Х			
DAVID DEFRENZA	MEMBER	X	İ				
Board Quorum: 5	Total:	5		3			
We, the authorized signers of the above r meeting was held in accordance with all I							
meeting was field in accordance with all i		THE above	was approved b	, the Neighbolli	COUNCIL BUG	a, a. a biowil <i>F</i>	ter compliant public

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Date: 1/30/2024



## How doers get more done.

1675 WILSHIRE BLVD.LA, CA 90017

1048 00008 78876 11/12/23 07:00 PM SALE CASHIER JENNIFER

073257014762 33/39G BLK <A> 16.97 HDX 33-39 GAL 50CT OUTDOOR BLK BAGS

> SUBTOTAL 16.97 SALES TAX 1.61 TOTAL \$18.58

XXXXXXXXXXXXXX5007 MASTERCARD

USD\$ 18.58

AUTH CODE 014132/6082858 Chip Read AID A0000000041010

MASTERCARD

P.O. #/JOB NAME: 0

1048 11/12/23 07:00 PM

1048 08 78876 11/12/2023 8290

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
1 90 02/10/2024

DID WE NAIL IT?

Take a short survey for a chance TO WIN A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H89 159089 158049 PASSWORD: 23562 158041

Entries must be completed within 14 days of purchase. Entrants must be 18 or older to enter. See complete rules on website. No purchase necessary.

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 1/30/2024

Print/Type Name: REBECCA M ALVARADO





Board Action Certification (BAC) Form						The Cles	DIADED IN
NC Name: WESTLAKE NORT	Н		Meeting Date:	October 12, 2023	3		
Budget Fiscal Year: 2023/2024			Agenda Item No				
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JOSE M CALDERON	MEMBER			Х			
ERNESTO CASTRO	Vice President	Χ					
CEDRIC J. NELMS	SECRETARY	Χ					
MARIA SANTIAGO	MEMBER			Х			
REBECCA M ALVARADO		X					
ANA PALACIOS	MEMBER			Х			
DAVID DEFRENZA	MEMBER	X	İ				
Board Quorum: 5	Total:	5		3			
We, the authorized signers of the above r meeting was held in accordance with all I							
meeting was field in accordance with all i		THE above	was approved b	, the Neighbolli	COUNCIL BUG	a, a. a biowil <i>F</i>	ter compliant public

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Date: 1/30/2024

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 2/2/2024

Print/Type Name: REBECCA M ALVARADO





Board Action Certification (BAC) Form						City Clery	OTADED THE
NC Name: WESTLAKE NORT	Н		Meeting Date: C	October 12, 2023	3		
Budget Fiscal Year: 2023/2024			Agenda Item No	o: 6d			
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by Boapprove up to \$			•			
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	l Member Reimbu	ırsement
Recused Board Members	must leave the room price		Count sion and may not	return to the ro	om until after tl	ne vote is comple	ete.
Board Member's First and Last Name	<b>Board Position</b>	Yes	No	Abstain	Absent	Ineligible	Recused
ELAINE ALANIZ	PRESIDENT	Χ					
JOSE M CALDERON	MEMBER			Х			
ERNESTO CASTRO	Vice President	X					
CEDRIC J. NELMS	SECRETARY	Χ					
MARIA SANTIAGO	MEMBER			Х			
REBECCA M ALVARADO	TREASURER	Χ					
ANA PALACIOS	MEMBER		İ	Х		İ	
DAVID DEFRENZA	MEMBER	Х					
Roard Quarum: 5	Total						
Board Quorum: 5	Total:	5 acil doclaro tha	t the information	3	his form is asser-	rate and complet	to and that a muhit-
We, the authorized signers of the above r meeting was held in accordance with all I							
meeting where a quorum of the Board was	present.						

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Date: 2/2/2024

Los Angeles Self Storage 1000 West 6th Street Los Angeles, CA 90017 213-481-1010

### **Payment Receipt**

**Tenant** . CITY OF LOS ANGELES - WESTLAKE NORTH NC

Company

Address 200 N SPRING ST #2005 City, State, Zip LOS ANGELES CA 90012 **Date Printed** November 13, 2023

Payment Date November 13, 2023 8:16 AM

Unit 7624 Current Balance \$0.00

**Paid Thru** November 30, 2023 **Receipt Number 145718 By** AR

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
11/01/23	7624	Rent 11/1-11/30	128.00	0.00	0.00	128.00	128.00	Master Card
11/11/23	7624	Late Fee	20.00	0.00	0.00	20.00	20.00	Master Card
				Taxes			0.00	
				Payment (les:	s tax)		148.00	
				Payment Subto	otal		148.00	
				Credits Appl:	ied		0.00	
				Refunds Appl:	ied		0.00	
			·	Total Applied	d to Accou	ınt	148.00	
				Current Accou	nt Balance		\$0.00	
				Paid By			Master Card	*****5007
				Paid Thru Date	2		November 3	0, 2023

Transaction Type Sale

Authorization	on	092	799
Reference 1	р1	txn	65524bdeb3d23f13e4e9d2f

I agree to pay the above amount according to the card issuer statement.

X

\_\_\_\_\_\_

Los Angeles Self Storage

You have the option of making an online payment by (clicking link) below.

https://www.smartselfstorage.com/self-storage/ca/los-angeles/los-angeles-self-storage/

Having problems logging in? Please call us at 213-481-1010

Thank you for your business!

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 11/2/2023

Print/Type Name: REBECCA M ALVARADO





Board Action Certification (BAC) Form						Chy Cha	OTNOTE THE	
NC Name: WESTLAKE NORT	H		Meeting Date: AUGUST 22, 2023					
Budget Fiscal Year: 2023/2024			Agenda Item No	o: 9				
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by F							
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimbu	ırsement	-
		Vote	Count					Ī
Recused Board Members	s must leave the room price	or to any discus	sion and may not	return to the ro	om until after th	ne vote is comple	te.	
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
ELAINE ALANIZ	PRESIDENT	Χ						
JOSE M CALDERON	MEMBER	Χ						
ERNESTO CASTRO	Vice President	Χ						
CEDRIC J. NELMS	SECRETARY	Χ						
MARIA SANTIAGO	MEMBER				Χ			
REBECCA M ALVARADO		Χ						
ANA PALACIOS	MEMBER			Х				
ANATALACIOS			 	Λ		,   		
				·				
Board Quorum: 5	Total:	5		1	1			
We, the authorized signers of the above r	!		t the information		his form is accui	ı rate and complet	e, and that a public	
meeting was held in accordance with all I		ures. The above	was approved b	y the Neighborh	ood Council Boa	ırd, at a Brown A	Act compliant public	
meeting where a quorum of the Board was	present.							

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Date: 11/2/2023



Invoice:E71209 Invoice Date:1/29/2024 Event Date:11/15/2023

### **INVOICE**

13502 Hamburger Lane Baldwin Park, CA 91706 Phone: (626) 813-8295 Attn: Cookout Department Federal ID#95-2246829

Bill To:

Westlake North Neighborhood Council 200 N Spring St Suite 2005 Los Angeles, CA 90012 **Event Location:** 

LAPD- Rampart Station 1401 W 6th St Los Angeles CA, 90017

**Event Name:** Westlake North Neighborhood

Council

Cookout Date: Wednesday, November 15, 2023 5:00 pm

Name	Comment	Price	Qty	Total
Double-Doubles®	Truck 621	6.90	160	1,104.00
Double Meat	Truck 621	5.90	3	17.70
Cheeseburger	Truck 621	5.30	31	164.30
Hamburger	Truck 621	4.80	7	33.60
Medium Drink	Truck 621	2.35	158	371.30
French Fries	Truck 621	3.40	204	693.60

Fry Truck Charge:	500.00
Trip Charge:	500.00
Out of Area Charge:	0.00
Discount:	-0.00
Sales Tax:	321.53
Invoice Total:	3,706.03
Paid:	-3,706.03
Balance Due:	0.00

#### YOUR BALANCE IS DUE UPON RECEIPT OF INVOICE

TO PAY BY CREDIT	T CARD, PLEA	SE COM	PLETE THE FOL	LOWING:		
	Visa	_ M/C	Discover	Amex		
Acct#			Exp Date_		CVV	
Name on Card					Zin Code	



Event Date:11/15/2023

Event ID: E71209

### Payment Receipt

13502 Hamburger Lane Baldwin Park, CA 91706 Phone: (626) 813-8295 Attn: Cookout Department Federal ID#95-2246829

Bill To:

Westlake North Neighborhood Council

200 N Spring St Suite 2005

Los Angeles, CA 90012

**Event Location:** 

**LAPD- Rampart Station** 

1401 W 6th St

Los Angeles CA, 90017

Cookout Date:

Wednesday, November 15, 2023 5:00 pm

Date	Amount Comment	Pay Method	Card Number	Check #	Category	Pay Type
10/27/2023	500.00	Credit Card	*** 5007		Deposit	
11/17/2023	1,000.00	Credit Card	*** 5007		Payment	
11/24/2023	1,000.00 1000	Credit Card	*** 5007		Payment	
11/27/2023	1,000.00 1000	Credit Card	*** 5007		Payment	
11/28/2023	206.03	Credit Card	*** 5007		Payment	

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 1/30/2024

Print/Type Name: REBECCA M ALVARADO





Board Action Certification (BAC) Form						The Cles	DIADED IN
NC Name: WESTLAKE NORT	Н		Meeting Date: October 12, 2023				
Budget Fiscal Year: 2023/2024			Agenda Item No				
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by Boapprove up to \$			•			
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimbu	ırsement
Recused Board Members	must leave the room price		e Count sion and may not	return to the ro	om until after th	ne vote is comple	te.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
ELAINE ALANIZ	PRESIDENT	Χ					
JOSE M CALDERON	MEMBER			Х			
ERNESTO CASTRO	Vice President	Χ					
CEDRIC J. NELMS	SECRETARY	Χ					
MARIA SANTIAGO	MEMBER			Х			
REBECCA M ALVARADO		X					
ANA PALACIOS	MEMBER			Х			
DAVID DEFRENZA	MEMBER	X	İ				
Board Quorum: 5	Total:	5		3			
We, the authorized signers of the above r meeting was held in accordance with all I							
meeting was field in accordance with all i		THE above	was approved b	, the Neighbolli	COUNCIL BUG	a, a. a biowil <i>F</i>	ter compliant public

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Date: 1/30/2024



Adobe Inc. 345 Park Avenue San Jose CA 95110-2704 United States Federal Tax ID: 77-0019522

ORIGINAL

#### **Invoice Information**

Invoice Number2609965916Invoice Date21-NOV-2023Payment TermsCredit CardPurchase OrderHD01822402768CUS

Order Number 7129974514 Customer Number 561350191 Currency USD

### Bill To

Elaine Alaniz Westlake North NC 200 N SPRING ST #2005 Los Angeles, CA 90012

### **INVOICE**

QUANTITY UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
2 EA	23.99	47.98	0.00%	0.00	47.98
2 EA	23.99	47.98	0.00%	0.00	

### Invoice Total

NET AMOUNT (USD)	47.98
TAXES (SEE DETAILS FOR RATES)	0.00

GRAND TOTAL (USD) 47.98

Comments:

**Billing Contact** 

https://helpx.adobe.com/contact.html

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 1/30/2024

Print/Type Name: REBECCA M ALVARADO

Board Action Certification (BAC) Form





Board Action Certification (BAC) Form							
NC Name: WESTLAKE NORTI	Н		Meeting Date: A	AUGUST 22, 202	23		
Budget Fiscal Year: 2023/2024			Agenda Item No	): 9			
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by Bo office/operation						e Packet
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	d Member Reimbi	ursement
Recused Board Members	s must leave the room prio		e Count sion and may not	return to the ro	om until after t	he vote is compl	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
ELAINE ALANIZ	PRESIDENT	Χ				<u>'</u>	İ
JOSE M CALDERON	MEMBER	X				!	į
ERNESTO CASTRO	Vice President	X					
CEDRIC J. NELMS	SECRETARY	X					į
MARIA SANTIAGO	MEMBER				X		j
REBECCA M ALVARADO	TREASURER	X				<u> </u>	į
ANA PALACIOS	MEMBER		j j	Х		<u> </u>	İ
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						<u> </u>	
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Board Quorum: 5	Total:	5		1	1	!	
We, the authorized signers of the above r	=			-		-	•
meeting was held in accordance with all la meeting where a quorum of the Board was		ires. The above	was approved by	y the Neighborn	ood Council Boa	ard, at a Brown i	Act compliant public

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Date: 1/30/2024



Invoice:E71209 Invoice Date:1/29/2024 Event Date:11/15/2023

### **INVOICE**

13502 Hamburger Lane Baldwin Park, CA 91706 Phone: (626) 813-8295 Attn: Cookout Department Federal ID#95-2246829

Bill To:

Westlake North Neighborhood Council 200 N Spring St Suite 2005 Los Angeles, CA 90012 **Event Location:** 

LAPD- Rampart Station 1401 W 6th St Los Angeles CA, 90017

**Event Name:** Westlake North Neighborhood

Council

Cookout Date: Wednesday, November 15, 2023 5:00 pm

Name	Comment	Price	Qty	Total
Double-Doubles®	Truck 621	6.90	160	1,104.00
Double Meat	Truck 621	5.90	3	17.70
Cheeseburger	Truck 621	5.30	31	164.30
Hamburger	Truck 621	4.80	7	33.60
Medium Drink	Truck 621	2.35	158	371.30
French Fries	Truck 621	3.40	204	693.60

Fry Truck Charge:	500.00
Trip Charge:	500.00
Out of Area Charge:	0.00
Discount:	-0.00
Sales Tax:	321.53
Invoice Total:	3,706.03
Paid:	-3,706.03
Balance Due:	0.00

#### YOUR BALANCE IS DUE UPON RECEIPT OF INVOICE

TO PAY BY CREDIT CARD, PLEASE COMPLETE THE FOLLOWING:						
	Visa	_ M/C	Discover	Amex		
Acct#			Exp Date_		CVV	
Name on Card					Zin Code	



Event Date:11/15/2023

Event ID: E71209

### Payment Receipt

13502 Hamburger Lane Baldwin Park, CA 91706 Phone: (626) 813-8295 Attn: Cookout Department Federal ID#95-2246829

Bill To:

Westlake North Neighborhood Council

200 N Spring St Suite 2005

Los Angeles, CA 90012

**Event Location:** 

**LAPD- Rampart Station** 

1401 W 6th St

Los Angeles CA, 90017

Cookout Date:

Wednesday, November 15, 2023 5:00 pm

Date	Amount Comment	Pay Method	Card Number	Check #	Category	Pay Type
10/27/2023	500.00	Credit Card	*** 5007		Deposit	
11/17/2023	1,000.00	Credit Card	*** 5007		Payment	
11/24/2023	1,000.00 1000	Credit Card	*** 5007		Payment	
11/27/2023	1,000.00 1000	Credit Card	*** 5007		Payment	
11/28/2023	206.03	Credit Card	*** 5007		Payment	

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 1/30/2024

Print/Type Name: REBECCA M ALVARADO





Board Action Certification (BAC) Form						The Cles	DIADED 118
NC Name: WESTLAKE NORT	Н		Meeting Date: October 12, 2023				
Budget Fiscal Year: 2023/2024			Agenda Item No				
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by Boapprove up to \$			•			
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimbu	ırsement
Recused Board Members	must leave the room price		e Count sion and may not	return to the ro	om until after th	ne vote is comple	te.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
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JOSE M CALDERON	MEMBER			Х			
ERNESTO CASTRO	Vice President	Χ					
CEDRIC J. NELMS	SECRETARY	Χ					
MARIA SANTIAGO	MEMBER			Х			
REBECCA M ALVARADO		X					
ANA PALACIOS	MEMBER			Х			
DAVID DEFRENZA	MEMBER	X	İ				
Board Quorum: 5	Total:	5		3			
We, the authorized signers of the above r meeting was held in accordance with all l							
meeting was field in accordance with all i		THE above	was approved b	, the Neighbolli	COUNCIL BUG	a, a. a biowil <i>F</i>	ter compliant public

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Date: 1/30/2024



Invoice:E71209 Invoice Date:1/29/2024 Event Date:11/15/2023

### **INVOICE**

13502 Hamburger Lane Baldwin Park, CA 91706 Phone: (626) 813-8295 Attn: Cookout Department Federal ID#95-2246829

Bill To:

Westlake North Neighborhood Council 200 N Spring St Suite 2005 Los Angeles, CA 90012 **Event Location:** 

LAPD- Rampart Station 1401 W 6th St Los Angeles CA, 90017

**Event Name:** Westlake North Neighborhood

Council

Cookout Date: Wednesday, November 15, 2023 5:00 pm

Name	Comment	Price	Qty	Total
Double-Doubles®	Truck 621	6.90	160	1,104.00
Double Meat	Truck 621	5.90	3	17.70
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Hamburger	Truck 621	4.80	7	33.60
Medium Drink	Truck 621	2.35	158	371.30
French Fries	Truck 621	3.40	204	693.60

Fry Truck Charge:	500.00
Trip Charge:	500.00
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TO PAY BY CREDIT	T CARD, PLEA	ASE COM	PLETE THE FOL	LOWING:		
	Visa	_ M/C	Discover	Amex		
Acct#			Exp Date_		CVV	
Name on Card					Zin Code	



Event Date:11/15/2023

Event ID: E71209

### Payment Receipt

13502 Hamburger Lane Baldwin Park, CA 91706 Phone: (626) 813-8295 Attn: Cookout Department Federal ID#95-2246829

Bill To:

Westlake North Neighborhood Council

200 N Spring St Suite 2005

Los Angeles, CA 90012

**Event Location:** 

**LAPD- Rampart Station** 

1401 W 6th St

Los Angeles CA, 90017

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Wednesday, November 15, 2023 5:00 pm

Date	Amount Comment	Pay Method	Card Number	Check #	Category	Pay Type
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11/27/2023	1,000.00 1000	Credit Card	*** 5007		Payment	
11/28/2023	206.03	Credit Card	*** 5007		Payment	

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 1/30/2024

Print/Type Name: REBECCA M ALVARADO





Board Action Certification (BAC) Form						The Cles	DIADED 118	
NC Name: WESTLAKE NORT	Meeting Date: October 12, 2023							
Budget Fiscal Year: 2023/2024			Agenda Item No: 6d					
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by Board action to discuss and possible action to approve up to \$5,000.00 for the November holiday event.							
Method of Payment: (Select One)	☐ Check ☐ Credit Card ☐ Board Member Reimbursement							
Recused Board Members	must leave the room price		e Count sion and may not	return to the ro	om until after th	ne vote is comple	te.	
Board Member's First and Last Name	<b>Board Position</b>	Yes	No	Abstain	Absent	Ineligible	Recused	
ELAINE ALANIZ	PRESIDENT	Χ						
JOSE M CALDERON	MEMBER			Х				
ERNESTO CASTRO	Vice President	Χ						
CEDRIC J. NELMS	SECRETARY	Χ						
MARIA SANTIAGO	MEMBER			Х				
REBECCA M ALVARADO		X						
ANA PALACIOS	MEMBER			Х				
DAVID DEFRENZA	MEMBER	Х	İ					
Board Quorum: 5	Total:	5		3				
We, the authorized signers of the above r meeting was held in accordance with all l								
meeting was field in accordance with all i		a.c.s. The above	was approved b	, the Neighbolli	COUNCIL BUG	a, a. a biowil <i>F</i>	ter compliant public	

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Date: 1/30/2024



Invoice:E71209 Invoice Date:1/29/2024 Event Date:11/15/2023

### **INVOICE**

13502 Hamburger Lane Baldwin Park, CA 91706 Phone: (626) 813-8295 Attn: Cookout Department Federal ID#95-2246829

Bill To:

Westlake North Neighborhood Council 200 N Spring St Suite 2005 Los Angeles, CA 90012 **Event Location:** 

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Name	Comment	Price	Qty	Total
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Double Meat	Truck 621	5.90	3	17.70
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Medium Drink	Truck 621	2.35	158	371.30
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Invoice Total:	3,706.03
Paid:	-3,706.03
Balance Due:	0.00

#### YOUR BALANCE IS DUE UPON RECEIPT OF INVOICE

TO PAY BY CREDIT	T CARD, PLEA	ASE COM	PLETE THE FOL	LOWING:		
	Visa	_ M/C	Discover	Amex		
Acct#			Exp Date_		CVV	
Name on Card					Zin Code	



Event Date:11/15/2023

Event ID: E71209

# Payment Receipt

13502 Hamburger Lane Baldwin Park, CA 91706 Phone: (626) 813-8295 Attn: Cookout Department Federal ID#95-2246829

Bill To:

Westlake North Neighborhood Council

200 N Spring St Suite 2005

Los Angeles, CA 90012

**Event Location:** 

**LAPD- Rampart Station** 

1401 W 6th St

Los Angeles CA, 90017

Cookout Date:

Wednesday, November 15, 2023 5:00 pm

Date	Amount Comment	Pay Method	Card Number	Check #	Category	Pay Type
10/27/2023	500.00	Credit Card	*** 5007		Deposit	
11/17/2023	1,000.00	Credit Card	*** 5007		Payment	
11/24/2023	1,000.00 1000	Credit Card	*** 5007		Payment	
11/27/2023	1,000.00 1000	Credit Card	*** 5007		Payment	
11/28/2023	206.03	Credit Card	*** 5007		Payment	

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 1/30/2024

Print/Type Name: REBECCA M ALVARADO





Board Action Certification (BAC) Form						Chy Chi	DIADED HA
NC Name: WESTLAKE NORT	Н		Meeting Date: C	October 12, 2023	3		
Budget Fiscal Year: 2023/2024			Agenda Item No				
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by Boapprove up to \$		n to discus	s and pos			
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimbu	ırsement
			e Count				
Recused Board Members	s must leave the room pric	or to any discus	sion and may not	return to the ro	om until after th	ne vote is comple	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
ELAINE ALANIZ	PRESIDENT	X					
JOSE M CALDERON	MEMBER			Х			
ERNESTO CASTRO	Vice President	Χ					
CEDRIC J. NELMS	SECRETARY	Χ					
MARIA SANTIAGO	MEMBER			Χ			
REBECCA M ALVARADO	TREASURER	Χ					
ANA PALACIOS	MEMBER			Х			
DAVID DEFRENZA	MEMBER	Х					
Board Quorum: 5	Total:	5		3			
We, the authorized signers of the above r	-			•		-	-
meeting was held in accordance with all l meeting where a quorum of the Board was		ires. The above	was approved b	y the Neighborh	lood Council Boa	aru, at a Brown A	act compliant public

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Date: 1/30/2024

\$199.00

15300 Ventura Blvd. Suite 400 Sherman Oaks, CA 91403 818-345-7443

Bill To
Westlake North Neighborhood Council

Date	Invoice #	Terms
11/1/2023	26306	Due on Receipt
Ship To		

QTY	Description		Price Each	Amount
1		y Maintenance: includes up to port, web development, ustments	199.00	199.00
0		for: westlakenorthnc.org	15.00	0.00
Please remit pay convenience.	ment at your earliest	Total		\$199.00
Thank you for you	ur business	Payments/Credits		\$0.00

**Balance Due** 

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 11/2/2023

Print/Type Name: REBECCA M ALVARADO





Board Action Certification (BAC) Form						Cay	ADED
NC Name: WESTLAKE NORT	H		Meeting Date: A	UGUST 22, 202	23		
Budget Fiscal Year: 2023/2024			Agenda Item No	o: 9			
Board Motion and/or Public Benefit	Approved by F	/23/24 Ad	lministrativ	e Packet -	Office/Or	nerational e	evnenditures
Statement (CIP and NPG):	to pay the mont						2xperialitares
				7011101 140			
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimbu	ursement
Recused Board Members	Vote Count  I Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.						ete.
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JOSE M CALDERON	MEMBER	X					
ERNESTO CASTRO	Vice President	Χ					
CEDRIC J. NELMS	SECRETARY	Χ				İ	
MARIA SANTIAGO	MEMBER				X		
REBECCA M ALVARADO		Χ					
ANA PALACIOS	MEMBER			Х			
711771712710100	WEWBER		 	,		 	
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Board Quorum: 5	Total:	5		1	1		
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meeting where a quorum of the Board was				,		, = =	position position

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Print/Type Name: ELAINE ALANIZ

Date: 11/2/2023

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Please remit pay convenience.	ment at your earliest	Total		\$199.00
Thank you for you	ur business	Payments/Credits		\$0.00

**Balance Due** 

# **Monthly Expenditure Report**



Reporting Month: October 2023 Budget Fiscal Year: 2023-2024

NC Name: Westlake North Neighborhood Council

Monthly Cash Reconciliation						
Beginning Balance Total Spent Remaining Balance Outstanding Commitments Net Availa				Net Available		
\$35454.44	\$9182.15	\$26272.29	\$4296.99	\$0.00	\$21975.30	

Monthly Cash Flow Analysis							
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available		
Office		\$471.97		\$796.99			
Outreach	\$14000.00	\$710.18	\$11416.40	\$0.00	\$10619.41		
Elections		\$0.00		\$0.00			
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Neighborhood Purpose Grants	\$18000.00	\$8000.00	\$5000.00	\$3500.00	\$1500.00		
Funding Requests Und	der Review: \$0.00	Encumbrances: \$0.00		Previous Expenditures: \$6401.45			

	Expenditures								
#	Vendor	Date	Description	<b>Budget Category</b>	Sub-category	Total			
1	PY LOS ANGELES SELFST	10/10/2023	Approved by FY23/24 Admin. Packet - Office/Operational expenditures to pay the monthly fee to the Los Angeles Self Storage - November 2023.	General Operations Expenditure	Office	\$128.00			
2	GOOGLE GSUITE_WESTLAK	10/10/2023	Payment was declined and double charged for October 2023, pending to receive invoice from Google.	General Operations Expenditure	Office	\$48.00			
3	GOOGLE GSUITE_WESTLAK	10/10/2023	Payment was declined and double charged for October 2023, pending to receive invoice from Google.	General Operations Expenditure	Office	\$48.00			
4	SPRINKLES #512	10/11/2023	Approved by FY23/24 Administrative Packet - Outreach expenditures to pay for food/snacks for October WNNC Board meeting to Sprinkles \$64.00	General Operations Expenditure	Outreach	\$64.00			
5	IN N OUT BURGER 111	10/12/2023	Approved by FY23/24 Administrative Packet - Outreach expenditures to pay for food/snacks for October WNNC Board meeting to In n Out \$146.18	General Operations Expenditure	Outreach	\$146.18			

6	ADOBE INC.	10/21/2023	Approved by FY23/24 Administrative Packet - Office/Operational expenditures to pay the monthly fee for Adobe - October 2023 for \$47.48	General Operations Expenditure	Office	\$47.98
7	IN-N-OUT BURGERS-COOKO	10/27/2023	Approved by Board motion action for discussion and possible action to approve up to \$5,000.00 for WNNC November holiday event.	General Operations Expenditure	Outreach	\$500.00
8	KYCC	10/11/2023	Approved by board action to approve \$3,000.00 to KYCC - 5K run at MacArthur Park.	Neighborhood Purpose Grants		\$3000.00
9	THE WEB CORNER, INC.	10/10/2023	Approved by FY23/24 Admin Packet - Office/Operational expenditures to pay a monthly fee to the Web Corner - October 2023.	General Operations Expenditure	Office	\$199.99
10	The Los Angeles City Stentorians	09/14/2023	Approved by Board action to approve \$5,000.00 for an NPG to the Los Angeles City Stentorians youth exposure for events within the community.	Neighborhood Purpose Grants		\$5000.00
	Subtotal:					\$9182.15

			Outstanding Expenditures			
#	Vendor	Date	Description	<b>Budget Category</b>	Sub-category	Total
1	THE WEB CORNER, INC.	11/03/2023	Approved by FY 23/24 Admin Packet - Office/Operational expenditures to pay the monthly fee to the Web Corner for November 2023.	General Operations Expenditure	Office	\$199.99
2	Los Angeles Fire Department Foundation	11/28/2023	Approved by Board motion to approve an NPG for \$1,000.00 for the Los Angeles Fire Department Foundation for a thermal imaging camera.	Neighborhood Purpose Grants		\$1000.00
3	Los Angeles Pregnancy Services	12/20/2023	Approved by Board Motion to approve an NPG for \$2,500.00 to the LA Pregnancy Services for community resources.	Neighborhood Purpose Grants		\$2500.00
4	THE WEB CORNER, INC.	01/29/2024	Approved by board action to approved FY23/24 admin packet office/operational expenditure Web Corner January 2024	General Operations Expenditure	Office	\$199.00
5	THE WEB CORNER, INC.	01/29/2024	Approved by Board action to approve FY2023/2024 Administrative Packet office/operational expenditures - Web Corner December 2023	General Operations Expenditure	Office	\$199.00
6	THE WEB CORNER, INC.	02/05/2024	Approved by Board action to approve FY2023/2024 Administrative Packet office/operational expenditures - Web Corner February 2024	General Operations Expenditure	Office	\$199.00
	Subtotal: Outstanding	]	•			\$4296.99

# YOUR GUEST NUMBER IS 63

# IN-N-OUT BURGER STUDIO CITY 111 1 12 1010

Cashier	KEITH	NA
Check	63	Test

Check : 63	
15 Cheesebrgr Animal 10 Cheesebrgr 1 Dbl-Dbl Animal 15 Fry 15 * Side: Raw Onion	56.25 37.50 5.25 34.50
COUNTER-Take Out	133.50
TAX 9.50%	12.68
Amount Due	\$146.18
Tender MasterCard	\$146.18
Change	\$.00

# CHARGE DETAIL

SALE

Name: ALANIZ/ELAINE Card Type: Mastercard

Account: \*\*\*\*\*\*\*\*\*5007 C

Auth Code: 043537 Trans #: 1010 Auth Ref: 1503057095 AUTH AMT: \$146.18

AID: A0000000041010 TVR: 0000008000 TSI: E800

App Name: MASTERCARD ARQC: C229175BE62EA5D3

> Help us fight Substance Abuse. To donate please visit www.slave2nothing.org

> > THANK YOU!

Questions/Comments: Call 800-786-1000

2023-10-12 L1 T1

4:11 PM

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 11/2/2023

Print/Type Name: REBECCA M ALVARADO







Board Action Certification (BAC) Form							
NC Name: WESTLAKE NORTH Meeting Date: AUGUST 22, 2023							
Budget Fiscal Year: 2023/2024			Agenda Item No	o: <sup>9</sup>			
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by FY	(23/24 Ad	lmin Pack	et - Office/	Operation	al expendi	tures to pay
Statement (CIF and NFG).	the monthly fee				•	•	
			_				
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimbu	ursement
Recused Board Members	must leave the room price		e Count sion and may not	return to the ro	om until after th	ne vote is comple	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
ELAINE ALANIZ	PRESIDENT	Χ					
JOSE M CALDERON	MEMBER	X					
ERNESTO CASTRO	Vice President	Χ					
CEDRIC J. NELMS	SECRETARY	Χ	j				
MARIA SANTIAGO	MEMBER				Х		
REBECCA M ALVARADO		Χ	<u>.</u> 				
ANA PALACIOS	MEMBER			Х			
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Board Quorum: 5	Total:	5		1	1		
We, the authorized signers of the above r	=			-		-	•
meeting was held in accordance with all I		res. The above	was approved b	y the Neighborh	ood Council Boa	ard, at a Brown A	Act compliant public

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Date: 11/2/2023

# MAKE CHECK PAYABLE TO

Los Angeles Self Storage 1000 W. 6th Street Los Angeles, CA. 90017 (213)481-1010

# INVOICE

Unit	7624	
Tenant	246303	
Invoice	106517	
Invoice I	J 44.0	October 18, 2023
Due Date	e	November 1, 2023

Amount Due 128.00

. CITY OF LOS ANGELES - WESTLAKE NORTH NC

200 N SPRING ST #2005 LOS ANGELES CA 90012

<u></u> I	Please check box if address is incorrect and indicate change. Signature is required to authorize address changes.
	Signature AMOUNT ENCLOSED

#### DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

UNIT	DATE	ITEM/SERVICE	AMOUNT	TAX	DUE
7624	11/1/2023	Rent 11/1-11/30	128.00	0.00	128.00
			Subto	Subtotal	
			Taxes	5	0.00
			Balar	nce Due	128.00

Please remit the total due amount of 128.00 to the above address.

## You have the option of making an online payment by (clicking link) below.

https://www.smartselfstorage.com/self-storage/ca/los-angeles/self-storage/Having problems logging in? Please call us at 213-481-1010

Pre-pay 12 months and receive one month Free!

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 11/2/2023

Print/Type Name: REBECCA M ALVARADO







Board Action Certification (BAC) Form							
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Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by FY	(23/24 Ad	lmin Pack	et - Office/	Operation	al expendi	tures to pay
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			_				
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CEDRIC J. NELMS	SECRETARY	Χ	j				
MARIA SANTIAGO	MEMBER				Х		
REBECCA M ALVARADO		Χ	<u>.</u> 				
ANA PALACIOS	MEMBER			Х			
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Board Quorum: 5	Total:	5		1	1		
We, the authorized signers of the above r	=			-		-	•
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Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Date: 11/2/2023

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. CITY OF LOS ANGELES - WESTLAKE NORTH NC

200 N SPRING ST #2005 LOS ANGELES CA 90012

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https://www.smartselfstorage.com/self-storage/ca/los-angeles/self-storage/Having problems logging in? Please call us at 213-481-1010

Pre-pay 12 months and receive one month Free!



Q Search for users, groups or settings

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7926-2203-0270-3721 > Transactions

Oct 1	<b>-</b> 31.	2023	•	
	<b>–</b> .,		_	

# Documents (2)

CSV Invoice (1)

4837860877 (Created: 11/1/23)

PDF Invoice (1)

4837860877 (Created: 11/1/23) -

Date	Description
Oct 11 - 31, 2023	Google Workspace Business Starter: Usage of 7 seats
Oct 1 – 10, 2023	Google Workspace Business Starter: Usage of 8 seats
Oct 9, 2023	Manual payment: Mastercard •••• 5007. A84089957882048023
Oct 9, 2023	Automatic payment: Mastercard •••• 5007. A19086316886310607
Oct 1, 2023	Automatic payment declined: Mastercard •••• 5007 for \$48.00. No reason provided by your finan institution. P0VqCHYP

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 9/8/2023

Print/Type Name: REBECCA M ALVARADO

Board Action Certification (BAC) Form





Board Action Certification (BAC) Form							ADED V
NC Name: WESTLAKE NORT	Н		Meeting Date: A	AUGUST 22, 202	23		
Budget Fiscal Year: 2023/2024			Agenda Item No	o: 9			
Board Motion and/or Public Benefit Statement (CIP and NPG):			on to approve FY2023/2024 Administrative Packet aditures - Google Workspace September 2023.				
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimb	ursement
Recused Board Members	s must leave the room price		e Count sion and may not	t return to the ro	om until after t	ne vote is comple	ete.
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ANA PALACIOS	MEMBER			Х			
Board Quorum: 5	Total:	5		1	1		
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Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Date: 9/8/2023



Q Search for users, groups or settings

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7926-2203-0270-3721 > Transactions

Oct 1	<b>-</b> 31.	2023	•	
	<b>–</b> .,		_	

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MARIA SANTIAGO	MEMBER				X		
REBECCA M ALVARADO	i i	Χ					
ANA PALACIOS	MEMBER			Х			
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Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Date: 9/8/2023

# Order #21756742571606017

Order Status: Closed | Ordered on 10/10/2023 6:56:22 PM

•	Order	Summary	/
---	-------	---------	---

## **Ready Time**

Scheduled for 10/11/2023 7:45 PM

## **Scheduled Fire Time**

10/11/2023 7:45:00 PM

# **Order Type**

Pickup

# **Transmission Method**

POS

### **Internet Protocol Address**

76.168.132.208

#### **POS Reference**

3b850da1-4c93-4946-9492-950dadfa3463

Order Content >

# **Customer Summary**

Elaine Alaniz (818) 795-9597

elaine.alaniz@gmail.com - Opt-In

#### **Store Details**

Downtown LA (SC012LA)

# **Payment Summary**

Payment Status:

Billed

Total:

\$64.00

Payment Breakdown >

▼ Ordering Provider Details

Ordering Provider:	BHW (Sprinkles) - Ordering
Ordering Provider Order ID:	p_g5zaEKmUSgxONR0yaOkg

## ▼ Order Content

	(
	(4 4 +4.00) +4.00
Cuncake Flavors Twiv v 1	$(1 \lor 1 \lor \$1 00) = \$1 00$

Cupcake Flavors Twix x 1 
$$(1 \times 1 \times \$1.00) = \$1.00$$

 $(1 \times \$60.00) = \$60.00$ 

Cupcake Flavors Twix x 1 
$$(1 \times 1 \times 1.00) = 1.00$$

Cupcake Flavors Twix x 1 
$$(1 \times 1 \times 1.00) = 1.00$$

Cupcake Flavors Twix x 1 
$$(1 \times 1 \times 1.00) = 1.00$$

1x 12 Cupcakes - Standard Box

# ▼ Payment Breakdown

#### **Transmission Method**

POS

### **POS Reference**

3b850da1-4c93-4946-9492-950dadfa3463

## **Sprinkles Rewards**

60045572736

Subtotal		\$64.00
Тах		\$0.00
Tip		\$0.00
Credit Card (Mastercard - 5007)	Billed	\$64.00
Bill Total		\$64.00

Billing Transactions

▲ Scroll to Top

Office of the City Clerk Administrative Services Division						gradus (A	Q 103.41G
Neighborhood Council (NC) Funding Progr	am					city of Ap	
Board Action Certification (BAC) Form						Thy Cles	( 100 TH
NC Name:			Meeting Date:				
Budget Fiscal Year:			Agenda Item No	):			
Board Motion and/or Public Benefit							
Statement (CIP and NPG):							
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	l Member Reimbi	ursement
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Board Quorum:	Total:						
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Authorized Signature Rebecca M C	Uvarado		Authorized Signa	ature: Elaine	e Alaniz		
Print/Type Name:			Print/Type Name	e:			
Date:			Date:				

Office of the City Clerk Administrative Services Division						gradus (A	Q 103.41G
Neighborhood Council (NC) Funding Progr	am					city of Ap	
Board Action Certification (BAC) Form						Thy Cles	( 100 TH
NC Name:			Meeting Date:				
Budget Fiscal Year:			Agenda Item No	):			
Board Motion and/or Public Benefit							
Statement (CIP and NPG):							
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	l Member Reimbi	ursement
Recused Board Members	s must leave the room pri		Count ion and may not	return to the ro	oom until after t	he vote is comple	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Board Quorum:	Total:						
We, the authorized signers of the above r meeting was held in accordance with all I meeting where a quorum of the Board was	aws, policies, and proced						
Authorized Signature Rebecca M C	Uvarado		Authorized Signa	ature: Elaine	e Alaniz		
Print/Type Name:			Print/Type Name	e:			
Date:			Date:				



Adobe Inc. 345 Park Avenue San Jose CA 95110-2704 United States Federal Tax ID: 77-0019522

ORIGINAL

#### **Invoice Information**

Invoice Number2583985956Invoice Date21-OCT-2023Payment TermsCredit CardPurchase OrderHD01822402768CUS

Order Number 7129974514
Customer Number 561350191
Currency USD

#### Bill To

Elaine Alaniz Westlake North NC 200 N SPRING ST #2005 Los Angeles, CA 90012

# **INVOICE**

Item Details							
Service Term: 21-00	CT-2023 to 20-NOV-2023						
PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65323714	Acrobat Pro	2 EA	23.99	47.98	0.00%	0.00	47.98

# Invoice Total

NET AMOUNT (USD)	47.98
TAXES (SEE DETAILS FOR RATES)	0.00

GRAND TOTAL (USD) 47.98

**Comments:** 

**Billing Contact** 

https://helpx.adobe.com/contact.html

Office of the City Clerk Administrative Services Division						gradus (A	Q 103.41G
Neighborhood Council (NC) Funding Progr	am					city of Ap	
Board Action Certification (BAC) Form						Thy Cles	( 100 TH
NC Name:			Meeting Date:				
Budget Fiscal Year:			Agenda Item No	):			
Board Motion and/or Public Benefit							
Statement (CIP and NPG):							
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	l Member Reimbi	ursement
Recused Board Members	s must leave the room pri		Count ion and may not	return to the ro	oom until after t	he vote is comple	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Board Quorum:	Total:						
We, the authorized signers of the above r meeting was held in accordance with all I meeting where a quorum of the Board was	aws, policies, and proced						
Authorized Signature Rebecca M C	Uvarado		Authorized Signa	ature: Elaine	e Alaniz		
Print/Type Name:			Print/Type Name	e:			
Date:			Date:				



Invoice:E71209 Invoice Date:1/29/2024 Event Date:11/15/2023

# **INVOICE**

13502 Hamburger Lane Baldwin Park, CA 91706 Phone: (626) 813-8295 Attn: Cookout Department Federal ID#95-2246829

Bill To:

Westlake North Neighborhood Council 200 N Spring St Suite 2005 Los Angeles, CA 90012 **Event Location:** 

LAPD- Rampart Station 1401 W 6th St Los Angeles CA, 90017

**Event Name:** Westlake North Neighborhood

Council

Cookout Date: Wednesday, November 15, 2023 5:00 pm

Name	Comment	Price	Qty	Total
Double-Doubles®	Truck 621	6.90	160	1,104.00
Double Meat	Truck 621	5.90	3	17.70
Cheeseburger	Truck 621	5.30	31	164.30
Hamburger	Truck 621	4.80	7	33.60
Medium Drink	Truck 621	2.35	158	371.30
French Fries	Truck 621	3.40	204	693.60

Fry Truck Charge:	500.00
Trip Charge:	500.00
Out of Area Charge:	0.00
Discount:	-0.00
Sales Tax:	321.53
Invoice Total:	3,706.03
Paid:	-3,706.03
Balance Due:	0.00

#### YOUR BALANCE IS DUE UPON RECEIPT OF INVOICE

TO PAY BY CREDIT	CARD, PLE	ASE COM	PLETE THE FOL	LOWING	<b>3</b> :	
	Visa	M/C	Discover	Ame	<b></b>	
Acct#			Exp Date_		CVV	
Name on Card					Zin Code	



Event Date:11/15/2023

Event ID: E71209

# Payment Receipt

13502 Hamburger Lane Baldwin Park, CA 91706 Phone: (626) 813-8295 Attn: Cookout Department Federal ID#95-2246829

Bill To:

Westlake North Neighborhood Council

200 N Spring St Suite 2005

Los Angeles, CA 90012

**Event Location:** 

**LAPD- Rampart Station** 

1401 W 6th St

Los Angeles CA, 90017

Cookout Date:

Wednesday, November 15, 2023 5:00 pm

Date	Amount Comment	Pay Method	Card Number	Check #	Category	Pay Type
10/27/2023	500.00	Credit Card	*** 5007		Deposit	
11/17/2023	1,000.00	Credit Card	*** 5007		Payment	
11/24/2023	1,000.00 1000	Credit Card	*** 5007		Payment	
11/27/2023	1,000.00 1000	Credit Card	*** 5007		Payment	
11/28/2023	206.03	Credit Card	*** 5007		Payment	

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 1/30/2024

Print/Type Name: REBECCA M ALVARADO





Board Action Certification (BAC) Form						Chy Chi	DIADED HA	
NC Name: WESTLAKE NORT	Н		Meeting Date: October 12, 2023					
Budget Fiscal Year: 2023/2024			Agenda Item No					
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by Boapprove up to \$		n to discus	s and pos				
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimbu	ırsement	
			e Count					
Recused Board Members	s must leave the room pric	or to any discus	sion and may not	return to the ro	om until after th	ne vote is comple	ete.	
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
ELAINE ALANIZ	PRESIDENT	X						
JOSE M CALDERON	MEMBER			Х				
ERNESTO CASTRO	Vice President	Χ						
CEDRIC J. NELMS	SECRETARY	Χ						
MARIA SANTIAGO	MEMBER			Χ				
REBECCA M ALVARADO	TREASURER	Χ						
ANA PALACIOS	MEMBER			Х				
DAVID DEFRENZA	MEMBER	Х						
Board Quorum: 5	Total:	5		3				
We, the authorized signers of the above r	-			•		-	-	
meeting was held in accordance with all l meeting where a quorum of the Board was		ires. The above	was approved b	y the Neighborh	lood Council Boa	aru, at a Brown A	act compliant public	

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Date: 1/30/2024



# City of Los Angeles Office of the City Clerk Neighborhood Council Funding Program



# **Neighborhood Purposes Grants**

Neighborhood Purposes Grants (NPGs) provide NCs opportunities to develop partnerships with local 501(c)(3) nonprofits and public schools to build community and enhance neighborhoods in the City of Los Angeles. Projects and activities supported by NPGs vary widely and can include, but are not limited to:

- The Arts
- Beautification
- Community Support
- Education
- Community Improvements

NPG-funded projects and activities must be for a *public benefit* and purpose, **open**, *accessible*, and *free of charge* to stakeholders.

Grants approved by NCs exceeding \$5,000 involve further review and possible City contract by the Office of the City Clerk.

Visit the NC Funding Program website page on NPGs (<u>click here</u>) to find out more details about how 501(c)(3) nonprofits and public schools serving NC areas can apply. There are two NPG Information Packets; One for prospective applicants to help guide them in the application process, and one for NC board members outlining considerations and factors to keep in mind while evaluating NPG requests.

A "Project Completion Report" template is also provided to help ensure accountability in the use of Grant funds and help demonstrate how NCs and their partners are supporting L.A. communities and stakeholders. NCs and NPG recipients are strongly encouraged to work together to complete and submit the Report at the conclusion of the project.

Any questions you may have with the NPG process, please contact us at the NC Funding Program:

- Clerk.NCFunding@lacity.org
- (213) 978-1058

## **Neighborhood Council Funding Program**

## **APPLICATION for Neighborhood Purposes Grant (NPG)**





This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Westlake North Neighborhood Council

SECT	ION I- APPLICANT INFORMATION	05.055000	0 114	10/1000
	Koreatown Youth and Community Center	95-3779389	California	12/1982
1a) <u> </u>	Organization Name	Federal I.D. # (EIN#)	State of Incorporation	Date of 501(c)(3) Status (if applicable
1b) 3	3727 W 6th St. Ste. 300	Los Angel	es CA	90020
C	Organization Mailing Address	City	State	Zip Code
1c) 5	520 S La Fayette Park Place #560	Los Angele	s CA	90057
E	Business Address (If different)	City	State	Zip Code
1d) <i>F</i>	PRIMARY CONTACT INFORMATION:			
E	Evelyn Balderas. (323)	445-9451 eb	alderas@kyccla.or	9
٨	Name	Phone	Email	
2) T	Type of Organization- Please select one:  ☐ Public School (not to include private schools)  Attach Signed letter on School Letterhead		n-Profit (other than religiou etermination Letter	s institutions)
k	Koreatown Youth and Community Center	Los	Angeles CA	90020
3) 7	Name / Address of Affiliated Organization (if applica	able) City	State	Zip Code

#### SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

KYCC is a multiservice nonprofit organization who will host its third 5K walk/run at MacArthur Park in Westlake. The Dia de los Muertos (Day of the Dead) 5K and Resource Fair aims to emphasize the importance of being physically and mentally healthy, while promoting a substance-free lifestyle and acknowledging those that have passed due to substance-related causes. The resource fair will offer booths and activities focused on providing information and resources on a range of topics such as but not limited to substance use prevention, health and wellness, education, employment opportunities, and financial literacy. The event will foster a sense of community spirit and pride for MacArthur Park through a walk/run while honoring this traditional celebration and promote positive changes and provide access to valuable resources for those in need.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This grant will be utilized to fund event expenses such as the following: 1) Refreshments including sandwiches, bottled water, fruit (oranges and bananas), granola bars, and/or prepackaged nuts, 2) Customized event shirts and drawstring bags for event participants, 3) Aztec dancers for cultural demonstration, and entertainment (fee for DJ). The described expenses will be utilized to provide a one of a kind experience for the community to participate in a walk/run to event participants. This family-friendly event is intended to foster a sense of belonging for participating community members by reconnecting and learning about their and others cultural roots. Improved overall quality of life can be achieved through this intergenerational event, which supports the efforts of the Westlake North Neighborhood Council and KYCC.

PAGE 1 NCFP 107

Personnel Related Expenses	Requested of NC	Total Projected Cost
N/A	\$	\$
N/A	\$	\$
N/A	\$	\$
Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Refreshments	\$1500.00	\$1500.00
Customized participant shirts and resource bags	\$2300.00	\$2300.00
Aztec dancers for cultural demonstration and fee for DJ	\$1000.00	\$1000.00
No Per If Yes, please list names of NCs: _ he implementation of this specific program or purpose descurces or funding? (Including NPG applications to other NCs)		gent on any other factors s, please describe:
Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
ON IV - POTENTIAL CONFLICTS OF INTEREST		
o you (applicant) have a current or former relationship with	a Board Member of the NC	?
o you (applicant) have a current or former relationship with a No		
o you (applicant) have a current or former relationship with		? o to Applicant
o you (applicant) have a current or former relationship with No		
o you (applicant) have a current or former relationship with a No	Relationship	to Applicant
yes, did you request that the board member consult the Offi	Relationship ice of the City Attorney before NC has a conflict of int	o to Applicant fore filing this application
yes, did you request that the board member consult the Officery No (Please note that if a Board Member of the participates in the discussion and voting of this NPG,	Relationship ice of the City Attorney before NC has a conflict of int	o to Applicant fore filing this application
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\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or <a href="mailto:clerk.ncfunding@lacity.org">clerk.ncfunding@lacity.org</a> for instructions on completing this form



OGDEN UT 84201-0038

RECEIVED

JAN 3.0 2023

In reply refer to: 0150517260 Jan. 27, 2023 LTR 4168C 0 95-3779389 000000 00

00015912

BODC: TE





KOREATOWN YOUTH AND COMMUNITY CENTER INC 3727 W 6TH ST STE 300 LOS ANGELES CA 90020-5108

020346

Employer ID number: 95-3779389

Form 990 required: Yes

Dear Taxpayer:

We're responding to your request dated Jan. 18, 2023, about your tax-exempt status.

We issued you a determination letter in December 1982, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c) (3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1)
  Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m.,

0150517260 Jan. 27, 2023 LTR 4168C 0 95-3779389 000000 00 00015913

KOREATOWN YOUTH AND COMMUNITY CENTER INC 3727 W 6TH ST STE 300 LOS ANGELES CA 90020-5108

local time, Monday through Friday (Alaska and Hawaii follow Pacific time).

Thank you for your cooperation.

Sincerely yours,

Cathy M. Snider, Operations Mgr.

Accounts Management Op 3

Cathy M. Inider

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 10/9/2023

Print/Type Name: REBECCA M ALVARADO







Board Action Certification (BAC) Form						Cay	TOED	
NC Name: WESTLAKE NORT	H		Meeting Date: S	SEPTEMBER 14	, 2023			
Budget Fiscal Year: 2023/2024			Agenda Item No: 8					
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by Boat MacArthur Pa		n to approv	/e \$3,000.	00 for an I	NPG to KY	CC - 5k run	
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimbu	ursement	
Recused Board Members	Vote Count  Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.							
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
<b>ELAINE ALANIZ</b>	PRESIDENT	X						
REBECCA M ALVARADO	TREASURER	Χ						
JOSE M CALDERON	MEMBER	Χ		·				
ANA PALACIOS	MEMBER	Χ						
ERNESTO CASTRO	VICE PRES.	Χ		-				
CEDRIC J NELMS	SECRETARY	Χ		-				
MARIA SANTIAGO	MEMBER	X						
MARIA SILVA	MEMBER				X			
DAVID DEFRENZA	MEMBER			Х				
Board Quorum: 5	Total:	7		1	1		an and that a self	
We, the authorized signers of the above r meeting was held in accordance with all I	-			•		-	· · · · · · · · · · · · · · · · · · ·	
meeting where a quorum of the Board was	present.							

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Date: 10/9/2023

\$199.00

15300 Ventura Blvd. Suite 400 Sherman Oaks, CA 91403 818-345-7443

Bill To
Westlake North Neighborhood Council

Date	Invoice #	Terms	
10/1/2023	26173	Due on Receipt	
Ship To			

QTY	Description		Price Each	Amount
1		Maintenance: includes up to oport, web development,	199.00	199.00
0	requests, & website aaj October 2023 Hosting f (included in Maintenar	or: westlakenorthnc.org	15.00	0.00
Please remit	payment at your earliest			
convenienc		Total		\$199.00
Thank you for your business		Payments/Credits		\$0.00
		1		

**Balance Due** 

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 9/8/2023

Print/Type Name: REBECCA M ALVARADO







Board Action Certification (BAC) Form						City	ONADED ITS	
NC Name: WESTLAKE NORTH			Meeting Date: AUGUST 22, 2023					
Budget Fiscal Year: 2023/2024			Agenda Item No	o: <sup>9</sup>				
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by FY to pay the mont						expenditures	3
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimbu	ursement	_
	l	Vote	Count					
Recused Board Members	s must leave the room price	or to any discuss	ion and may not	return to the ro	om until after tl	ne vote is comple	ete.	
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
ELAINE ALANIZ	PRESIDENT	Χ						
JOSE M CALDERON	MEMBER	X						
ERNESTO CASTRO	Vice President	Χ						
CEDRIC J. NELMS	SECRETARY	Χ						
MARIA SANTIAGO	MEMBER				Χ			
REBECCA M ALVARADO	TREASURER	Χ						
ANA PALACIOS	MEMBER			Х				
							·	
Board Quorum: 5	Total:	5		1	1			
We, the authorized signers of the above remeting was held in accordance with all I meeting where a quorum of the Board was	named Neighborhood Cour naws, policies, and procedu	ncil, declare tha		n presented on t		-	•	
needing where a quorum or the bodiu was	present.							

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Date: 9/8/2023

The Web Corner, Inc.

Invoice

15300 Ventura Blvd. Suite 400 Sherman Oaks, CA 91403 818-345-7443

Bill To	
Westlake North Neighborhood Council	

Date	Invoice #	Terms	
10/1/2023	26173	Due on Receipt	
Ship To			

QTY	Description		Price Each	Amount
QTY 1 0	October 2023 Monthly 1.5 hours for; phone su requests, & website ad	for: westlakenorthnc.org	Price Each  199.00  15.00	Amount 199.00 0.00
Please remit pa	vment at vour earliest			
Please remit payment at your earliest convenience.  Thank you for your business!		Total		\$199.00
		Payments/Credits		\$0.00
		Balance Due		\$199.00



# City of Los Angeles Office of the City Clerk Neighborhood Council Funding Program



# **Neighborhood Purposes Grants**

Neighborhood Purposes Grants (NPGs) provide NCs opportunities to develop partnerships with local 501(c)(3) nonprofits and public schools to build community and enhance neighborhoods in the City of Los Angeles. Projects and activities supported by NPGs vary widely and can include, but are not limited to:

- The Arts
- Beautification
- Community Support
- Education
- Community Improvements

NPG-funded projects and activities must be for a *public benefit* and purpose, **open**, *accessible*, and *free of charge* to stakeholders.

Grants approved by NCs exceeding \$5,000 involve further review and possible City contract by the Office of the City Clerk.

Visit the NC Funding Program website page on NPGs (click here) to find out more details about how 501(c)(3) nonprofits and public schools serving NC areas can apply. There are two NPG Information Packets; One for prospective applicants to help guide them in the application process, and one for NC board members outlining considerations and factors to keep in mind while evaluating NPG requests.

A "Project Completion Report" template is also provided to help ensure accountability in the use of Grant funds and help demonstrate how NCs and their partners are supporting L.A. communities and stakeholders. NCs and NPG recipients are strongly encouraged to work together to complete and submit the Report at the conclusion of the project.

Any questions you may have with the NPG process, please contact us at the NC Funding Program:

- Clerk.NCFunding@lacity.org
- (213) 978-1058

### **Neighborhood Council Funding Program**

### **APPLICATION for Neighborhood Purposes Grant (NPG)**





This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

lame	of NC from which you are seeking this grant:	West	ake North Neighbor	rhood Coun	cil	
SEC	TION I- APPLICANT INFORMATION					
	The Los Angeles City Stentorians	95-	3929919	CA		5/8/2014
1a)	Organization Name	Fed	leral I.D. # (EIN#)	State of I	ncorporation	Date of 501(c)(3) Status (if applicable
1b)	1409 West Vernon Avenue	Los	Angeles		CA	90062
	Organization Mailing Address	City	/		State	Zip Code
1c)	same					
	Business Address (If different)	City	/		State	Zip Code
1d)	PRIMARY CONTACT INFORMATION:					
	Gerald Durant/ Alicia Thompson 323-294-4143 stento	orians.s	taff@gmail.com			
	Name	PI	none		Email	
2)	Type of Organization- Please select one: ☐ Public School (not to include private schools) Attach Signed letter on School Letterhead	or	501(c)(3) Nor Attach IRS D			institutions)
3)	Name / Address of Affiliated Organization (if applied	cable)	City		State	Zip Code

### SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

The purpose of this grant is to implement the following activities throughout Greater Los Angeles to assist youth, firefighter recruits, candidates and members with skillset advancement in the following areas:

Youth exposure to the field of emergency response through classroom and hands-on instruction, leading to various areas of certification and knowledge base. Firefighter recruits skill set development for successful progression through fire department processes inclusive of written and oral preparatory seminars, individual instruction, formal mentorship, hands-on practice with fire equipment, gear, and basic fundamentals of the field. Firefighter candidate assistance towards support of completion through the remainder of a firefighter hiring process. Includes formal mentoring sessions, classroom and hands-on instruction for success through respective academies, continued guidance upon completion or consideration of other roles within the field.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This grant will specificially be used to expose individuals from marginalized communities access and information to the EMS and firefighting fields. Additionally, the organization will institute activities that provides knowledge of the upcoming 2023 Los Angeles Fire Department hiring process and extend invitation to residents living within the North Westlake area to take advantage of the free services afforded by the organization and promotion of department support. These services include but are not limited to, direct mentoring prior to and during the entirety of the hiring process, written and oral preparation towards successful completion of the written exam and oral interview, in addition to hands-on training and exposure to tools, equipment and skillsets needed for successful performance in this career field. The overall benefit to the public at-large is for access to a field that will personally benefit themselves and their families, guarateeing financial security or at minimum an understanding that ifnromation and education in this field is available to them.

PAGE 1 NCFP 107

Personnel Related Expenses			4 1 6310	T ( I D ) ( ) 5
			sted of NC	Total Projected Cos
	rs regarding the LAFD hiring process but not limite dto suppo		nd Fire Department	<u> </u>
Transportation stipends		\$800.00		\$800.00
		Φ		\$
Non-Personnel Related Expen	ises	Reque	sted of NC	Total Projected Cos
Development of program/currricul	um materials	\$350.0	)	\$350.00
Marketing materials		\$350.00		\$350.00
Program supplies and refreshmer	nts for participants	\$500.0	)	\$500.00
No	ny other Neighborhood Councils reces, please list names of NCs:	in Quest	ion 4 conting	ent on any other factor
	PG applications to other NCs) 🗹 No			, please describe:
Source of Funding		Amour	τ	Total Projected Cos
		\$		\$
		\$		\$
	e grant funding requested with this	,	on: \$ <sup>5,000</sup>	00
□No ☑Yes If Ye	nt or former relationship with a Boa s, please describe below:			
Name of NC Board Member	-,  -		Relationship	to Applicant
Name of NC Board Member Elaine Alaniz			Relationship	rganiztaion Volunteer
			-	• •
Flaine Alaniz  f yes, did you request that the l  ✓ Yes □ No *(Please note	board member consult the Office of e that if a Board Member of the NC ion and voting of this NPG, the N	has a c	Attorney befo	rganiztaion Volunteer  ore filing this applicaterest and completes
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**SECTION III - PROJECT BUDGET OUTLINE** 

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or <a href="mailto:clerk.ncfunding@lacity.org">clerk.ncfunding@lacity.org</a> for instructions on completing this form

PAGE 2 NCFP 107

INTERNAL REVENUE SERVICE P. O. BOX 2508 CINCINNATI, OH 45201

Date:

MAY 0 8 2014

STENTORIANS - THE ASSOCIATION OF AFRICAN-AMERICANS IN THE FIRE C/O NANDA KALENGA 1409 W VERNON AVENUE LOS ANGELES, CA 90062 Employer Identification Number: 95-3929919

DLN:

17053023439033 Contact Person: CUSTOMER SERVICE

ID# 31954

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

December 31

Form 990 Required:

Yes

Effective Date of Exemption:

May 15, 2010

Contribution Deductibility:

Yes

Addendum Applies:

Yes

### Dear Applicant:

We are pleased to inform you that upon review of your application for tax-exempt status we have determined that you are exempt from Federal income tax under section 501(c)(4) of the Internal Revenue Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Please see enclosed Publication 4221-NC, Compliance Guide for Tax-Exempt Organizations (Other than 501(c)(3) Public Charities and Private Foundations), for some helpful information about your responsibilities as an exempt organization.

Sincerely,

Director, Exempt Organizations

Enclosure: Publication 4221-NC

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature

Rebecca M Alvarado

Date: 9/5/2023

Print/Type Name: REBECCA M ALVARADO







Board Action Certification (BAC) Form						Cay	TOED			
C Name: WESTLAKE NORTH Meeting Date: AUGUST 22, 2023										
Budget Fiscal Year: 2023/2024			Agenda Item No							
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by Bo	pard actio	n to approv	ve \$5.000.	00 for an I	NPG to the	e Los			
statement (or and NFO).		Angeles City Stentorians Youth Exposure for events within the community.								
Mathad of Dayne out (Calast On a)										
lethod of Payment: (Select One)										
Recused Board Members	s must leave the room price			return to the ro	om until after tl	ne vote is comple	ete.			
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused			
ELAINE ALANIZ	PRESIDENT	Χ								
JOSE M CALDERON	MEMBER	Χ								
ERNESTO CASTRO	Vice President	Χ								
CEDRIC J. NELMS	SECRETARY	Χ								
MARIA SANTIAGO	MEMBER				X					
REBECCA M ALVARADO	TREASURER	Χ								
ANA PALACIOS	MEMBER			Х						
			<u>.                                    </u>							
	 		 			<u> </u> 				
Board Quorum: 5	Total:	5 noil doclare tha	t the information	1 1	1 his form is assu	rate and comple	to and that a much!:-			
We, the authorized signers of the above r meeting was held in accordance with all I	-			-		· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·			
meeting where a quorum of the Board was				_						

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Date: 9/5/2023

# **Monthly Expenditure Report**



Reporting Month: December 2023 Budget Fiscal Year: 2023-2024

NC Name: Westlake North Neighborhood Council

Monthly Cash Reconciliation								
Beginning Balance Total Spent Remaining Balance Outstanding Commitments Net Available								
\$21807.91	\$3718.91	\$18089.00	\$597.00	\$0.00	\$17492.00			

Monthly Cash Flow Analysis									
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available				
Office		\$218.91		\$597.00					
Outreach	\$14000.00	\$0.00	\$6733.11	\$0.00	\$6136.11				
Elections		\$0.00		\$0.00					
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
Neighborhood Purpose Grants	\$18000.00	\$3500.00	\$1500.00	\$0.00	\$1500.00				
Funding Requests Und	der Review: \$0.00	Encumbrai	nces: \$0.00	Previous Expenditures: \$20047.98					

Expenditures									
#	Vendor	Date	Description	<b>Budget Category</b>	Sub-category	Total			
1	PY LOS ANGELES SELFST	12/01/2023	Approved by FY 23/24 Admin Packet - Office/Operational Expenditures to pay the monthly fee to the Los Angeles Self Storage for December 2023.  General Operations Expenditure		Office	\$133.00			
2	GOOGLE GSUITE_WESTLAK	12/01/2023	Approved by Board action to approve FY 23/24 Admin Packet office/operational expenditures Google Workspace November 2023 (credit) + Invoice of \$37.93	General Operations Office Expenditure		\$37.93			
3	ADOBE ACROPRO SUBS	12/21/2023	Approved by Board action to approve FY2023/2024 Administrative Packet office/operational expenditures - Adobe December 2024.	General Operations Expenditure	Office	\$47.98			
4	Los Angeles Fire Department Foundation	11/28/2023	Approved by Board motion to approve an NPG for \$1,000.00 for the Los Angeles Fire Department Foundation for a thermal imaging camera.	Neighborhood Purpose Grants		\$1000.00			
5	Los Angeles Pregnancy Services	12/20/2023	Approved by Board Motion to approve an NPG for \$2,500.00 to the LA Pregnancy Services for community resources.	Neighborhood Purpose Grants		\$2500.00			
	Subtotal:					\$3718.91			

Outstanding Expenditures									
#	Vendor	Date	Description	<b>Budget Category</b>	Sub-category	Total			
1	THE WEB CORNER, INC.	01/29/2024	Approved by board action to approved FY23/24 admin packet office/operational expenditure Web Corner January 2024	General Operations Expenditure	Office	\$199.00			
2	THE WEB CORNER, INC.	01/29/2024	Approved by Board action to approve FY2023/2024 Administrative Packet office/operational expenditures - Web Corner December 2023	General Operations Expenditure	Office	\$199.00			
3	THE WEB CORNER, INC.	02/05/2024	Approved by Board action to approve FY2023/2024 Administrative Packet office/operational expenditures - Web Corner February 2024	General Operations Expenditure	Office	\$199.00			
	Subtotal: Outstanding	g	•			\$597.00			

Office of the City Clerk						/>	
Administrative Services Division						San Barbara (	
Neighborhood Council (NC) Funding Progr	am					4	f (GD)
Board Action Certification (BAC) Form						Sh. Ch	Tint III
NC Name: WESTLAKE NORT	Н		Meeting Date:	AUGUST 22, 20	23		
Budget Fiscal Year: 2023/2024			Agenda Item No	o: 9			
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by F						
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Boar	d Member Reimb	ursement
Recused Board Members	s must leave the room pri		e Count sion and may no	t return to the re	oom until after	the vote is compl	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
ELAINE ALANIZ	PRESIDENT	X					
JOSE M CALDERON	MEMBER	Χ					
ERNESTO CASTRO	Vice President	Х					
CEDRIC J. NELMS	SECRETARY	Х					
MARIA SANTIAGO	MEMBER				Х		
REBECCA M ALVARADO	TREASURER	Х					
ANA PALACIOS	MEMBER			X			
ANATALAGICO	WEWBER						
Board Quorum: 5	Total:	5		1	1		
We, the authorized signers of the above r meeting was held in accordance with all meeting where a quorum of the Board was	laws, policies, and proced	ncil, declare tha ures. The above	t the information was approved by	n presented on to the Neighbori	this form is accu hood Council Bo	urate and comple pard, at a Brown	te, and that a public Act compliant public
Authorized Signature Rebecca M a	 Ilvarado		Authorized Sign	ature: Elaina	e Alaniz		
Print/Type Name: REBECCA M AI			Print/Type Nam	e: ELAINE		_	
Date: 1 22/24			Date 1/2	2124			

### MAKE CHECK PAYABLE TO

Los Angeles Self Storage 1000 W. 6th Street Los Angeles, CA. 90017 (213)481-1010

Unit	7624
Tenant	246303
Invoice	10727

Invoice Date Due Date

November 17, 2023 December 1, 2023

Amount Due 133.00

. CITY OF LOS ANGELES - WESTLAKE NORTH NC

200 N SPRING ST #2005 LOS ANGELES CA 90012

]	Please check box if address is incorrect and indicate change. Signature is required
	to authorize address changes.

Signature AMOUNT ENCLOSED\_

### DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

UNIT	DATE	ITEM/SERVICE	AMOUNT	TAX	DUE
7624	12/1/2023	Rent 12/1-12/31	133.00	0.00	133.00
7021	10/ 1/ 100		Subto	Subtotal Taxes	
			Taxes		
			Balar	nce Due	133.00

133.00 to the above address. Please remit the total due amount of

You have the option of making an online payment by (clicking link) below.

https://www.smartselfstorage.com/self-storage/ca/los-angeles/los-angeles-self-storage/ Having problems logging in?

Please call us at 213-481-1010

Pre-pay 12 months and receive one month Free!

Office of the City Clerk						/>	
Administrative Services Division						San Barbara (	
Neighborhood Council (NC) Funding Progr	am					4	f (GD)
Board Action Certification (BAC) Form						Sh. Ch	Tint III
NC Name: WESTLAKE NORT	Н		Meeting Date:	AUGUST 22, 20	23		
Budget Fiscal Year: 2023/2024			Agenda Item No	o: 9			
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by F						
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Boar	d Member Reimb	ursement
Recused Board Members	s must leave the room pri		e Count sion and may no	t return to the re	oom until after	the vote is compl	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
ELAINE ALANIZ	PRESIDENT	X					
JOSE M CALDERON	MEMBER	Х					
ERNESTO CASTRO	Vice President	Х					
CEDRIC J. NELMS	SECRETARY	Х					
MARIA SANTIAGO	MEMBER				Х		
REBECCA M ALVARADO	TREASURER	Х					
ANA PALACIOS	MEMBER			X			
ANATALAGICO	WEWBER						
Board Quorum: 5	Total:	5		1	1		
We, the authorized signers of the above r meeting was held in accordance with all meeting where a quorum of the Board was	laws, policies, and proced	ncil, declare tha ures. The above	t the information was approved by	n presented on to the Neighbori	this form is accu hood Council Bo	urate and comple pard, at a Brown	te, and that a public Act compliant public
Authorized Signature Rebecca M a	 Ilvarado		Authorized Sign	ature: Elaina	e Alaniz		
Print/Type Name: REBECCA M AI			Print/Type Nam	e: ELAINE		_	
Date: 1 22/24			Date 1/2	2124			

### MAKE CHECK PAYABLE TO

Los Angeles Self Storage 1000 W. 6th Street Los Angeles, CA. 90017 (213)481-1010

Unit	7624
Tenant	246303
Invoice	10727

Invoice Date Due Date

November 17, 2023 December 1, 2023

Amount Due 133.00

. CITY OF LOS ANGELES - WESTLAKE NORTH NC

200 N SPRING ST #2005 LOS ANGELES CA 90012

Please check box if address is incorrect and indicate change. Signature is required
to authorize address changes.

Signature AMOUNT ENCLOSED\_

### DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

UNIT	DATE	ITEM/SERVICE	AMOUNT	TAX	DUE
7624	12/1/2023	Rent 12/1-12/31	133.00	0.00	133.00
7021	10/ 1/ 100		Subto	otal	133.00
			Taxes	3	0.00
			Balar	nce Due	133.00

133.00 to the above address. Please remit the total due amount of

You have the option of making an online payment by (clicking link) below.

https://www.smartselfstorage.com/self-storage/ca/los-angeles/los-angeles-self-storage/ Having problems logging in?

Please call us at 213-481-1010

Pre-pay 12 months and receive one month Free!



Invoice number: 4880612281

Google LLC 1600 Amphitheatre Pkwy Mountain View, CA 94043 **United States** Federal Tax ID: 77-0493581

### Bill to

Westlake North Neighborhood Council 200 N SPRING ST #2005, LOS ANGELES CA 90012 Los Angeles, CA 90017 **United States** 

### **Details**

Invoice number	4880612281
Invoice date	Dec 31, 2023
Billing ID	9503-5459-3112
Domain name	.westlakenorthnc.org

### **Google Workspace**

Total in USD	\$42.00
Summary for Dec 1, 2023 - Dec 31, 2023	
Subtotal in USD	\$42.00
Tax (0%)	\$0.00
Total in USD	\$42.00

You will be automatically charged for any amount due.

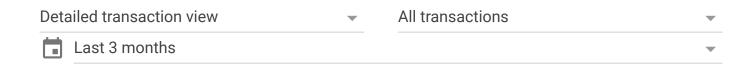




Subscription	Description	Interval	Quantity	Amount(\$)
Google Workspace Business Starter	Usage	Dec 1 - Dec 31	7	42.00
	Su	btotal in USD		\$42.00
	Та	x (0%)		\$0.00
	To	ital in USD		\$42.00

Need help understanding the charges on your invoice? Click here for detailed explanations

https://support.google.com/a?p=gsuite-bills-and-charges



# Jan 1-25, 2024 👲 🖶

	E	nding balance: \$33.87
Date	Description	Amount (USD)
Jan 1 - 25, 2024	Google Workspace Business Starter: Usage of 7 seats	\$33.87
Jan 1, 2024	Automatic payment: Mastercard •••• 5007. M08876593499	-\$42.00

Starting balance: \$42.00

# 

Documents (	~	
		Ending balance: \$42.00
Date	Description	Amount (USD)
Dec 1 - 31, 2023	Google Workspace Business Starter: Usage of 7 seats	\$42.00
Dec 1, 2023	Automatic payment: Mastercard •••• 5007. P0X2Mxd1	-\$37.93

Starting balance: \$37.93

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 2/2/2024

Print/Type Name: REBECCA M ALVARADO





Board Action Certification (BAC) Form						Chy Ch	OLVDED TIS
NC Name: WESTLAKE NORT	H		Meeting Date: A	AUGUST 22, 202	23		
Budget Fiscal Year: 2023/2024			Agenda Item No	o: 9			
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by Bo office/operation						
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	l Member Reimbu	ursement
Recused Board Members	must leave the room price		Count sion and may not	return to the ro	om until after tl	he vote is comple	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
ELAINE ALANIZ	PRESIDENT	Χ					
JOSE M CALDERON	MEMBER	X					
ERNESTO CASTRO	Vice President	Х					
CEDRIC J. NELMS	SECRETARY	Х					
MARIA SANTIAGO	MEMBER				Х		
REBECCA M ALVARADO	i .	X					
ANA PALACIOS	MEMBER			Х			
Board Quorum: 5	Total:	5		1	1		
We, the authorized signers of the above r	_			•		-	· · · · · · · · · · · · · · · · · · ·
meeting was held in accordance with all I meeting where a quorum of the Board was		ires. The above	was approved b	y the Neighborh	lood Council Boa	ard, at a Brown A	ACT compliant public

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Date: 2/2/2024



Adobe Inc. 345 Park Avenue San Jose CA 95110-2704 United States Federal Tax ID: 77-0019522

ORIGINAL

### **Invoice Information**

Invoice Number2636087128Invoice Date21-DEC-2023Payment TermsCredit CardPurchase OrderHD01822402768CUS

Order Number 7129974514 Customer Number 561350191 Currency USD

### Bill To

Elaine Alaniz Westlake North NC 200 N SPRING ST #2005 Los Angeles, CA 90012

# **INVOICE**

Item Details							
Service Term: 21-D	PEC-2023 to 20-JAN-2024						
PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65323714	Acrobat Pro	2 EA	23.99	47.98	0.00%	0.00	47.98
Invoice Tot	al						
		NET	AMOUNT (US	SD)			47.98
		TAX	ES (SEE DETAI	LS FOR RATES)			0.00

GRAND TOTAL (USD) 47.98

**Comments:** 

**Billing Contact** 

https://helpx.adobe.com/contact.html

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 1/26/2024

Print/Type Name: REBECCA M ALVARADO





Board Action Certification (BAC) Form						Cay	ADED !
NC Name: WESTLAKE NORTH  Meeting Date: AUGUST 22, 2023							
Budget Fiscal Year: 2023/2024			Agenda Item No	o: <sup>9</sup>			
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by Bo Packet office/op						Э
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	l Member Reimbu	ursement
			e Count				
Recused Board Members	s must leave the room pric	or to any discuss	sion and may not	return to the ro	om until after th	Í I	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
ELAINE ALANIZ	PRESIDENT	X					
JOSE M CALDERON	MEMBER	X					
ERNESTO CASTRO	Vice President	Χ					
CEDRIC J. NELMS	SECRETARY	Χ					
MARIA SANTIAGO	MEMBER				Χ		
REBECCA M ALVARADO	TREASURER	X					
ANA PALACIOS	MEMBER		İ	Х	j	į į	
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Board Quorum: 5	Total:	5		1	1	<b>j</b>	İ
We, the authorized signers of the above r	-			•		-	•
meeting was held in accordance with all li		ires. The above	was approved b	y the Neighborn	ood Council Boa	ard, at a Brown i	Act compliant public

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Date: 1/24/2024

### **Neighborhood Council Funding Program**

### **APPLICATION** for Neighborhood Purposes Grant (NPG)





This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Westlake North NC

SEC	TION I- APPLICANT INFORMATION						
4.	Los Angeles Fire Dept Foundation	27	7-2007326	CA		2/25/2010	
1a)	Organization Name		leral I.D. # (EIN#)	State of In	ncorporation	Date of 501(c)(3) Status (if applicable	
1b)	1700 Stadium Way	Lo	os Angeles	i	CA	90012	
	Organization Mailing Address	City	/		State	Zip Code	
1c)	2401 W Pico Blvd	Lo	s Angeles	i	CA	90006	
	Business Address (If different)	City	City		State	Zip Code	
1d)	PRIMARY CONTACT INFORMATION:						
	Robin Blau	310	310-552-4139		bin@su	ipportlafd.org	
	Name	PI	none	E	Email		
2)	Type of Organization- Please select one: ☐ Public School (not to include private schools) Attach Signed letter on School Letterhead	or	■ 501(c)(3) Non Attach IRS D			institutions)	
	2401 W Pico Blvd		Lo	s Ange	les CA	90272	
3)	Name / Address of Affiliated Organization (if applied	cable)	City		State	Zip Code	

### SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

This grant would provide LAFD Fire Station #13 with a Thermal Imaging Camera. This camera is a critical firefighting tool that would increase firefighter safety, reduce extinguish time, enhance search techniques for victims/survivors and minimize damage to property.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

A thermal imaging camera will allow the firefighters to better serve its community and enhance public safety while fighting fires. This tool will be added to Engine 13's on-board Inventory and will be utilized by the company officer on all fire related incidents having a positive impact on public safety.

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Personnel Related Expenses			
	•	Requested of NC	
	0	\$0	\$0
		\$ \$	\$
		<b>D</b>	\$
Non-Personnel Related Expen	ses	Requested of NC	Total Projected Cost
FLIR E6 PR	O Infrared Camera	\$ 1,000	\$ 2,399.00
FLIR T1993	62ACC Spare Battery	\$	\$ 256.47
	Tax	\$	\$ 232.35
Have you (applicant) applied to an ☐ No ☐ Yes If Ye	ny other Neighborhood Councils es, please list names of NCs:		
ls the implementation of this spec sources or funding? (Including NF			ingent on any other facto Yes, please describe:
Source of Funding	c applications to other 1403)	Amount	Total Projected Cost
	Foundation Funds	\$ 887.82	\$ 2,887.82
Pico-Union Ne	ighborhood Council	\$1,000	\$
		\$	\$
		Board Member of the N	NC?
) Do you (applicant) have a currer			NC? hip to Applicant
	nt or former relationship with a l		
a) Do you (applicant) have a currer  No Yes If Yes  Name of NC Board Member  D) If yes, did you request that the b	nt or former relationship with a les, please describe below:  board member consult the Office that if a Board Member of the	Relations e of the City Attorney l	hip to Applicant  Defore filing this application
n) Do you (applicant) have a currer  No Yes If Yes  Name of NC Board Member  o) If yes, did you request that the k  Yes No *(Please note or participates in the discussi grant in its entirety.)	nt or former relationship with a les, please describe below:  poard member consult the Office that if a Board Member of the ion and voting of this NPG, the	Relations  e of the City Attorney I  NC has a conflict of the NC Funding Progra	hip to Applicant  pefore filing this applicati interest and completes am will deny the payme
a) Do you (applicant) have a currer  No Yes If Yes  Name of NC Board Member  D) If yes, did you request that the k Yes No *(Please note or participates in the discussing grant in its entirety.)	coard member consult the Office that if a Board Member of the ion and voting of this NPG, the ion with the confirm that I have read the docing that the proposed project (no conflict of interest exist the not a current Board Member of at if the grant received is not	Provided herein and uments "What is a Paragram (s) at would prevent the fithe Neighborhood (used in accordance)	pefore filing this applicate interest and completes am will deny the payme communicated otherwise bublic Benefit," and "Confall within the criteria of a warding of the Neigl Council to whom I am second
A) Do you (applicant) have a currer  No Yes If Yes  Name of NC Board Member  D) If yes, did you request that the board yes No *(Please note or participates in the discussing grant in its entirety.)  CTION V - DECLARATION AND SIDE of the project of this application and affine fit project/program and that reposes Grant. I affirm that I am its application. I further affirm that I am its application. I further affirm that ted here, said funds shall be retained.	coard member consult the Office that if a Board Member of the ion and voting of this NPG, the information firm that I have read the doction conflict of interest exist the conflict of interest exist the conflict of interest exist the thick a current Board Member of it the grant received is not urned immediately to the Neig fit Corporation or School Princi	provided herein and uments "What is a P's) and/or program(s) at would prevent the fithe Neighborhood (used in accordance hborhood Council.	pefore filing this applicate interest and completes am will deny the payme communicated otherwise bublic Benefit," and "Confall within the criteria of e awarding of the Neigl Council to whom I am so with the terms of the approximately
A) Do you (applicant) have a currer  No Yes If Yes  Name of NC Board Member  O) If yes, did you request that the board yes No *(Please note or participates in the discussing grant in its entirety.)  CCTION V - DECLARATION AND States after that the best of note accurately stated. I further afterest" of this application and affine fit project/program and that reposes Grant. I affirm that I am its application. I further affirm that I am its application. I further affirm that ted here, said funds shall be retented.	control of the consult the office that if a Board Member of the ion and voting of this NPG, the information firm that I have read the doctrim that the proposed project (no conflict of interest exist the control of the ion and work of interest exist the control of interest exi	provided herein and uments "What is a P's) and/or program(s) at would prevent the fithe Neighborhood (used in accordance hborhood Council.	pefore filing this applicate interest and completes am will deny the payme communicated otherwise bublic Benefit," and "Confall within the criteria of a warding of the Neigl Council to whom I am second
Do you (applicant) have a currer No Yes If Yes Name of NC Board Member  If yes, did you request that the best or participates in the discussing grant in its entirety.)  CTION V - DECLARATION AND States affirm that, to the best of mediaccurately stated. I further affire the project/program and that reposes Grant. I affirm that I am its application. I further affirm that I am its application. I further affirm that I am its application. I further affirm that I am its application. I further affirm that I am its application. I further affirm that I am its application. I further affirm that I am its application. I further affirm that I am its application. I further affirm that I am its application. I further affirm that I am its application. I further affirm that I am its application and I further affirm that I am its application. I further affirm that I am its application and I further affirm that I am its application and I further affirm that I am its application and I further affirm that I am its application and I further affirm that I am its application and I further affirm that I am its application and I further affirm that I am its application and I further affirm that I am its application and I further affirm that I am its application and I further affirm that I am its application and I further affirm that I am its application and I further affirm that I am its application and I further affirm that I furth	coard member consult the Office that if a Board Member of the ion and voting of this NPG, the information firm that I have read the doction conflict of interest exist the conflict of interest exist the conflict of interest exist the thick a current Board Member of it the grant received is not urned immediately to the Neig fit Corporation or School Princi	provided herein and uments "What is a P's) and/or program(s) at would prevent the fithe Neighborhood (used in accordance hborhood Council.	pefore filing this application interest and completes am will deny the payment communicated otherwise bublic Benefit," and "Confall within the criteria of ending and the Neigh Council to whom I am so with the terms of the application in the second control of the s
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A) Do you (applicant) have a currer  No Yes If Yes  Name of NC Board Member  D) If yes, did you request that the key or participates in the discussing grant in its entirety.)  CTION V - DECLARATION AND SITE of this application and affine fit project/program and that reposes Grant. I affirm that I am results application. I further affirm that ted here, said funds shall be retained.  Liz Lin  PRINT Name	coard member consult the Office that if a Board Member of the ion and voting of this NPG, the ion and voting of this NPG, the ion and voting of the ion and voting of the ion and voting of the ion and voting of the ion and voting of the ion and voting of the ion and voting of the ion and voting of the ion and voting of the ion and voting of the ion conflict of interest exist the ion at if the grant received is not urned immediately to the Neighbor ion in ion ion ion ion ion ion ion ion	Provided herein and uments "What is a P (s) and/or program(s) at would prevent the fithe Neighborhood Council.  pal - REQUIRED*	communicated otherwise awarding of the Neighbouncil to whom I am swith the terms of the automated of the automated otherwise awarding of the Neighbouncil to whom I am swith the terms of the automated otherwise awarding of the Neighbouncil to whom I am swith the terms of the automated otherwise awarding of the Neighbouncil to whom I am swith the terms of the automated otherwise automated otherwise awarding of the Neighbouncil to whom I am swith the terms of the automated otherwise a

SECTION III - PROJECT BUDGET OUTLINE

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or <a href="mailto:clerk.ncfunding@lacity.org">clerk.ncfunding@lacity.org</a> for instructions on completing this form

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### City of Los Angeles Office of the City Clerk Neighborhood Council Funding Program



### **Neighborhood Purposes Grants**

Neighborhood Purposes Grants (NPGs) provide NCs opportunities to develop partnerships with local 501(c)(3) nonprofits and public schools to build community and enhance neighborhoods in the City of Los Angeles. Projects and activities supported by NPGs vary widely and can include, but are not limited to:

- The Arts
- Beautification
- Community Support
- Education
- Community Improvements

NPG-funded projects and activities must be for a *public benefit* and purpose, **open**, *accessible*, and *free of charge* to stakeholders.

Grants approved by NCs exceeding \$5,000 involve further review and possible City contract by the Office of the City Clerk.

Visit the NC Funding Program website page on NPGs (<u>click here</u>) to find out more details about how 501(c)(3) nonprofits and public schools serving NC areas can apply. There are two NPG Information Packets; One for prospective applicants to help guide them in the application process, and one for NC board members outlining considerations and factors to keep in mind while evaluating NPG requests.

A "Project Completion Report" template is also provided to help ensure accountability in the use of Grant funds and help demonstrate how NCs and their partners are supporting L.A. communities and stakeholders. NCs and NPG recipients are strongly encouraged to work together to complete and submit the Report at the conclusion of the project.

Any questions you may have with the NPG process, please contact us at the NC Funding Program:

- Clerk.NCFunding@lacity.org
- (213) 978-1058

### **Neighborhood Council Funding Program**

### **APPLICATION for Neighborhood Purposes Grant (NPG)**





This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

a)	Organization Name	Fe	deral I.D. # (EIN#)	State of Incorporation	Date of 501(c)(3 Status (if applic
b)					
	Organization Mailing Address	Cit	'y	State	Zip Code
c)					
	Business Address (If different)	Cit	'y	State	Zip Code
d)	PRIMARY CONTACT INFORMATION:				
	Name	P	hone	Email	
2)	Type of Organization- Please select one:  ☐ Public School (not to include private schools)  Attach Signed letter on School Letterhead	or		n-Profit <i>(other than religious i</i> etermination Letter	institutions)

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

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u may also provide the Budget Outline on a s  Personnel Related Expenses		Requested of NC	Total Projected Cost
T CISOIIII REIGIEU EXPENSES		\$	\$
		\$	\$
		\$	\$
Non-Personnel Related Expenses		Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$
Have you (applicant) applied to any other I ☐ No ☐ Yes If Yes, please	Neighborhood Counce list names of NCs: _		is project?
s the implementation of this specific prog sources or funding? (Including NPG applic			gent on any other factors s, please describe:
Source of Funding		Amount	Total Projected Cost
		\$	\$
		\$	\$
		Ψ	\$
Do you (applicant) have a current or form  ☐ No ☐ Yes If Yes, please  Name of NC Board Member	describe below:		p to Applicant
b) If yes, did you request that the board me Yes No *(Please note that if a or participates in the discussion and	Board Member of t	he NC has a conflict of in	terest and completes th
grant in its entirety.)	rotting or time iti o,	the ite randing riegian	will dolly the paymon
ECTION V - DECLARATION AND SIGNATUR	E		
ereby affirm that, to the best of my know	ledge, the informati		
d accurately stated. I further affirm that			
terest" of this application and affirm that nefit project/program and that no confli			
irposes Grant. I affirm that I am not a cui			
s application. I further affirm that if the	grant received is no	ot used in accordance wi	
ited here, said funds shall be returned in	nmediately to the Ne	eighborhood Council.	
2a) Executive Director of Non-Profit Corpo	ration or School Pri	ncipal - REQUIRED*	
		Colom Brown	V
PRINT Name	Title	Signature	Date
2b) Secretary of Non-profit Corporation or	Assistant School Pri	ncipal - REQUIRED*	
		Muni of From	

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or <a href="mailto:clerk.ncfunding@lacity.org">clerk.ncfunding@lacity.org</a> for instructions on completing this form

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# **Monthly Expenditure Report**



Reporting Month: January 2024 Budget Fiscal Year: 2023-2024

NC Name: Westlake North Neighborhood Council

Monthly Cash Reconciliation						
Beginning Balance Total Spent Remaining Balance Outstanding Commitments Net Available						
\$18089.00	\$422.98	\$17666.02	\$597.00	\$0.00	\$17069.02	

Monthly Cash Flow Analysis							
Budget Category	Outstanding	Net Available					
Office		\$222.98		\$597.00			
Outreach	\$14000.00	\$200.00	\$6310.13	\$0.00	\$5713.13		
Elections		\$0.00		\$0.00			
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Neighborhood Purpose Grants	\$18000.00	\$0.00	\$1500.00	\$0.00	\$1500.00		
Funding Requests Und	der Review: \$0.00	Encumbrances: \$0.00		Previous Expenditures: \$23766.89			

	Expenditures							
#	Vendor	Date	Description	<b>Budget Category</b>	Sub-category	Total		
1	GOOGLE GSUITE WESTLAKE	01/01/2024	Approved by Board Action to approve FY23/24 Admin packet Office/Operational expenditures Google Invoice December 2023	General Operations Expenditure	Office	\$42.00		
2	PY LOS ANGELES SELFST	01/02/2024	Approved by FY 23/4 Admin Packet - Office/Operational expenditures to pay the monthly fee to the Los Angeles Self Storage January 2024.	General Operations Expenditure	Office	\$133.00		
3	FI CALIFCHICKENCAFE0	01/11/2024	The Board Motion as approved and allocated in the Admin Packet by the WNNC for food at the monthly meetings for Outreach purposes.	General Operations Expenditure	Outreach	\$200.00		
4	ADOBE INC.	01/22/2024	Approved by Board action to approve FY2023/2024 Administrative Packet office/operational expenditures - Adobe January 2024.	General Operations Expenditure	Office	\$47.98		
	Subtotal:					\$422.98		

	Outstanding Expenditures							
#	Vendor	Date	Description	<b>Budget Category</b>	Sub-category	Total		

1	THE WEB CORNER, INC.	01/29/2024	Approved by board action to approved FY23/24 admin packet office/operational expenditure Web Corner January 2024	FY23/24 admin packet rational expenditure		\$199.00
2	THE WEB CORNER, INC.	01/29/2024	Approved by Board action to approve FY2023/2024 Administrative Packet office/operational expenditures - Web Corner December 2023	General Operations Expenditure	Office	\$199.00
3	THE WEB CORNER, INC.  02/05/2024  Approved by Board action to approve FY2023/2024  Administrative Packet office/operational expenditures - Web Corner February 2024		General Operations Expenditure	Office	\$199.00	
	Subtotal: Outstanding	g				\$597.00



Invoice number: 4880612281

Google LLC 1600 Amphitheatre Pkwy Mountain View, CA 94043 **United States** Federal Tax ID: 77-0493581

### Bill to

Westlake North Neighborhood Council 200 N SPRING ST #2005, LOS ANGELES CA 90012 Los Angeles, CA 90017 **United States** 

### **Details**

Invoice number	4880612281
Invoice date	Dec 31, 2023
Billing ID	9503-5459-3112
Domain name	westlakenorthnc.org

### **Google Workspace**

Total in USD	\$42.00
Summary for Dec 1, 2023 - Dec 31, 2023	
Subtotal in USD	\$42.00
Tax (0%)	\$0.00
Total in USD	\$42.00

You will be automatically charged for any amount due.





Subscription	Description	Interval	Quantity	Amount(\$)
Google Workspace Business Starter	Usage	Dec 1 - Dec 31	7	42.00
	Su	btotal in USD		\$42.00
	Та	Tax (0%)		\$0.00
	To	ital in USD		\$42.00

Need help understanding the charges on your invoice? Click here for detailed explanations

https://support.google.com/a?p=gsuite-bills-and-charges

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 1/26/2024

Print/Type Name: REBECCA M ALVARADO







Board Action Certification (BAC) Form							ADED V
NC Name: WESTLAKE NORTI	C Name: WESTLAKE NORTH Meeting Date: AUGUST 22, 2023						
Budget Fiscal Year: 2023/2024			Agenda Item No	o: 9			
Board Motion and/or Public Benefit Statement (CIP and NPG):		y Board action to approve FY2023/2024 Administrative Packet tional expenditures - Google Workspace December 2023.					
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	d Member Reimbi	ursement
Recused Board Members	s must leave the room pric		e Count sion and may not	return to the ro	om until after t	he vote is comple	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
ELAINE ALANIZ	PRESIDENT	X			1		
JOSE M CALDERON	MEMBER	X			ı		
ERNESTO CASTRO	Vice President	X			ı		
CEDRIC J. NELMS	SECRETARY	X			ı		
MARIA SANTIAGO	MEMBER				Χ		
REBECCA M ALVARADO	ł l	X			ı		
ANA PALACIOS	MEMBER		j j	Х	ı	j	
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					ı		
Board Quorum: 5	Total:	5		1	1		
We, the authorized signers of the above r							
meeting was held in accordance with all lameeting where a quorum of the Board was		ii es. THE above	was approved b	y the weighborn	oou councii Boa	aiu, at a BIOWN /	ACT COMPHANT PUBLIC

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Date: 1/26/2024

Office of the City Clerk						(A		
Administrative Services Division						Spender !		
Neighborhood Council (NC) Funding Progr	ram					# John Williams		
Board Action Certification (BAC) Form							AND D	
NC Name: WESTLAKE NORT	H		Meeting Date: AUGUST 22, 2023					
Budget Fiscal Year: 2023/2024			Agenda Item No					
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by F'	Y23/24 Ad to the Los	min. Pack s Angeles	et - Office Self Stora	/Operation ge - <i>込み</i> 〜	al expendi יאפץ ב	tures to pay	
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	d Member Reimbi	ursement	
Recused Board Members	s must leave the room pri		Count ion and may no	t return to the re	oom until after t	he vote is comple	ete.	
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
ELAINE ALANIZ	PRESIDENT	Х						
JOSE M CALDERON	MEMBER	Х						
ERNESTO CASTRO	Vice President	Х						
CEDRIC J. NELMS	SECRETARY	Х						
MARIA SANTIAGO	MEMBER				Х			
REBECCA M ALVARADO	TREASURER	Х						
ANA PALACIOS	MEMBER			Х				
7(17/17/12/10/10								
						-		
Board Quorum: 5	Total:	5		1	his form is assu	rato and complet	a and that a nublic	
We, the authorized signers of the above r meeting was held in accordance with all l meeting where a quorum of the Board was	aws, policies, and proced	ncil, declare that ures. The above	the information was approved b	n presented on t by the Neighborh	nood Council Boa	ard, at a Brown A	Act compliant public	
Authorized Signature Rebecca M a	lvarado		Authorized Signature: Elaine Alaniz					
Print/Type Name: REBECCA M AL			Print/Type Nam	e: ELAINE /				
Date: 1/22/24			Date 1/2	2/24				

### MAKE CHECK PAYABLE TO

Los Angeles Self Storage 1000 W. 6th Street Los Angeles, CA. 90017 (213)481-1010

## INVOICE

Unit 7624
Tenant 246303
Invoice 108008

Invoice Date Due Date December 19, 2023 January 1, 2024

Amount Due 133.00

CITY OF LOS ANGELES - WESTLAKE NORTH NC

200 N SPRING ST #2005 LOS ANGELES CA 90012

l	Please check box if address is incorrect
	and indicate change. Signature is required
	to authorize address changes.

Signature
AMOUNT ENCLOSED \_\_\_\_\_

### DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

UNIT	DATE	ITEM/SERVICE	AMOUNT	TAX	DUE
7624	1/1/2024	Rent 1/1-1/31	133.00	0.00	133.00
7021			Subto	otal	133.00
			Taxes	5	0.00
			Balar	nce Due	133.00

Please remit the total due amount of 133.00 to the above address.

You have the option of making an online payment by (clicking link) below.

https://www.smartselfstorage.com/self-storage/ca/los-angeles/los-angeles-self-storage/Having problems logging in?

Please call us at 213-481-1010

Pre-pay 12 months and receive one month Free!

Office of the City Clerk						(A		
Administrative Services Division						Spender !		
Neighborhood Council (NC) Funding Progr	ram					# John Williams		
Board Action Certification (BAC) Form							AND D	
NC Name: WESTLAKE NORT	H		Meeting Date: AUGUST 22, 2023					
Budget Fiscal Year: 2023/2024			Agenda Item No					
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by F'	Y23/24 Ad to the Los	min. Pack s Angeles	et - Office Self Stora	/Operation ge - <i>込み</i> 〜	al expendi יאפץ ב	tures to pay	
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	d Member Reimbi	ursement	
Recused Board Members	s must leave the room pri		Count ion and may no	t return to the re	oom until after t	he vote is comple	ete.	
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
ELAINE ALANIZ	PRESIDENT	Х						
JOSE M CALDERON	MEMBER	Х						
ERNESTO CASTRO	Vice President	Х						
CEDRIC J. NELMS	SECRETARY	Х						
MARIA SANTIAGO	MEMBER				Х			
REBECCA M ALVARADO	TREASURER	Х						
ANA PALACIOS	MEMBER			Х				
7(17/17/12/10/10								
						-		
Board Quorum: 5	Total:	5		1	his form is assu	rato and complet	a and that a nublic	
We, the authorized signers of the above r meeting was held in accordance with all l meeting where a quorum of the Board was	aws, policies, and proced	ncil, declare that ures. The above	the information was approved b	n presented on t by the Neighborh	nood Council Boa	ard, at a Brown A	Act compliant public	
Authorized Signature Rebecca M a	lvarado		Authorized Signature: Elaine Alaniz					
Print/Type Name: REBECCA M AL			Print/Type Nam	e: ELAINE /				
Date: 1/22/24			Date 1/2	2/24				

### MAKE CHECK PAYABLE TO

Los Angeles Self Storage 1000 W. 6th Street Los Angeles, CA. 90017 (213)481-1010

## INVOICE

Unit 7624
Tenant 246303
Invoice 108008

Invoice Date Due Date December 19, 2023 January 1, 2024

Amount Due 133.00

CITY OF LOS ANGELES - WESTLAKE NORTH NC

200 N SPRING ST #2005 LOS ANGELES CA 90012

l	Please check box if address is incorrect
	and indicate change. Signature is required
	to authorize address changes.

Signature
AMOUNT ENCLOSED \_\_\_\_\_

### DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

UNIT	DATE	ITEM/SERVICE	AMOUNT	TAX	DUE
7624	1/1/2024	Rent 1/1-1/31	133.00	0.00	133.00
7021			Subto	otal	133.00
			Taxes	5	0.00
			Balar	nce Due	133.00

Please remit the total due amount of 133.00 to the above address.

You have the option of making an online payment by (clicking link) below.

https://www.smartselfstorage.com/self-storage/ca/los-angeles/los-angeles-self-storage/Having problems logging in?

Please call us at 213-481-1010

Pre-pay 12 months and receive one month Free!

### Catering

**From:** orders@novadine.com

Sent: Thursday, January 11, 2024 3:48 PM

**To:** 09Dtla Catering

**Subject:** New Catering Pickup Order #25743

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

### Downtown LA ORDER # 25743

Catering Pickup Time: Thursday January 11, 2024 06:48 PM

Placed: Thursday January 11, 2024 3:47 pm
Accepted: Thursday January 11, 2024 3:48 pm

Catering Pickup Location: Store # 09, 809 S. Hill St, Los Angeles, CA 90014

(213) 340-8850

Guest: Elaine Alaniz <elaine.alaniz@gmail.com>

(818) 795-9597

Online Payment(s): \$200.00 Elaine Alaniz Mastercard ....5007 Auth 01/11/2024 03:47 PM

Balance Due: \*\*\*\* Paid in Full - Do Not Charge \*\*\*\*

Comments: Hand to me \*\*\*\* This order is for pick up. If the order could be ready by 5 pm that would be

very helpful!

<b>Guest Name</b>	Qty	Product	Price	Total
	1	- Small So Many Wraps	\$180.00	\$180.00
		<b>Comments</b> : For the second bottle of dressing can you pleas Balsamic.	e add	
		1 x Lite Wheat Pita		
		1 x Fruit Salad Pkg		
		1 x California Chicken Salad Pkg		
		1 x Ranch Wrap		

<b>Guest Name</b>	Qty Pro	oduct	Price	Total
	1	1 x Caesar Wrap		
	1	L x Chicken Pasta Salad Pkg		
	1	Lx Add Utensils and Napkins		
	1	1 x Add 6 Chewy Coco-Nut & 6 Choc Chunk Cookies		\$20.00
	2	2 x Bottle of Ranch Dressing		
	1	1 x Chinese Wrap		
	1	l x 91 Wrap		
	1	1 x Add Servingware		
			Subtotal:	\$200.00

By signing below, I agree to pay the above amount according to the card holder agreement.

Signature:	

Elaine Alaniz

\$200.00

Total:

# Order #25743 (Catering Pickup) - Jan 11, 2024 6:48 pm

Elaine Alaniz 8187959597

### Add a Cookie Box?

Item		Si	ize	Package
Add 6 Chewy Coco-Nut & 6 Choc Chunk Cookies	1	1	ea	item

### **Choose Pita Bread**

Item	Count	Size		Package
Lite Wheat Pita	1	1	ea	item

# **Packages**

Item	Count	Size		Package
Small So Many Wraps	1	1	ea	item

# **Pick Your Half Wraps**

Item	Count	S	ize	Package
91 Wrap	1	1	ea	item
Caesar Wrap	1	1	ea	item
Chinese Wrap	1	1	ea	item
Ranch Wrap	1	1	ea	item

### **Pick Your Sides**

Item	Count	Si	ize	Package
Chicken Pasta Salad Pkg	1	1	ea	item
Fruit Salad Pkg	1	1	ea	item

### Pick a Salad

Item	Count	S	ize	Package	
California Chicken Salad Pkg	1	1	ea	item	

### **Sauce Selection**

Item	Count	S	ize	Package
Bottle of Ranch Dressing	2	2	ea	item

# Would You Like Servingware?

Item	Count	Size		Package	
Add Servingware	1	1	ea	item	

## **Would You Like Utensils?**

Item	Count	Size		Package	
Add Utensils and Napkins	1	1	ea	item	

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 9/5/2023

Print/Type Name: REBECCA M ALVARADO







Board Action Certification (BAC) Form						They Chan	OLADED TIS		
NC Name: WESTLAKE NORT	Н		Meeting Date: AUGUST 22, 2023						
Budget Fiscal Year: 2023/2024			Agenda Item No						
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by Bo	oard actio	n to approv	ve FY2023	/2024 Adr	ninistrative	e Packet		
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	l Member Reimbu	ursement		
			e Count						
	must leave the room price		1 1			i i			
Board Member's First and Last Name	Board Position PRESIDENT	Yes	No	Abstain	Absent	Ineligible	Recused		
ELAINE ALANIZ	i .	X							
JOSE M CALDERON	MEMBER	X							
ERNESTO CASTRO	Vice President	X							
CEDRIC J. NELMS	SECRETARY	X							
MARIA SANTIAGO	MEMBER				X				
REBECCA M ALVARADO	·	X							
ANA PALACIOS	MEMBER			Х					
Board Quorum: 5	Total:	5	 	1	1		La and that a self		
We, the authorized signers of the above r meeting was held in accordance with all I meeting where a quorum of the Board was	aws, policies, and procedu								

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Date: 9/5/2023



Adobe Inc. 345 Park Avenue San Jose CA 95110-2704 United States Federal Tax ID: 77-0019522

ORIGINAL

**Invoice Information** 

Invoice Number2662139975Invoice Date22-JAN-2024Payment TermsCredit CardPurchase OrderHD01822402768CUS

Order Number 7129974514 Customer Number 561350191 Currency USD

Bill To

Elaine Alaniz Westlake North NC 200 N SPRING ST #2005 Los Angeles, CA 90012

# **INVOICE**

Item Details							
Service Term: 21-J/	AN-2024 to 20-FEB-2024						
PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65323714	Acrobat Pro	2 EA	23.99	47.98	0.00%	0.00	47.98

## Invoice Total

NET AMOUNT (USD)	47.98
TAXES (SEE DETAILS FOR RATES)	0.00

GRAND TOTAL (USD)

47.98

**Comments:** 

**Billing Contact** 

https://helpx.adobe.com/contact.html

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 1/26/2024

Print/Type Name: REBECCA M ALVARADO





Board Action Certification (BAC) Form							WOED V		
NC Name: WESTLAKE NORT	Н		Meeting Date: A	AUGUST 22, 202	23				
Budget Fiscal Year: 2023/2024			Agenda Item No	p: 9					
Board Motion and/or Public Benefit Statement (CIP and NPG):		Approved by Board action to approve FY2023/2024 Administrative Packet office/operational expenditures - Adobe January 2024.							
Method of Payment: (Select One)									
Recused Board Members	s must leave the room prio		e Count sion and may not	return to the ro	om until after t	he vote is comple	ete.		
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused		
ELAINE ALANIZ	PRESIDENT	Χ				İ	į		
JOSE M CALDERON	MEMBER	X							
ERNESTO CASTRO	Vice President	X							
CEDRIC J. NELMS	SECRETARY	X							
MARIA SANTIAGO	MEMBER	l	İ		X		j		
REBECCA M ALVARADO	TREASURER	X							
ANA PALACIOS	MEMBER	İ	İ	Х		İ			
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Board Quorum: 5	Total:	5		1	1				
We, the authorized signers of the above r meeting was held in accordance with all I	=			•		-	· · · · · · · · · · · · · · · · · · ·		
meeting where a quorum of the Board was			11.						

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Date: 1/26/2024

# **Monthly Expenditure Report**



Reporting Month: September 2023 Budget Fiscal Year: 2023-2024

NC Name: Westlake North Neighborhood Council

Monthly Cash Reconciliation								
Beginning Balance Total Spent Remaining Balance Outstanding Commitments Net Available								
\$41759.89 \$6305.45 \$35454.44 \$8399.98 \$6000.00 \$21054.46								

Monthly Cash Flow Analysis										
Budget Category	Adopted Budget	Unspent Budget Balance	Outstanding	Net Available						
Office		\$1156.98		\$399.98						
Outreach	\$14000.00	\$148.47	\$12598.55	\$0.00	\$12198.57					
Elections		\$0.00		\$0.00						
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
Neighborhood Purpose Grants	\$18000.00	\$5000.00	\$13000.00	\$8000.00	\$5000.00					
Funding Requests Under	r Review: \$6000.00	Encumbrar	nces: \$0.00	Previous Exper	nditures: \$96.00					

	Expenditures								
#	Vendor	Date	Description	<b>Budget Category</b>	Sub-category	Total			
1	GOOGLE GSUITE_WESTLAK	09/01/2023	Approved by Board action to approve FY23/24 Admin packet office/operational expenditures - Google Workspace September 2023.	General Operations Expenditure	Office	\$48.00			
2	PY LOS ANGELES SELFST	09/13/2023	Approved by FY 23/24 Admin Packet - Office/Operational expenditures to pay the monthly fee to the Los Angeles Self Storage - August 2023.	ice/Operational General s to pay the monthly Operations as Angeles Self Expenditure ugust 2023.		\$168.00			
3	PY LOS ANGELES SELFST	09/13/2023	Approved by FY 23/24 admin packet office/operational expenditures to pay the monthly fee to the Los Angeles Self Storage - July 2023	General Operations Expenditure	Office	\$168.00			
4	PY LOS ANGELES SELFST	09/13/2023	Approved by FY 23/24 Admin. Packet - Office/Operational expenditures to pay the monthly fee to the Los Angeles Self Storage - September 2023.	General Operations Expenditure	Office	\$128.00			
5	CHICK-FIL-A #03798	09/14/2023	Approved by FY23/24 Administrative Packet - Outreach expenditures to pay for food/snacks for September WNNC Board meeting to Chick Fil A \$148.47.	General Operations Expenditure	Outreach	\$148.47			

6	ADOBE INC.	09/22/2023	Approved by FY23/24 Administrative Packet - Office/Operational expenditures to pay the monthly fee for Adobe - September 2023	General Operations Expenditure	Office	\$47.98	
7	THE WEB CORNER, INC.	09/08/2023	Approved by FY23/24 Admin packet - Office/Operational expenditures to pay the monthly fee to the Web Corner for July (25775), August (25917) and September (	General Operations Expenditure	Office	\$597.00	
8	Rampart Police Activities League Inc.	09/15/2023	Approved by Board action to approve \$5,000.00 for an NPG to the Rampart Police Activities League (PAL), Inc. for youth programs in the community.	Neighborhood Purpose Grants		\$5000.00	
	Subtotal:						

	Outstanding Expenditures								
#	Vendor	Date	Description	Budget Category	Sub-category	Total			
1	The Los Angeles City Stentorians	09/14/2023	Approved by Board action to approve \$5,000.00 for an NPG to the Los Angeles City Stentorians youth exposure for events within the community.	Neighborhood Purpose Grants		\$5000.00			
2	THE WEB CORNER, INC.	10/10/2023	Approved by FY23/24 Admin Packet - Office/Operational expenditures to pay a monthly fee to the Web Corner - October 2023.	General Operations Expenditure	Office	\$199.99			
3	KYCC	10/11/2023	Approved by board action to approve \$3,000.00 to KYCC - 5K run at MacArthur Park.	Neighborhood Purpose Grants		\$3000.00			
4	THE WEB CORNER, INC.	11/03/2023	Approved by FY 23/24 Admin Packet - Office/Operational expenditures to pay the monthly fee to the Web Corner for November 2023.	General Operations Expenditure	Office	\$199.99			
	Subtotal: Outstanding	g		,		\$8399.98			

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 9/8/2023

Print/Type Name: REBECCA M ALVARADO

Board Action Certification (BAC) Form





Board Action Certification (BAC) Form							ADED V
NC Name: WESTLAKE NORT	Н		Meeting Date: A	AUGUST 22, 202	23		
Budget Fiscal Year: 2023/2024			Agenda Item No	o: 9			
Board Motion and/or Public Benefit Statement (CIP and NPG):		ved by Board action to approve FY2023/2024 Administrative Pac operational expenditures - Google Workspace September 2023.					
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimb	ursement
Recused Board Members	s must leave the room price		e Count sion and may not	t return to the ro	om until after t	ne vote is comple	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
ELAINE ALANIZ	PRESIDENT	Χ					
JOSE M CALDERON	MEMBER	Χ					
ERNESTO CASTRO	Vice President	Χ					
CEDRIC J. NELMS	SECRETARY	Χ					
MARIA SANTIAGO	MEMBER				X		
REBECCA M ALVARADO	i i	Χ					
ANA PALACIOS	MEMBER			Х			
Board Quorum: 5	Total:	5		1	1		
We, the authorized signers of the above r meeting was held in accordance with all I meeting where a quorum of the Board was	aws, policies, and procedu			-		· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ



Invoice number: 4816983349

Google LLC 1600 Amphitheatre Pkwy Mountain View, CA 94043 **United States** Federal Tax ID: 77-0493581

### Bill to

Westlake North Neighborhood Council 501 South Bixel Street Los Angeles, CA 90017 **United States** 

#### Details

Invoice number	4816983349
Invoice date	Sep 30, 2023
Billing ID	9503-5459-3112
Domain name	westlakenorthnc.org

### **Google Workspace**

Total in USD	\$48.00
Summary for Sep 1, 2023 - Sep 30, 2023	

Subtotal in USD \$48.00 \$0.00 Tax (0%) Total in USD \$48.00

You will be automatically charged for any amount due.





Subscription	Description	Interval	Quantity	Amount(\$)
Google Workspace Business Starter	Usage	Sep 1 - Sep 30	8	48.00
	Su	btotal in USD		\$48.00
	Ta	x (0%)		\$0.00
	То	tal in USD		\$48.00

Need help understanding the charges on your invoice? Click here for detailed explanations

https://support.google.com/a?p=gsuite-bills-and-charges

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 9/8/2023

Print/Type Name: REBECCA M ALVARADO







Board Action Certification (BAC) Form										
NC Name: WESTLAKE NORTI	IC Name: WESTLAKE NORTH Meeting Date: AUGUST 22, 2023									
Budget Fiscal Year: 2023/2024			Agenda Item No	o: <sup>9</sup>						
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by FY	/23/24 Ad	lmin Pack	et - Office/	Operation	al expend	itures to nav			
Statement (CIP and NPG):					•	•	itures to pay			
	the monthly fee to the Los Angeles Self Storage - August 2023.									
Method of Payment: (Select One)										
Recused Board Members	s must leave the room pric		e Count sion and may not	return to the ro	om until after tl	ne vote is comple	ete.			
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused			
ELAINE ALANIZ	PRESIDENT	Χ			İ					
JOSE M CALDERON	MEMBER	X			l	1				
ERNESTO CASTRO	Vice President	X			İ					
CEDRIC J. NELMS	SECRETARY	Х			İ					
MARIA SANTIAGO	MEMBER	İ			X					
REBECCA M ALVARADO	i -	X			* - i	!				
ANA PALACIOS	MEMBER			X	İ	 				
ANA FALACIOS		İ		^	İ	 				
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Board Quorum: 5	Total:	5		1	1	1				
We, the authorized signers of the above r meeting was held in accordance with all li	=			-		-	•			
magazing whore a querum of the Board was		iles. The above	was approved b	y the Neighborn	OOU COUITCII BOA	iiu, at a biowii i	Act compliant public			

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Los Angeles Self Storage 1000 West 6th Street Los Angeles, CA 90017 213-481-1010

# **Payment Receipt**

Tenant . CITY OF LOS ANGELES - WESTLAKE NORTH NC

Company

Address 200 N SPRING ST #2005 City, State, Zip LOS ANGELES CA 90012 **Date Printed** September 13, 2023

**Payment Date** September 13, 2023 2:36 PM

7624 Unit **Current Balance \$148.00** 

Paid Thru August 31, 2023 Receipt Number 143408 By LG

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
08/01/23	7624	Rent 8/1-8/31	128.00	0.00	0.00	128.00	128.00	Master Card
08/02/23	7624	California Lien Fee.	20.00	0.00	0.00	20.00	20.00	Master Card
08/11/23	7624	Late Fee	20.00	0.00	0.00	20.00	20.00	Master Card
			1	Taxes			0.00	_
				Payment (less	s tax)		168.00	
				Payment Subto	otal		168.00	
				Credits Appli	led		0.00	
				Refunds Appli	led		0.00	
			i	Total Applied	d to Accou	ınt	168.00	
				Current Accou	nt Balance		\$148.00	

Master Card \*\*\*\*\*5007 Paid By Paid Thru Date August 31, 2023

Transaction Type Sale

Authorization 000020 Reference p1 txn 65022b6ad5c28b798d641ae

I agree to pay the above amount according to the card issuer statement.

Los Angeles Self Storage

You have the option of making an online payment by (clicking link) below.

https://www.smartselfstorage.com/self-storage/ca/los-angeles/los-angeles-self-storage/

Having problems logging in? Please call us at 213-481-1010

Thank you for your business!

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 9/8/2023

Print/Type Name: REBECCA M ALVARADO





Board Action Certification (BAC) Form						City	ONDED HE		
NC Name: WESTLAKE NORTI	Н		Meeting Date: AUGUST 22, 2023						
Budget Fiscal Year: 2023/2024			Agenda Item No	o: 9					
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by FY23/24 Admin. Packet - Office/Operational expenditures to perfect the the Los Angeles Self Storage - July 2023.								
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimbu	ursement		
Recused Board Members	must leave the room price		Count sion and may not	return to the ro	om until after th	ne vote is comple	ete.		
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused		
ELAINE ALANIZ	PRESIDENT	Χ							
JOSE M CALDERON	MEMBER	X							
ERNESTO CASTRO	Vice President	Χ							
CEDRIC J. NELMS	SECRETARY	Х							
MARIA SANTIAGO	MEMBER				Χ				
REBECCA M ALVARADO	TREASURER	Χ							
ANA PALACIOS	MEMBER			Х					
Board Quorum: 5	Total:	5		1	1				
We, the authorized signers of the above remeeting was held in accordance with all limeeting where a quorum of the Board was	named Neighborhood Cour aws, policies, and procedu	ncil, declare tha		ı presented on tl		-	-		

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Los Angeles Self Storage 1000 West 6th Street Los Angeles, CA 90017 213-481-1010

# **Payment Receipt**

**Tenant** . CITY OF LOS ANGELES - WESTLAKE NORTH NC

Company

Address 200 N SPRING ST #2005 City, State, Zip LOS ANGELES CA 90012 Date Printed September 13, 2023

Payment Date September 13, 2023 2:34 PM

Unit 7624 Current Balance \$316.00 Paid Thru July 31, 2023 Receipt Number 143407 By LG

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
07/01/23	7624	Rent 7/1-7/31	128.00	0.00	0.00	128.00	128.00	Master Card
07/11/23	7624	Late Fee	20.00	0.00	0.00	20.00	20.00	Master Card
07/17/23	7624	California Pre Lien Fee.	20.00	0.00	0.00	20.00	20.00	Master Card
•			r	Taxes			0.00	
			]	Payment (less	s tax)		168.00	
			]	Payment Subto	otal		168.00	
			(	Credits Appl:	ied		0.00	
			]	Refunds Appl:	ied		0.00	
			r	Total Applied	d to Accou	ınt	168.00	

Current Account Balance \$316.00

Paid By Master Card \*\*\*\*\*5007

Paid Thru Date July 31, 2023

Transaction Type Sale

Authorization 031319 Reference p1\_txn\_65022b0410ae137b97bb3bf

I agree to pay the above amount according to the card issuer statement.

X

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Los Angeles Self Storage

You have the option of making an online payment by (clicking link) below.

https://www.smartselfstorage.com/self-storage/ca/los-angeles/los-angeles-self-storage/

Having problems logging in? Please call us at 213-481-1010

Thank you for your business!

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 9/8/2023

Print/Type Name: REBECCA M ALVARADO

Board Action Certification (BAC) Form





Board Action Certification (BAC) Form							ADED V
NC Name: WESTLAKE NORT	Н		Meeting Date: A	AUGUST 22, 202	23		
Budget Fiscal Year: 2023/2024			Agenda Item No	o: 9			
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by F	(23/24 Ac	lmin Pack	et - Office/	Operation	al expendi	tures to pay
statement (cir and Nr G).	the monthly fee						
	,			<u> </u>			
Method of Payment: (Select One)	☐ Check	Vot	☐ Credit Card		∐ Board	Member Reimb	ursement
Recused Board Members	s must leave the room price			return to the ro	om until after tl	ne vote is comple	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
ELAINE ALANIZ	PRESIDENT	Χ	j				
JOSE M CALDERON	MEMBER	Χ					
ERNESTO CASTRO	Vice President	X					
CEDRIC J. NELMS	SECRETARY	Χ					
MARIA SANTIAGO	MEMBER				X		
REBECCA M ALVARADO		X					
ANA PALACIOS	MEMBER	,		Х			
ANATALACIOS	IVILIVIDLI		 	Λ			
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Board Quorum: 5 We, the authorized signers of the above r	Total:	5 ncil declare tha	t the information	1 n presented on t	1 his form is accu	rate and comple	te and that a public
meeting was held in accordance with all I	=			•		· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·
meeting where a quorum of the Board was	present.						

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Los Angeles Self Storage 1000 West 6th Street Los Angeles, CA 90017 213-481-1010

# **Payment Receipt**

**Tenant** . CITY OF LOS ANGELES - WESTLAKE NORTH NC

Company

Address 200 N SPRING ST #2005 City, State, Zip LOS ANGELES CA 90012 **Date Printed** September 13, 2023

Payment Date September 13, 2023 2:39 PM

Unit 7624 Current Balance \$0.00

Paid Thru September 30, 2023 Receipt Number 143409 By LG

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method	
09/01/23	7624	Rent 9/1-9/30	128.00	0.00	0.00	128.00	128.00	Master	Card
09/11/23	7624	Late Fee	20.00	0.00	0.00	20.00	20.00	Credit	
				Taxes			0.00		
				Payment (less	s tax)		128.00		
				Payment Subtotal					
				Credits Appl:	ied		20.00		
				Refunds Appl:	ied		0.00		
				Total Applied	ınt	148.00			
				Current Accou	nt Balance		\$0.00		
				Paid By			Master Card	*****50	07
				Paid Thru Date			September 3		

Transaction Type Sale

Authorizati	ion	003	212
Reference	p1	txn	65022c0753fd88dace8ff12

I agree to pay the above amount according to the card issuer statement.

X

\_\_\_\_\_

Los Angeles Self Storage

You have the option of making an online payment by (clicking link) below.

https://www.smartselfstorage.com/self-storage/ca/los-angeles/los-angeles-self-storage/

Having problems logging in? Please call us at 213-481-1010

Thank you for your business!



#### Rebecca M Alvarado <ralvarado@westlakenorthnc.org>

### Fwd: Receipt for 9/14 Catering

Elaine Alaniz <ealaniz@westlakenorthnc.org>
To: Rebecca M Alvarado <ralvarado@westlakenorthnc.org>

Mon, Oct 9, 2023 at 7:18 PM

Thank you kindly,

#### **Elaine Alaniz**

**President - Board Member** Westlake North Neighborhood Council

(p) 818.795.9597

(w) http://westlakenorthnc.org

----- Forwarded message ------

From: Angeline Angulo <angelinea@cfahollywood.com>

Date: Mon, Oct 9, 2023 at 7:16 PM Subject: Receipt for 9/14 Catering

To: ealaniz@westlakenorthnc.org <ealaniz@westlakenorthnc.org>, elaine.alaniz@gmail.com <elaine.alaniz@gmail.com>

Cc: Jamesha Boothe <jameshab@cfahollywood.com>, Summer Stearns <summers@cfahollywood.com>

Hi Elaine,

It was a pleasure helping you today. I attached the receipt below. Please let me know if you have any questions.

### **Pickup Time**

Thursday 9/14/2023 at 1:30pm

### **Customer Information**

elanie elanie

+1 818 795 9597

jameshab@cfahollywood.com

Guest Count: 18

Paper Goods: Yes Special Instructions

Please include plates, cutlery and napkins.

Item Name	Qty	Price
Medium Chilled Grilled Chicken Sub Sandwich Tray	1	\$49.00
Medium Spicy Chilled Grilled Chicken Sub Sandwich Tray	1	\$49.00
Small Fruit Tray	1	\$37.50
Subtotal		\$135.50
Tax Total		\$12.87 \$148.47

Thank you,

Office of the City Clerk Administrative Services Division						gradus (A	Q 103.41G
Neighborhood Council (NC) Funding Progr	am					city of Ap	
Board Action Certification (BAC) Form						Thy Cles	( 100 TH
NC Name:			Meeting Date:				
Budget Fiscal Year:			Agenda Item No	):			
Board Motion and/or Public Benefit							
Statement (CIP and NPG):							
Method of Payment: (Select One)	☐ Check	Check					
Recused Board Members	Vote Count must leave the room prior to any discussion and may not return to the room until after the vote is complete.						
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Board Quorum:	Total:						
We, the authorized signers of the above r meeting was held in accordance with all I meeting where a quorum of the Board was	aws, policies, and proced						
Authorized Signature Rebecca M C	Uvarado		Authorized Signa	ature: Elaine	e Alaniz		
Print/Type Name:			Print/Type Name	e:			
Date:			Date:				



Adobe Inc. 345 Park Avenue San Jose CA 95110-2704 United States Federal Tax ID: 77-0019522

ORIGINAL

#### **Invoice Information**

Invoice Number2558726708Invoice Date21-SEP-2023Payment TermsCredit CardPurchase OrderHD01822402768CUS

Order Number 7129974514
Customer Number 561350191
Currency USD

### Bill To

Elaine Alaniz Westlake North NC 200 N SPRING ST #2005 Los Angeles, CA 90012

# **INVOICE**

							Item Details
						EP-2023 to 20-OCT-2023	Service Term: 21-SE
TOTAL	TAXES	TAX RATE	NET AMOUNT	UNIT PRICE	QUANTITY UNIT	PRODUCT DESCRIPTION	PRODUCT NUMBER
47.98	0.00	0.00%	47.98	23.99	2 EA	Acrobat Pro	65323714
_	0.00	0.00%	47.98	23.99	2 EA	Acrobat Pro	65323714

### Invoice Total

NET AMOUNT (USD)	47.98
TAXES (SEE DETAILS FOR RATES)	0.00

GRAND TOTAL (USD)

**Comments:** 

**Billing Contact** 

https://helpx.adobe.com/contact.html

47.98



Adobe Inc. 345 Park Avenue San Jose CA 95110-2704 United States Federal Tax ID: 77-0019522

ORIGINAL

#### **Invoice Information**

Invoice Number2558726708Invoice Date21-SEP-2023Payment TermsCredit CardPurchase OrderHD01822402768CUS

Order Number 7129974514
Customer Number 561350191
Currency USD

### Bill To

Elaine Alaniz Westlake North NC 200 N SPRING ST #2005 Los Angeles, CA 90012

# **INVOICE**

							Item Details
						EP-2023 to 20-OCT-2023	Service Term: 21-SE
TOTAL	TAXES	TAX RATE	NET AMOUNT	UNIT PRICE	QUANTITY UNIT	PRODUCT DESCRIPTION	PRODUCT NUMBER
47.98	0.00	0.00%	47.98	23.99	2 EA	Acrobat Pro	65323714
_	0.00	0.00%	47.98	23.99	2 EA	Acrobat Pro	65323714

### Invoice Total

NET AMOUNT (USD)	47.98
TAXES (SEE DETAILS FOR RATES)	0.00

GRAND TOTAL (USD)

**Comments:** 

**Billing Contact** 

https://helpx.adobe.com/contact.html

47.98

Office of the City Clerk Administrative Services Division						gradus (A	Q 103.41G
Neighborhood Council (NC) Funding Progr	am					city of Ap	
Board Action Certification (BAC) Form						Thy Cles	( 100 TH
NC Name:			Meeting Date:				
Budget Fiscal Year:			Agenda Item No	):			
Board Motion and/or Public Benefit							
Statement (CIP and NPG):							
Method of Payment: (Select One)	☐ Check	Check					
Recused Board Members	Vote Count must leave the room prior to any discussion and may not return to the room until after the vote is complete.						
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Board Quorum:	Total:						
We, the authorized signers of the above r meeting was held in accordance with all I meeting where a quorum of the Board was	aws, policies, and proced						
Authorized Signature Rebecca M C	Uvarado		Authorized Signa	ature: Elaine	e Alaniz		
Print/Type Name:			Print/Type Name	e:			
Date:			Date:				



Adobe Inc. 345 Park Avenue San Jose CA 95110-2704 United States Federal Tax ID: 77-0019522

ORIGINAL

#### **Invoice Information**

Invoice Number2558726708Invoice Date21-SEP-2023Payment TermsCredit CardPurchase OrderHD01822402768CUS

Order Number 7129974514
Customer Number 561350191
Currency USD

### Bill To

Elaine Alaniz Westlake North NC 200 N SPRING ST #2005 Los Angeles, CA 90012

# **INVOICE**

							Item Details
						EP-2023 to 20-OCT-2023	Service Term: 21-SE
TOTAL	TAXES	TAX RATE	NET AMOUNT	UNIT PRICE	QUANTITY UNIT	PRODUCT DESCRIPTION	PRODUCT NUMBER
47.98	0.00	0.00%	47.98	23.99	2 EA	Acrobat Pro	65323714
_	0.00	0.00%	47.98	23.99	2 EA	Acrobat Pro	65323714

### Invoice Total

NET AMOUNT (USD)	47.98
TAXES (SEE DETAILS FOR RATES)	0.00

GRAND TOTAL (USD)

**Comments:** 

**Billing Contact** 

https://helpx.adobe.com/contact.html

47.98

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 9/8/2023

Print/Type Name: REBECCA M ALVARADO







Board Action Certification (BAC) Form						Cay	NOED
NC Name: WESTLAKE NORTH  Meeting Date: AUGUST 22, 2023							
Budget Fiscal Year: 2023/2024			Agenda Item No	o: 9			
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by F	/23/24 Ad	lministrativ	e Packet -	Office/Or	erational e	expenditures
statement (Cir and NPG).	to pay the mont						•
						•	
Method of Payment: (Select One)	☐ Check	14-1	☐ Credit Card		☐ Board	Member Reimbu	ursement
Recused Board Members	must leave the room prio		e Count sion and may not	return to the ro	om until after t	ne vote is comple	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
ELAINE ALANIZ	PRESIDENT	Χ					
JOSE M CALDERON	MEMBER	Χ					
ERNESTO CASTRO	Vice President	Χ					
CEDRIC J. NELMS	SECRETARY	Χ	İ			į	
MARIA SANTIAGO	MEMBER				Χ		
REBECCA M ALVARADO	TREASURER	Χ					
ANA PALACIOS	MEMBER			Х			
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						<u> </u>	
Board Quorum: 5	Total:	5 noil doclare tha	t the information	1	l his form is assu	rate and semister	to and that a subli-
We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public neeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public							
neeting where a quorum of the Board was present.							

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Invoice

Bill To
Westlake North Neighborhood Council

Date	Invoice #	Terms
7/1/2023	25775	Due on Receipt
Ship To		

QTY	Description		Price Each	Amount
1	hours for; phone suppor & website adjustments	July 2023 Monthly Maintenance: includes up to 1.5 hours for; phone support, web development, requests, & website adjustments		199.00
0	July 2023 Hosting for: we Maintenance)	estlakenorthnc.org (included in	15.00	0.00
Please remit payment at your earliest convenience.  Thank you for your business!		Total		\$199.00
		Payments/Credits		\$0.00
		Balance Due		\$199.00

Invoice

Bill To
Westlake North Neighborhood Council

Date	Invoice #	Terms
8/1/2023	25917	Due on Receipt
Ship To		

QTY	Description		Price Each	Amount
1	hours for; phone suppo & website adjustments	August 2023 Monthly Maintenance: includes up to 1.5 hours for; phone support, web development, requests, & website adjustments		199.00
0	August 2023 Hosting for (included in Maintenar	r: westlakenorthnc.org	15.00	0.00
Please remit p	payment at your earliest	Total	,	\$199.00
Thank you for your business!		Payments/Credits		\$0.00
		Balance Due		\$199.00

Invoice

Bill To
Westlake North Neighborhood Council

Date	Invoice #	Terms
9/1/2023	26045	Due on Receipt
Ship To		

QTY	Description		Price Each	Amount
1	September 2023 Mont 1.5 hours for; phone su requests, & website ac	ng for: westlakenorthnc.org		0.00
Please remit payr convenience.	ment at your earliest	Total		\$199.00
Thank you for your business!		Payments/Credits		\$0.00
		Balance Due		\$199.00

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 9/8/2023

Print/Type Name: REBECCA M ALVARADO







Board Action Certification (BAC) Form						Cay	NOED
IC Name: WESTLAKE NORTH  Meeting Date: AUGUST 22, 2023							
Budget Fiscal Year: 2023/2024			Agenda Item No	o: 9			
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by F	/23/24 Ad	lministrativ	e Packet -	Office/Or	erational e	expenditures
statement (Cir and NPG).	Approved by FY23/24 Administrative Packet - Office/Operational expenditur to pay the monthly fee to the Web Corner for July, Aug. & Sept. 2023.						
						•	
Method of Payment: (Select One)	☐ Check	14-1	☐ Credit Card		☐ Board	Member Reimbu	ursement
Vote Count  Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.							ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
ELAINE ALANIZ	PRESIDENT	Χ					
JOSE M CALDERON	MEMBER	Χ					
ERNESTO CASTRO	Vice President	Χ					
CEDRIC J. NELMS	SECRETARY	Χ	İ			į	
MARIA SANTIAGO	MEMBER				Χ		
REBECCA M ALVARADO	TREASURER	Χ					
ANA PALACIOS	MEMBER			Х			
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Board Quorum: 5	Total:	5 noil doclare tha	t the information	1	l his form is assu	rate and semister	to and that a subli-
We, the authorized signers of the above r meeting was held in accordance with all I	-			•		-	· · · · · · · · · · · · · · · · · · ·
meeting where a quorum of the Board was				=			

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ

Invoice

Bill To
Westlake North Neighborhood Council

Date	Invoice #	Terms
7/1/2023	25775	Due on Receipt
Ship To		

QTY	Description		Price Each	Amount
1	hours for; phone suppor & website adjustments	enance: includes up to 1.5 t, web development, requests,	199.00	199.00
0	July 2023 Hosting for: we Maintenance)	estlakenorthnc.org (included in	15.00	0.00
Please remit payment at your earliest convenience.  Thank you for your business!		Total		\$199.00
		Payments/Credits	\$0.00	
		Balance Due	\$199.00	

Invoice

Bill To
Westlake North Neighborhood Council

Date	Invoice #	Terms
8/1/2023	25917	Due on Receipt
Ship To		

QTY	Description		Price Each	Amount
1	hours for; phone suppo & website adjustments		199.00	199.00
0	August 2023 Hosting for (included in Maintenar	r: westlakenorthnc.org	15.00	0.00
Please remit payment at your earliest convenience.  Thank you for your business!		Total	,	\$199.00
		Payments/Credits		\$0.00
		Balance Due		\$199.00

Invoice

Bill To
Westlake North Neighborhood Council

Date	Invoice #	Terms
9/1/2023	26045	Due on Receipt
Ship To		

QTY	Description		Price Each	Amount
1	September 2023 Mont 1.5 hours for; phone su requests, & website ac	ng for: westlakenorthnc.org		0.00
Please remit payment at your earliest convenience.  Thank you for your business!		Total		\$199.00
		Payments/Credits		\$0.00
		Balance Due		\$199.00

### Neighborhood Council Funding Program

### APPLICATION for Neighborhood Purposes Grant (NPG)





This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Westlake North NC Name of NC from which you are seeking this grant: SECTION I- APPLICANT INFORMATION Rampart Police Activities League 954675764 Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable) ы 8726 S. Sepulveda Blvd#D132 os Andeles. 90045 Organization Mailing Address Zip Code 1401 West 6th Street os Andeles Business Address (If different) Zip Code 1d) PRIMARY CONTACT INFORMATION: Denise Epport 310 738-4445 depport@rampartpal.org Phone Email Type of Organization- Please select one: 501(c)(3) Non-Profit (other than religious institutions) ☐ Public School (not to include private schools) or Attach Signed letter on School Letterhead Attach IRS Determination Letter Name / Address of Affiliated Organization (if applicable) City State Zip Code

### SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

Rampart PAL is affiliated with the Rampart Division of the Los Angeles Police Dept. purpose of this grant is sponorship for our annual golf for youth tournament which raises funds for our youth programs as follows: martial arts, arts, boxing, environmental program, cadets, etc.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large, (Grants cannot be used as rewards or prizes for individuals)

The grant money will be used to asssit the RPAL program. The RPAL program is a prevention/Intervention program for juveniles ages 8-17. The program works by identify the children with projects which will impact the comunity.

if this grant is provided, it will show under sponsorship that WNNC has contributed and their name will be on t sign, banners, etc. and announcement will be made at the function on Oct, 20, 2023. Please see www.rampartpal.org for more info. representatives from WNNC will be invited to function to give out info.

EG:	ION III - PROJECT BUDGET OUTLIN ay also provide the Budget Outline or	a senarata chaet if nece	A LEGAL TO MARCO	tod	
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\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or <a href="mailto:clerk.ncfunding@lacity.org">clerk.ncfunding@lacity.org</a> for instructions on completing this form

P.C. Box 2508
Cincinnati OH 45281

In reply refer to: 0248489777
May 05, 2009 LTR 61660 E0
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THE LAPD RANPART COMMUNITY POLICE ACTIVITIES LEAGUE INC X DANIEL DOVLE 1401 W STH ST LOS ANGELES CA 95017-1786

044440

Employer Identification Number: 95-4675764
Person to Contact: Mrs. Guilkey
Toll Free Telephone Number: Lastragesseq

Dear Taxpayer;

This is in response to your request of Apr. 25, 2009, regarding your

Our records indicate that a determination letter was issued in Movember 1998, that recognized you as exempt from Federal income tax, of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section syste) of the Code because you are described in section(s) EGS(s)(l) and ITO(b)(l)(A)(vi).

Donors may deduct contributions to you as provided in section 170 or the Gode. Requests, legacies, devices, transfers, or sirts to you or for your use are deductible for rederal estate and sift tax surposes; if they meet the applicable provisions of sections 2005, 2106, and

If you have any questions, please call us at the telephone number

Sincerely yours,

Mikile M. Salingi

Mighele M. Sullivan: Oper. Hor. Accounts Mahadament Operations I

Administrative Services Division

Neighborhood Council (NC) Funding Program

Authorized Signature Rebecca M Alvarado

Date: 9/8/2023

Print/Type Name: REBECCA M ALVARADO





Board Action Certification (BAC) Form						Chy	ON ADED THE
IC Name: WESTLAKE NORTH Meeting Date: AUGUST 22, 2023							
Budget Fiscal Year: 2023/2024 Agenda Item No: 11							
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approved by Board action to approve \$5,000.00 for an NPG to the Rampart Police Activities League (PAL), Inc., youth programs.						Rampart
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimbi	ursement
Vote Count							
Recused Board Members	must leave the room pric	or to any discuss	ion and may not	return to the ro	om until after th	ne vote is comple	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
ELAINE ALANIZ	PRESIDENT	Х					
JOSE M CALDERON	MEMBER	Х					
ERNESTO CASTRO	Vice President	Х					
CEDRIC J. NELMS	SECRETARY	Х					
MARIA SANTIAGO	MEMBER				Χ		
REBECCA M ALVARADO	TREASURER	Х					
ANA PALACIOS	MEMBER			Х			İ
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Board Quorum: 5	Total:	5 noil doclare that	t the information	1 1	1 his form is assu	rate and comple	to and that a public
We, the authorized signers of the above r meeting was held in accordance with all li	_					•	-
meeting where a quorum of the Board was							

Authorized Signature: Elaine Alaniz

Print/Type Name: ELAINE ALANIZ