

BOARD OFFICERS

Elaine Alaniz
PRESIDENT

Miran Kalayðjian VICE PRESIDENT

> Mirna Aguilar SECRETARY

Rebecca M Alvarado
TREASURER

City of Los Angeles

WESTLAKE NORTH NEIGHBORHOOD COUNCIL

AGENDA

WNNC 6:00 PM Friday, October 10th, 2025

WNNC Board Meeting

WEBINAR LINK:

https://us02web.zoom.us/j/8427 6581330

WEBINAR ID: 842 7658 1330

WEBSITE:

https://www.westlakenorthn c.org



BOARD MEMBERS

Mirna Aguilar

ELAINE ALANIZ

REBECCA M. ALVARADO

JOSE M CALDERON

Ernesto Castro

ANA PALACIOS

Miran Kalaydjian

The City's Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, composed of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a TBD, Secretaria, al <u>info@westlakenorthnc.org</u> para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

Every person wishing to address the Board must dial **888-475-4499 or 16699006833** enter Meeting ID: **842 7658 1330** and **then press #9 to join the meeting**. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to minutes per

speaker, unless adjusted by the presiding officer of the Board. AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned. Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

1. WELCOMING REMARKS

a. Call to Order & Roll Call

2. COMMUNITY AND GOVERNMENT REPORTS AND ANNOUNCEMENTS

- a. LA Police Department Senior Lead Representatives
- b. LA City Fire Department Representatives
- c. LA City Council District Representatives
 - 1. Mayor's Office Karen Bass Rep: Susana Cervantes
 - 2. Council District 1 Gabriela Agarie
 - 3. Council District 13 Regina Mallare
- d. Government Departments/Agencies,including:
 Department of Neighborhood Empowerment Atziri Camarena
- e. Community Organizations

3. GENERAL PUBLIC COMMENT

a. Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Each speaker will be allowed on the floor for 2 minutes.

4. MONTHLY EXPENDITURE REPORTS & FINANCIALS

- **a.** Discussion and action to approve July 2025 MER.
- **b.** Discussion and action to approve August 2025 MER.
- c. Discussion and action to approve July 2025 MER.
- **d.** Discussion and action to approve July 2025 Los Angeles Self Storage in the amount of \$176.00.
- **e.** Discussion and action to approve September 2023 The Web Corner, Inc. in the amount of \$199.00.
- **f.** Discussion and action to approve September 2024 The Web Corner, Inc. in the amount of \$199.00.
- **g.** Discussion and action to approve \$5,000 for the WNNC annual December Holiday event
- **h.** Discussion and action to approve \$5,000 for the 5th Annual Queens Care Health Alliance event at MacArthur Park, Rachael Benage, Community Engagement Coordinator

5. Presentations

a. Rachael Benage, Community Engagement Coordinator, 5th Annual Queens Care Health Alliance event at MacArthur Park.

6. Committees

- i. Discussion and possible action to appoint up to one board member as Chair of the *Outreach Committee*.
- **j.** Discussion and possible action to appoint up to one board member and stakeholders to the *Budget and Finance Committee members*.
- **k.** Discussion and possible action to appoint up to one board member as Chair of the *Youth/Education Committee members*.
- **I.** Discussion and possible action to appoint up to one board member as Chair of the *Beautification and Land Use and Planning Committee*.
- m. Discussion and possible action to appoint up to one board member as Chair of the *Crime Prevention/Public Safety Committee*.
- n. Discussion and possible action to appoint up to one board member as Chair of the *Rules* and *Selections/AD Hoc Committee*.
- **o.** Discussion and possible action to appoint up to one board member as Chair of the *Government Committee/Liaison*.
- **p.** Discussion and possible action to appoint up to one board member as Chair of the *Homelessness Liaisons/Committee*.
- q. Region 6 Budget Advocates

9. Presentations:

a. Neighborhood Council General Board Orientation, Facilitated by the Department of Neighborhood Empowerment staff.

10. Board Member Comments

a. Introduce new or agenda items for consideration by the Board at its next meeting and request for items on future agenda.

11. ADJOURNMENT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- 1401 W 6th St, Los Angeles, CA 90017
- www.westlakenorthnc.org
- You can also receive our agendas via email by subscribing to L.A. City's <u>Early Notification System</u> (ENS)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Neighborhood Council Office Space Address (if applicable), at our website: www.westlakenorthnc.org or at the scheduled meeting at 1401 W 6th St, Los Angeles, CA 90017. In addition, if you would like a copy of any record related to an item on the agenda, please contact Heather Stokes, Secretary, at: hstokes@westlakenorthncl.org.

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website<u>www.westlakenorthnc.org</u>.

Monthly Expenditure Report



Reporting Month: August 2025 Budget Fiscal Year: 2025-2026

NC Name: Westlake North Neighborhood Council

Monthly Cash Reconciliation							
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available		
\$26615.99	\$297.13	\$26318.86	\$0.00	\$0.00	\$26318.86		

Monthly Cash Flow Analysis									
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available				
Office		\$297.13		\$0.00					
Outreach	\$22000.00	\$0.00	\$21366.11	\$0.00	\$21366.11				
Elections		\$0.00		\$0.00					
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
Neighborhood Purpose Grants	\$3000.00	\$0.00	\$3000.00	\$0.00	\$3000.00				
Funding Requests Under Review: \$0.00		Encumbra	nces: \$0.00	Previous Expenditures: \$336.76					

			Expenditures			
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PY LOS ANGELES SELFST	08/01/2025	Board motion for the Aug. 2025 Los Angeles Self Storage office expense as approved by the WWNC in the amount of \$176.00.	General Operations Expenditure	Office	\$176.00
2	GOOGLE GSUITE_WESTLAK	08/01/2025	Approved by Board Motion of the the 2025-2026 Fiscal Year Admin Packet - Approved monthly expenditure of Google Suite for August 2025 of \$73.15	General Operations Expenditure	Office	\$73.15
3	ADOBE	08/21/2025	Board motion for the Aug. 2025 - Sep.2025 Adobe Office expense as approved by the WWNC in the amount of \$47.96.	General Operations Expenditure	Office	\$47.98
	Subtotal:		·			\$297.13

			Outstanding Expenditures			
#	Vendor	Date	Description	Budget Category	Sub-category	Total
	Subtotal: Outstanding	g				\$0.00

MAKE CHECK PAYABLE TO

Los Angeles Self Storage 1000 W. 6th Street Los Angeles, CA. 90017 (213)481-1010

INVOICE

Unit 7625
Tenant 246303
Invoice 118180

Invoice Date August 20, 2025 Due Date September 1, 2025

Amount Due 176.00

. CITY OF LOS ANGELES - WESTLAKE NORTH NC

200 N SPRING ST #2005 LOS ANGELES CA 90012 Please check box if address is incorrect and indicate change. Signature is required to authorize address changes.

Signature
AMOUNT ENCLOSED _____

DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

UNIT	DATE	ITEM/SERVICE	AMOUNT	TAX	DUE
7625	9/1/2025	Rent 9/1-9/30	176.00	0.00	176.00
			Subto	Subtotal	
			Taxes		0.00
			Balan	ce Due	176.00

Please remit the total due amount of 176.00 to the above address.

You have the option of making an online payment by (clicking link) below.

https://www.smartselfstorage.com/self-storage/ca/los-angeles/self-storage/Having problems logging in?
Please call us at 213-481-1010

Pre-pay 12 months and receive one month Free!

We appreciate your business! If you're happy with your experience, please leave us a quick Google review.



Office of the City Clerk						/\	
Administrative Services Division						- Sept strategies	S 100 100 100 100 100 100 100 100 100 10
Neighborhood Council (NC) Funding Progr	ram					ON CONTRACTOR	
Board Action Certification (BAC) Form						Chy	ONOTO ITS
NC Name:			Meeting Date:	1			
Budget Fiscal Year:	T		Agenda Item N	No:			
Board Motion and/or Public Benefit Statement (CIP and NPG):							
,							
Method of Payment: (Select One)	☐ Check		☐ Credit Card	1	□ Poor	d Member Reimb	urcomont
(Select Offe)	L CHECK	V	ote Count		L Boar	a Member Kellilb	ursement
Recused Board Member	s must leave the room pri	or to any disc	ussion and may n	ot return to the r	oom until after	the vote is compl	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Board Quorum:	Total:						
We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board was	laws, policies, and proced						
Authorized Signature Rebecca	M. Alvaraa	lo	Authorized Sig	nature: [lass	re Alan	uis	
Print/Type Name:	<u> </u>		Print/Type Nar	me:		7	
Date:			Date:				



Invoice number: 5321191835

1600 Amphitheatre Pkwy Mountain View, CA 94043 **United States** Federal Tax ID: 77-0493581

Google LLC

\$73.15

Bill to

Westlake North Neighborhood Council 200 N Spring St #224 Los Angeles, CA 90012-3238 **United States**

Details

Invoice number	5321191835
Invoice date	Jul 31, 2025
Billing ID	9503-5459-3112
Domain name	westlakenorthnc.org

Google Workspace

Total in USD

Total in USD	\$73.15
Summary for Jul 1, 2025 - Jul 31, 2025	
Subtotal in USD	\$73.15
Tax (0%)	\$0.00

You will be automatically charged for any amount due.



Subscription	Description	Interval	Quantity	Amount(\$)
Google Workspace Business Starter	Usage	Jul 1 - Jul 7	9	14.63
Google Workspace Business Starter	Usage	Jul 8 - Jul 31	9	58.52
	Su	ubtotal in USD		\$73.15
	Ta	ax (0%)		\$0.00
	— To	otal in USD		\$73.15

Need help understanding the charges on your invoice? Click here for detailed explanations

https://support.google.com/a?p=gsuite-bills-and-charges

Office of the City Clerk Administrative Services Division						ed street des	O 105 AACA
Neighborhood Council (NC) Funding Progr	am					city of t	
Board Action Certification (BAC) Form						Chy Cla	TO NOTE THE
NC Name:			Meeting Date:				
Budget Fiscal Year:	<u> </u>		Agenda Item No) :			
Board Motion and/or Public Benefit Statement (CIP and NPG):							
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	d Member Reimb	ursement
Recused Board Members	Vote Count ers must leave the room prior to any discussion and may not return to the room until after the vote is complete.						
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
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Board Quorum:	Total:						
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Authorized Signature Elaine Aland	:; z		Authorized Sign	ature: $oldsymbol{\mathcal{R}}$	Pebecca M A	Hvarado	
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Date:			Date:				



Adobe Inc. 345 Park Avenue San Jose CA 95110-2704 United States Federal Tax ID: 77-0019522

ORIGINAL

Invoice Information

Invoice Number 3194525687
Invoice Date 21-AUG-2025
Payment Terms Credit Card
Purchase Order AB04600900047CUS
Order Number 7175138502
Customer Number 561350191
Currency USD

Bill To

Elaine Alaniz Westlake North NC CA 90012

INVOICE

Item Details							
Service Term: 21-A	UG-2025 to 20-SEP-2025						
PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65323714	Acrobat Pro	2 EA	23.99	47.98	0.00%	0.00	47.98
Invoice Tota	al						
		NET	r amount (us	SD)			47.98
		TAX	(ES (SEE DETAI	ILS FOR RATES)			0.00

GRAND TOTAL (USD)

Comments:

Billing Contact

https://helpx.adobe.com/contact.html

47.98

Office of the City Clerk						,	
Administrative Services Division						on soutpoles	OF 105 4AG
Neighborhood Council (NC) Funding Progr	am					city of J	
Board Action Certification (BAC) Form						The Chi	Word 18
NC Name:			Meeting Date:				
Budget Fiscal Year:			Agenda Item N				
Board Motion and/or Public Benefit							
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Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Boar	d Member Reimb	ursement
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Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Board Quorum:	Total:						
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Authorized Signature Robocca	M. Alvaraa	10	Authorized Sign	nature:	in Ala	112	
Print/Type Name:	,		Print/Type Nan	ne:	ne Alas)	
Date:			Date:				

Monthly Expenditure Report



Reporting Month: July 2025 Budget Fiscal Year: 2025-2026

NC Name: Westlake North Neighborhood Council

Monthly Cash Reconciliation						
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available	
\$26952.75	\$336.76	\$26615.99	\$0.00	\$0.00	\$26615.99	

Monthly Cash Flow Analysis							
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available		
Office		\$336.76		\$0.00			
Outreach	\$22000.00	\$0.00	\$21663.24	\$0.00	\$21663.24		
Elections		\$0.00		\$0.00			
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Neighborhood Purpose Grants	\$3000.00	\$0.00	\$3000.00	\$0.00	\$3000.00		
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$0.00			

Expenditures							
#	Vendor	Date	Description	Budget Category	Sub-category	Total	
1	PY LOS ANGELES SELFST	07/01/2025	Board motion for the July 2025 Los Angeles Self Storage expense as approved by the WWNC in the amount of \$176.00.	General Operations Expenditure	Office	\$176.00	
2	GOOGLE GSUITE_WESTLAK	07/01/2025	Board motion for the July 2025 Google Suite expense as approved by the WWNC in the amount of \$64.80.	General Operations Expenditure	Office	\$64.80	
3	ADOBE	07/05/2025	Board motion for the June 2025 - July 2025 Google Suite expense as approved by the WWNC in the amount of \$47.98	General Operations Expenditure	Office	\$47.98	
4	ADOBE	07/21/2025	Board motion for the July 2025- Aug. 2025 Los Adobe Office expense as approved by the WWNC in the amount of \$47.96.	General Operations Expenditure	Office	\$47.98	
	Subtotal:		•			\$336.76	

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
	Subtotal: Outstanding	g				\$0.00

MAKE CHECK PAYABLE TO

Los Angeles Self Storage 1000 W. 6th Street Los Angeles, CA. 90017 (213)481-1010

INVOICE

Unit 7625
Tenant 246303
Invoice 117792

Invoice Date July 18, 2025 Due Date August 1, 2025

Amount Due 176.00

. CITY OF LOS ANGELES - WESTLAKE NORTH NC

200 N SPRING ST #2005 LOS ANGELES CA 90012

Please check box if address is incorrect
and indicate change. Signature is required
to authorize address changes.

Signature
AMOUNT ENCLOSED _____

DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

UNIT	DATE	ITEM/SERVICE	AMOUNT	TAX	DUE
7625	8/1/2025	Rent 8/1-8/31	176.00	0.00	176.00
			Subto	Subtotal	
			Taxes		0.00
			Balan	ce Due	176.00

Please remit the total due amount of 176.00 to the above address.

You have the option of making an online payment by (clicking link) below.

https://www.smartselfstorage.com/self-storage/ca/los-angeles/self-storage/Having problems logging in?
Please call us at 213-481-1010

Pre-pay 12 months and receive one month Free!

We appreciate your business! If you're happy with your experience, please leave us a quick Google review.



Office of the City Clerk						()	
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Board Action Certification (BAC) Form						Chy	Olyon its
NC Name:			Meeting Date:	:			
Budget Fiscal Year:	T		Agenda Item N	No:			
Board Motion and/or Public Benefit							
Statement (CIP and NPG):							
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Boar	d Member Reimb	ursement
Recused Board Member	s must leave the room pri		ote Count ession and may no	ot return to the r	oom until after t	the vote is compl	ete
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent		Recused
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Board Quorum:	Total:	1					
We, the authorized signers of the above of meeting was held in accordance with all meeting where a quorum of the Board was	laws, policies, and proced						
Authorized Signature Robecca	M. Alvara	do	Authorized Sig	nature: Elas	ine Ala	niz	
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Date:			Date:				



Invoice number: 5294166676

1600 Amphitheatre Pkwy Mountain View, CA 94043 **United States** Federal Tax ID: 77-0493581

Google LLC

Bill to

Westlake North Neighborhood Council 200 N Spring St #224 Los Angeles, CA 90012-3238 **United States**

Details

5294166676
Jun 30, 2025
9503-5459-3112
westlakenorthnc.org

Google Workspace

Total in USD	\$64.80
	•

Summary for Jun 1, 2025 - Jun 30, 2025

Subtotal in USD	\$64.80
Tax (0%)	\$0.00
Total in USD	\$64.80

You will be automatically charged for any amount due.



Subscription	Description	Interval	Quantity	Amount(\$)
Google Workspace Business Starter	Usage	Jun 1 - Jun 30	9	64.80
	Su	ubtotal in USD		\$64.80
	Та	x (0%)		\$0.00
	— To	tal in USD		\$64.80

Need help understanding the charges on your invoice? Click here for detailed explanations

https://support.google.com/a?p=gsuite-bills-and-charges

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Administrative Services Division						and soughts	OS LOS ANGE
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Board Action Certification (BAC) Form						Chy Che	ONOTO THE
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Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
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Board Quorum:	Total:						
We, the authorized signers of the above r meeting was held in accordance with all I meeting where a quorum of the Board was	aws, policies, and procedu						
Authorized Signature Robocco	a M. Alvara	da	Authorized Sign	nature:	no. Alax	117	
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Board Action Certification (BAC) Form						The The	S TOTAL TE
NC Name:			Meeting Date:				
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Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	d Member Reimbi	ursement
Recused Board Members	s must leave the room pri		Count sion and may not	return to the ro	oom until after t	he vote is comple	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Board Quorum:	Total:						
We, the authorized signers of the above r meeting was held in accordance with all I meeting where a quorum of the Board was	aws, policies, and proced						
	a M. Alvara	rdo	Authorized Signa	ature: Elais	ne Alan	iż	
Print/Type Name:			Print/Type Name	e:		0	
Date:			Date:				



Adobe Inc. 345 Park Avenue San Jose CA 95110-2704 United States Federal Tax ID: 77-0019522

ORIGINAL

Invoice Information

Invoice Number 3165200334
Invoice Date 21-JUL-2025
Payment Terms Credit Card
Purchase Order AB04600900047CUS
Order Number 7175138502
Customer Number 561350191
Currency USD

Bill To

Elaine Alaniz Westlake North NC CA 90012

INVOICE

Item Details							
Service Term: 21-JU	UL-2025 to 20-AUG-2025						
PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65323714	Acrobat Pro	2 EA	23.99	47.98	0.00%	0.00	47.98
Invoice Tota	al						
		NET	r amount (us	SD)			47.98
		TAX	(ES (SEE DETAI	LS FOR RATES)			0.00

GRAND TOTAL (USD)

Comments:

Billing Contact

https://helpx.adobe.com/contact.html

47.98



Adobe Inc. 345 Park Avenue San Jose CA 95110-2704 United States Federal Tax ID: 77-0019522

ORIGINAL

Invoice Information

Invoice Number 3165200334
Invoice Date 21-JUL-2025
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Order Number 7175138502
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Currency USD

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Elaine Alaniz Westlake North NC CA 90012

INVOICE

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65323714	Acrobat Pro	2 EA	23.99	47.98	0.00%	0.00	47.98
Invoice Tota	al						
		NET	r amount (us	SD)			47.98
		TAX	(ES (SEE DETAI	LS FOR RATES)			0.00

GRAND TOTAL (USD)

Comments:

Billing Contact

https://helpx.adobe.com/contact.html

47.98

Office of the City Clerk						ales ()	
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Neighborhood Council (NC) Funding Progr	ram					E SE Cle	
Board Action Certification (BAC) Form			1			Chy	ADED II
NC Name:			Meeting Date:				
Budget Fiscal Year:	1		Agenda Item N	lo:			
Board Motion and/or Public Benefit Statement (CIP and NPG):							
Method of Payment: (Select One)	☐ Check	Va	☐ Credit Card		□ Boar	d Member Reimb	ursement
Recused Board Member	s must leave the room pri			ot return to the re	oom until after t	the vote is compl	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
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Board Occasions	w						
Board Quorum:	Total:	l .	at the information	an procented as	this form in the	urato and come!	to and that a multi-
We, the authorized signers of the above in meeting was held in accordance with all limeeting where a quorum of the Board was	laws, policies, and proced						
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Print/Type Name:			Print/Type Nar	me:		0	
Date:			Date:				

\$199.00

15300 Ventura Blvd. Suite 400 Sherman Oaks, CA 91403 818-345-7443

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Bill To
Westlake North Neighborhood Council

Date	Invoice #	Terms
9/1/2023	26045	Due on Receipt
Ship To		

QTY	Description		Price Each	Amount
1	1.5 hours for; phone sup	nly Maintenance: includes up to oport, web development,	199.00	199.00
0	requests, & website ad September 2023 Hostin (included in Maintenar	g for: westlakenorthnc.org	15.00	0.00
	payment at your earliest			#100.00
convenience		Total		\$199.00
Thank you for	your business!	Payments/Credits		\$0.00

Balance Due

15300 Ventura Blvd. Suite 400 Sherman Oaks, CA 91403 818-345-7443

Bill To
Westlake North Neighborhood Council

Date	Invoice #	Terms
9/1/2024	27478	Due on Receipt
Ship To		

QTY	Description		Price Each	Amount
1		nly Maintenance: includes up to oport, web development, justments	199.00	199.00
0		g for: westlakenorthnc.org	15.00	0.00
Please remit		Total		\$199.00
Thank you fo	r your business!	Payments/Credits		\$0.00
		Balance Due		\$199.00



City of Los Angeles Office of the City Clerk Neighborhood Council Funding Program



Neighborhood Purposes Grants

Neighborhood Purposes Grants (NPGs) provide NCs opportunities to develop partnerships with local 501(c)(3) nonprofits and public schools to build community and enhance neighborhoods in the City of Los Angeles. Projects and activities supported by NPGs vary widely and can include, but are not limited to:

- The Arts
- Beautification
- Community Support
- Education
- Community Improvements

NPG-funded projects and activities must be for a *public benefit* and purpose, **open**, *accessible*, and *free of charge* to stakeholders.

Grants approved by NCs exceeding \$5,000 involve further review and possible City contract by the Office of the City Clerk.

Visit the NC Funding Program website page on NPGs (<u>click here</u>) to find out more details about how 501(c)(3) nonprofits and public schools serving NC areas can apply. There are two NPG Information Packets; One for prospective applicants to help guide them in the application process, and one for NC board members outlining considerations and factors to keep in mind while evaluating NPG requests.

A "Project Completion Report" template is also provided to help ensure accountability in the use of Grant funds and help demonstrate how NCs and their partners are supporting L.A. communities and stakeholders. NCs and NPG recipients are strongly encouraged to work together to complete and submit the Report at the conclusion of the project.

Any questions you may have with the NPG process, please contact us at the NC Funding Program:

- Clerk.NCFunding@lacity.org
- (213) 978-1058

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)





This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Westlake North Neighborhood Council

SEC	TION I- APPLICANT INFORMATION			
4 - \	QueensCare Health Alliance	95-3403582	CA	8/21/2024
1a)	Organization Name	Federal I.D. # (EIN#)	State of Incorporation	Date of 501(c)(3) Status (if applicable
1b)	950 S. Grand Ave. 2nd Floor South	Los Angele	es CA	90015
	Organization Mailing Address	City	State	Zip Code
1c)	Dunings Address (If different)	Oit.	Ctata	- Zin Code
	Business Address (If different)	City	State	Zip Code
1d)	PRIMARY CONTACT INFORMATION:	1000		
	Rachael Benage (213) 820	-4329 rbena	age@queens	care.org
	Name	Phone	Email	
2)	Type of Organization- Please select one: Public School (not to include private schools) Attach Signed letter on School Letterhead		n-Profit <i>(other than religiou</i> s etermination Letter	s institutions)
3)	Name / Address of Affiliated Organization (if applica	able) City	State	Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

QueensCare Health Alliance is hosting our 5th Annual Holiday Health Fair in the Westlake Neighborhood at a local LAUSD Elementary School on December 13, 2025. The event will provide free health screenings, community resources, dental screenings, vision exams and glasses, food pantry, clothing, and toys to the community in a fun and engaging atmosphere that brings health and holiday cheer to the community. This grant will go towards providing a hot meal to every attendee (last year, over 1500 at MacArthur Park), activities for children, and the logistical needs of the event.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This grant will be used to provide free activities for children and families, meals for the community at the event, and logistical support for renting tables, chairs, and tents. By providing entertainment, meals, and vital health resources and screenings, we hope that the whole community will be able to meet some of their health care needs while spending time in their community with their families and neighbors in a safe and convenient environment.

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Personnel Related Expenses Requested of NC Total Project	ed Cost
S S S S S S S S S S	
Non-Personnel Related Expenses	
Non-Personnel Related Expenses	
Food Costs (1500 hot meals for community members \$2,000 \$12,228 Achivitios (Face painting arts and crafts, music) \$1,500 \$4,800 Rentals (tents.canopies, tables, chairs, restrooms) \$1,500 \$8,480 Haye you (applicant) applied to any other Neighborhood Councils requesting funds for this project? If Yes, please list names of NCs: If Yes, please list names of NCs: If Yes, please described in Question 4 contingent on any otl stources or funding? (Including NPG applications to other NCs) No	
Rentals (tents.canopies, tables, chairs, restrooms) \$1,500 \$8,480 Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project? No Yes If Yes, please list names of NCs: Is the implementation of this specific program or purpose described in Question 4 contingent on any other Neighborhood Councils requesting funds for this project? Is the implementation of this specific program or purpose described in Question 4 contingent on any other Neighborhood Councils requested in Question 4 contingent on any other Neighborhood Councils of Funding Amount	ed Cost
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Source of Funding QueensCare Health Alliance \$50,000 \$75,000 \$	
What is the TOTAL amount of the grant funding requested with this application: Solution Soluti	
A) Start date: 12 / 13 / 2025 10b) Date Funds Required: 12 / 1 / 2025 10c) Expected Completion Date (After completion of the project, the applicant should submit a Project Completion Report to the Neighborn Relationship to the Neighborn Relationship to Applicant Relationship to	
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Name of NC Board Member Relationship to Applicant	
b) If yes, did you request that the board member consult the Office of the City Attorney before filing this Yes No *(Please note that if a Board Member of the NC has a conflict of interest and coron or participates in the discussion and voting of this NPG, the NC Funding Program will deny the grant in its entirety.) CCTION V - DECLARATION AND SIGNATURE Pereby affirm that, to the best of my knowledge, the information provided herein and communicated discurrately stated. I further affirm that I have read the documents "What is a Public Benefit," a prest" of this application and affirm that the proposed project(s) and/or program(s) fall within the confeit project/program and that no conflict of interest exist that would prevent the awarding of the proposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom	
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2b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*	and "Conflic iteria of a pu e Neighborh I am submi f the applica
Rachael Benage Community Engagement Coordinator Rachael Benage	ind "Conflic riteria of a pu e Neighborh I am submi f the applica
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SECTION III - PROJECT BUDGET OUTLINE

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^{*} If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form