



**BOARD OFFICERS**

Elaine Alaniz  
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Jonathan Rivera  
**VICE PRESIDENT**

Don Lee  
**SECRETARY**

Rebecca M. Alvarado  
**TREASURER**

**CITY OF LOS ANGELES  
WESTLAKE NORTH  
NEIGHBORHOOD COUNCIL**

**AGENDA**

**Regular Board Meeting**

6:00 PM Thursday, September 16, 2021

WEBINAR LINK:

<https://us02web.zoom.us/j/84451567454>

WEBINAR ID: 844 5156 7454

WEBSITE: <https://www.westlakenorthnc.org>

MAILING ADDRESS: TBD, INTERIM VIA ZOOM MEETINGS



**BOARD MEMBERS**

ELAINE ALANIZ  
REBECCA M  
ALVARADO  
ERNESTO CASTRO  
Sarah-Wynne Eppes  
DON LEE  
JONATHAN RIVERA  
CYNTHIA WONG  
VAZQUEZ

The City's Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

**1. WELCOMING REMARKS (5 minutes)**

- a. Call to Order & Roll Call
- b. Public Comments regarding items not on the agenda (2 minutes each).

**2. COMMUNITY AND GOVERNMENT REPORTS AND ANNOUNCEMENTS**

- a. LA City Council District Representative  
  
Council District 1 - Luis Gonzalez  
Council District 13 - Juan Fregoso
- b. LA Police Department Senior Leads
- c. LA Fire Department Representative
- d. Government Departments/Agencies:  
Department of Neighborhood Empowerment
- e. Community Organizations

**3.Presentation (10 minutes)** by David Barrett, Executive Officer for MySafe:LA Fire & Life Safety Education Re: Fireworks & Fire Safety, followed by Q&A.

#### **4. WESTLAKE NEIGHBORHOOD COUNCIL MEETING LOCATION**

- a. Discussion and possible action to discuss and approve meeting space at LAPD Rampart, beginning on Thursday, October 14, 2021 (then submit ADA paperwork).
- b. Discussion and possible action to discuss and approve meeting at HCIDLA beginning on Thursday, October 14, 2021 (then submit ADA paperwork).

#### **5. MONTHLY EXPENDITURE REPORTS & FINANCIAL ITEMS**

- a. Discussion and possible motion to approve the Monthly Expenditure Report (MER) for the month of August 2021.
- b. Discussion and possible motion to approve roll over funds of \$4,357.79.
- c. Discussion and possible motion to approve updated Admin Packet 2021 -2022.
- d. Discussion and possible motion to approve up to \$5,000.00 on WNNC branded swag and outreach materials. Swag would be given at WNNC outreach events which will help establish the WNNC identity. Swag items to be considered are:
  1. Discussion and possible motion to rebrand logo
  2. Drawstring, tote, and/or grocery bags
  3. Stylus pens, pencils, pads
  4. hydration water bottles
  5. Cotton t-shirts
  6. 6ft table throws with new logo
  7. 8 ft table throws with new logo
  8. Board member (use only), cotton sport shirts with new logo
  9. Retractable pull-up branded banners - Outreach i. WNNC informational trifold brochure - Outreach
  10. Acrylic brochure holders – Outreach
  11. Name badges
  12. Board Business Cards
- e. Discussion and possible motion to approve continued service contract with The Web Corner.

#### **6.NEIGHBORHOOD PURPOSE GRANT ITEMS**

- a. Discussion and possible motion to approve up to \$651.22 for the Miguel Contreras Learning Complex student club to restore two gardens on the school campus (NPG attached).
- b. Discussion and possible motion to approve up to \$4,500 for the Rampart Police Activities League 11th Annual Golf Tournament – Youth Benefit on October 8, 2021. The tournament will raise funds for Rampart Area's Youth Programs (NPG attached).

**7. COMMUNITY IMPACT STATEMENTS STRATEGIZE**

- a. Presentation by WNNC Board member Don Lee on how to file successful Community Impact Statements (CIS) and writing strategies.

**8.COMMITTEE UPDATES**

- 1. Outreach Committee
- 2. Budget and Finance Committee
- 3. Youth/Education Committee
- 4. Beautification and Land Use and Planning Committee
- 5. Crime prevention/Public safety committee
- 6. Rules and Selections Committee
- 7. Government Liaison Committee
- 8. Online Platforms Updates

**8. BOARD MEMBER COMMENTS**

- a. Introduce new issues or agenda items for consideration by the Board at its next meeting and request for items on future agenda.

**9.GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS**

Comments from the public on non-agenda items within the Board's jurisdiction. Each speaker will be allowed two (2) minutes.

**10. ADJOURNMENT**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS:** *The public is requested to fill out a “Speaker Card” to address the [committee] on any agenda item before the committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the committee’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer.*

**POSTING:** *In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed on our website by clicking on the following link: <https://www.westlakenorthnc.org> , or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please download from our website. You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm> .*

**AMERICANS WITH DISABILITIES ACT:** *As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting WNNC Secretary Don Lee at [dlee@westlakenorthnc.org](mailto:dlee@westlakenorthnc.org) or telephone NC Support at 213- 978-1551 or via e-mail at: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) .*

**RECONSIDERATION AND GRIEVANCE PROCESS:** *For information on the WNNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WNNC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.westlakenorthnc.org> .*

**PUBLIC ACCESS OF RECORDS:** *In compliance with Government Code Section 4957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be reviewed at a scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact WNNC Secretary Danielle Cintron at [dlee@westlakenorthnc.org](mailto:dlee@westlakenorthnc.org) or telephone NC Support at 213- 978-1551 or via e-mail at: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) .*

**RECORDING MEETINGS:** *Note that Board meetings may be sound and/or video recorded for backup to Minutes.*